

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held June 24, 2026, at the Long Lake Town Hall at 07:00 PM Supervisor Arsenault called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America and *special invocation.
Eight people were in attendance.**

Roll Call: Members present:

Clay J. Arsenault	Supervisor
Mark A. Bird	Councilman
Thomas L. Donnelly	Councilman
Nathan S. Hosley	Councilman
Richard B. Dechene	Councilman

Also in attendance: Chief of Staff Matthew Newby, Town Attorney Carl Ferrentino, and Town Clerk Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Supervisor Arsenault, seconded by Councilman Donnelly to accept the Regular Meeting Minutes for May 27, 2026.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Mark A. Bird	Aye
	Nathan S. Hosley	Aye
	Richard Dechene	Aye

Motion by Supervisor Arsenault, seconded by Councilman Donnelly to pay encumbrances as listed on Abstract # 6 of 2026.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Mark A. Bird	Aye
	Nathan S. Hosley	Aye
	Richard Dechene	Aye

Bills listed on abstract 6

General Fund #A 0466 – A 0576	in the amount of	\$191,603.56
Highway Fund #D 095 – D 115	in the amount of	28,324.75
Water District 1 #SW1 063- SW1 073	in the amount of	4,118.03
Water District 2 #SW2 134 - SW2 159	in the amount of	18,182.68

SUPERVISOR'S REPORT

Expenditure and Revenue reports were in the Board's packets for review.

Supervisor thanked the amazing people that work for the Town; Craig Wambach, jack-of-all-trades and breaking his back day in and day out to help everybody. Craig rebuilt the front steps of the Town Offices, touched up the paint and has helped with many other projects to improve the look of things around Town; Jazmin Roche and Amber Wambach worked to clean up the plantings around the office building; Chad Baker has rebuilt the Pavilion Bathrooms and they look great. Chad is currently working on installing a tank level monitor on the septic tank at the Beach Bathrooms. Keith Austin and Josh Lewis have been working on finding leaks and have been installing new fire hydrants all over Long Lake district. Keith is also a Jack-of-all-trades who worked with Craig and Josh to rebuild the men's room at the Beach Bathroom, they removed the cellulose insulation from above the front section of the Town Office building and blew in foam insulation all in one day. The Parks and Recreation Department has been extremely busy getting ready for the 4th of July, Alex has been taking on a heavy load with bringing back the bed races and chasing grants to help purchase a new groomer and drag. Michael Lamphear and the Highway Department have done a great job on the projects around Long Lake, especially the rock wall and the extension to the nature trail at the municipal parking lot, Dean Carnivale NYS DOT engineer complemented Mike on the rock wall and said it looks like it was built by an artist.

Town Clerk report was in the Board's packets and highlighted the NYALGRO Conference she attended at the beginning of June.

Highway report highlighted the need for a new Freightliner and a new dump pickup, the current Freightliner is a 2014 and has 241,000 miles, electrical components have been failing, frame and engine components are showing deterioration.

The 2022 Ford F-350 Dump has 41,000 miles on it and needs wheel bearings, tie rods, steering bar, rear leaf springs, 6 new tires and alignment. Superintendent Lamphear is looking to replace this truck this year rather than 2027.

Supervisor Arsenault asked the Board to look over the report and give Superintendent Lamphear a call to discuss the issue further.

Alex Roalsvig, Director of Parks & Recreation included a memorandum regarding the access of the spillway for the fireworks display, the access to the spillway has become narrow due to a permanent fence that has been installed by the adjacent owner. She said they will work with it this year but the Town may need to evaluate the long-term accessibility of the display site, and identify potential improvements or alternatives that will allow future fireworks displays to be conducted as safely and efficiency as possible.

NEW BUSINESS

RESOLUTION NO: 2026.27

Resolution Awarding the Procurement Contract for One (1) New Snowmobile TRAIL Grooming Drag Attachment (RFP ID: PARKS-2026-DRAG

WHEREAS:

1. **AUTHORITY:** The Town Board is empowered to procure equipment to support municipal recreational infrastructure pursuant to New York State 2.Town Law § 64 and General Municipal Law (GML) § 103; and

2.PURPOSE/NEED: The Town Board previously authorized a Request for Proposals (RFP) (Resolution No. 2026.26 for the acquisition of a new snowmobile trail grooming drag attachment specifically engineered for compatibility with the Town's 2025/2026 Kässbohrer PistenBully 100 prime mover; and

3.FINDINGS OF FACT: The Town Clerk duly published the Legal Notice to Bidders, and the Evaluation Committee comprised of the Director of Parks, Recreation & Tourism, the Superintendent of Highways, the Lead Groomer, and the Town Supervisor, has received, logged, and reviewed two timely proposals using the approved "Best Value" evaluation framework (Exhibit LL); and

4.FISCAL & ADMINISTRATIVE CONSIDERATIONS: The Evaluation Committee has submitted its formal Procurement Record and Award Recommendation Memorandum, confirming the selection of the vendor who provides the best value to the Town of Long Lake, considering cost, engineering compatibility, durability, warranty, and delivery timelines; and

5.CONSISTENCY: This action is consistent with existing Town policies, plans, goals, and legally mandated obligations; and

6.SEQR: This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. **AWARD OF CONTRACT:** The Town Board hereby awards the contract for the procurement of one (1) new snowmobile trail grooming drag attachment to The Shop Industrial, Inc., 112 Fielding Road, Lively, ON P3Y 1L5, identified by the Evaluation Committee as the vendor providing the best overall value to the Town of Long Lake; and

2. **AUTHORIZATION TO EXECUTE:** The Town Supervisor is hereby authorized and directed to execute all necessary contract documents, purchase orders, and related agreements required to finalize this procurement, subject to final review and approval of the document form by the Attorney for the Town; and

3. **BUDGETARY ACTION:** The Town Board authorizes the expenditure of funds not to exceed \$30,290.00 to be charged to A7160.200, for the purpose of carrying out this Resolution; and

4. **FURTHER BUDGETARY ACTION:** The Town Board authorizes the Town Supervisor to modify the 2026 Town Budget to move \$30,290.00 from fund balance to Budget Line A7160.20 to allow for the proper funding of this procurement.

5. **EFFECTIVE DATE:** This Resolution shall take effect immediately unless otherwise stated or required by law.

BE IT FURTHER RESOLVED:

DIRECTIVES TO OFFICERS AND STAFF

1. That the Supervisor, Town Clerk, Attorney for the Town, and all relevant staff are hereby directed to take any and all administrative, legal, and operational actions necessary to carry out the intent and directives of this Resolution.

2. That the Town Clerk is directed to file, post, transmit, or record this Resolution as required by law or policy, including submission to any relevant State agencies, regional bodies, or other municipalities when applicable.

3. That the Town Clerk shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution 27 of 2026.

Adopted: Clay J. Arsenault

Aye

Thomas L. Donnelly	Aye
Mark A. Bird	Aye
Nathan S. Hosley	Aye
Richard Dechene	Aye

RESOLUTION NO: 2026.28

RESOLUTION AUTHORIZING THE ISSUANCE OF A PERMIT FOR THE JULY 4, 2026, PUBLIC FIREWORKS DISPLAY

WHEREAS:

1. **Authority:** The Town Board is empowered to take this action pursuant to New York State Penal Law § 405.00, which designates the Town Board as the “permit authority” for public displays of fireworks; and

2. **Purpose/Need:** The Town of Long Lake annually hosts a July 4th fireworks celebration in the communities of Long Lake and Raquette Lake. The Director of Parks, Recreation and Tourism has requested formal review an authorization to ensure the display complies with all safety protocols, including those mandated by 12 NYCRR Part 61 and federal requirements; and

3. **Findings of Fact:** The Town Board has reviewed the submitted documentation, including; and

- Identification of certified pyrotechnicians in charge (Erik Arsenault and William D. Pohl);
- Proof of storage compliance (NYS Department of Labor Explosives Magazine Certificate #05-001 E);
- Evidence of federal compliance (ATF License #6-NY-041-54-8C-01336);

Operational safety plans for the Long Lake Spillway/Causeway and Raquette Lake Barge;

4. **Fiscal & Administrative Considerations:** The Town Board has evaluated the administrative requirements related to this display. Pursuant to Penal Law § 405.00(4), the Town, as a municipality, is exempt from the requirement to post a bond for this display; and

5. **Consistency:** This action is consistent with existing Town policies and safety mandates. The Director of Parks, Recreation, and Tourism shall ensure that all certificates and permits are maintained by her office for a minimum of five years, as required by 12 NYCRR § 61-2.7; and

6. **SEQR:** This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

Approval / Authorization: The Town Board hereby approves the permit for the July 4th, 2026, public fireworks display, subject to the conditions outlined in the safety plots and plans submitted by the Director of Parks, Recreation and Tourism, and in compliance with all applicable State and Federal standards; and

1. **Delegation of Authority:** The Town Board authorizes the Director of Parks, Recreation and Tourism, and/or the Town Supervisor, to execute all documents, contracts, and instruments necessary to effectuate this Resolution, subject to Town policies and applicable law; and
2. **Effective Date:** This Resolution shall take effect immediately unless otherwise stated or required by law.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. That the Supervisor, Town Clerk, Attorney for the Town, Director of Parks, Recreation and Tourism, and all relevant staff are hereby directed to take any and all administrative, legal, and operational actions necessary to carry out the intent and directives of this Resolution.
2. That the Town Clerk is directed to file, post, transmit, or record this Resolution as required by law or policy, including submission to any relevant State agencies, regional bodies, or other municipalities when applicable.
3. That Staff shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

Motion by Councilman Hosley, seconded by Councilman Bird to accept Resolution 28 of 2026.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Mark A. Bird	Aye
	Nathan S. Hosley	Aye
	Richard Dechene	Aye

COUNCILMAN COMMENT

Councilman Dechene commented the Town Beach and Medical Center landscaping looks good, thank you to the Beautification Committee. He also commented that the bridge looks good and the workers worked fast to get it done before the fourth of July.

Councilman Hosley commented that the Town Office roof looks great and was done quickly. He also thanked the Highway Department for patching the sidewalks near the beach.

Councilman Donnelly thanked all the Town crew for all the work on the projects around Town.

Attorney Ferrentino informed the Board that the ECodes360 will be available this fall.

PUBLIC COMMENT

Ruth Howe thanked the Board for supporting the Farmer's Market with the resolution they passed and thanked the Highway department for the crushed stone, it is much easier to walk on. She thanked the Parks & Recreation Department for advertising the Famer's Market.

ADJOURN

Motion by Supervisor Hosley, seconded by Councilman Dechene to adjourn at 7:18 PM.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye
	Richard Dechene	Aye

Attested by: _____

Amber L. Wambach, Town Clerk

*Clerk's Note

Supervisor Arsenault's special invocation

"Tonight we hold close in our heart a truly special young woman and her family. As she prepares to graduate this week as valedictorian, we are reminded of the strength, character, and determination she has shown throughout her life.

We pray for her continued healing and recovery, and that she finds comfort in knowing that an entire community is standing beside her and her family with love, support, and hope.

And we pray that in communities like ours, where we celebrate each other's successes and carry each other through difficult times, that we never forget that we are stronger together than we are alone."