

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held February 25, 2026, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Supervisor Arsenault. Five people attended.

Roll Call: Members present: Clay J. Arsenault Supervisor
Thomas L. Donnelly Councilman
Mark A. Bird Councilman
Richard B. Dechene Councilman

Absent: Councilman Nathan Hosley

Also in attendance: Chief of Staff Matthew Newby, Town Clerk Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Bird, seconded by Councilman Dechene to accept the Regular Meeting Minutes for January 28, 2026.

Adopted: Clay J. Arsenault Aye
Thomas L. Donnelly Aye
Mark A. Bird Aye
Richard Dechene Aye

Motion by Councilman Bird, seconded by Councilman Donnelly to pay encumbrances as listed on Abstract # 2 of 2026.

Adopted: Clay J. Arsenault Aye
Thomas L. Donnelly Aye
Mark A. Bird Aye
Richard Dechene Aye

Bills listed on abstract 2

| | | |
|-------------------------------------|------------------|-------------|
| General Fund #A 0125 – A 0192 | in the amount of | \$94,997.04 |
| Highway Fund #D 027 – D 039 | in the amount of | 23,964.57 |
| Water District 1 #SW1 019- SW1 026 | in the amount of | 1,008.82 |
| Water District 2 #SW2 035 - SW2 055 | in the amount of | 14,601.07 |

SUPERVISOR'S REPORT

Expenditure and Revenue report, Highway report and Town Clerk report were in the Board's packet for review.

The Town is waiting to hear from the New York State concerning the Sunmount properties that are vacant in Long Lake.

KC Kelly from the Inlet & Raquette Lake American Legion Post 402 presented Alex Roalsvig and Michael Lamphear with an award of recognition for all their hard work and help with the military banners in Raquette Lake.

Jennings Park Pond- a renewal permit for the temporary stabilization for the causeway has been requested. NYS DEC has informed the Town that they have found an imperiled species of mussels in Long Lake less than a kilometer from the project area, the site will need to be surveyed by NYS DEC.

The Comprehensive Planning committee met on February 24th, housing was the main topic of discussion.

NEW BUSINESS

RESOLUTION 2026.9

Resolution Accepting the Annual Examination of the 2025 Justice Court Records

WHEREAS:

1. **AUTHORITY:** New York State Town Law §123 and Uniform Justice Court Act §2019-a require the Town Board to annually examine the records and dockets maintained by the Town Justices; and
2. **FINDINGS OF FACT:** On the 25th day of February 2026, the Town Board met with Town Justice Farr and conducted the annual examination of the 2025 Justice Court records using the Board-approved Town of Long Lake Annual Justice Court Review Checklist; and
3. **ADDITIONAL FINDINGS:** The Town Board has completed its review of said records and finds them to be satisfactory for fiscal year 2025; and
4. **SEQR:** This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. **APPROVAL / AUTHORIZATION:** Hereby Accepts the 2025 Justice Court records as submitted; and
2. **DELEGATION OF AUTHORITY:** Authorizes and directs Clay J. Arsenault, or his successor in office, to submit the following materials to the New York Unified Court System in compliance with Court Act §2019-a:
 - a. A certified copy of this resolution; and
 - b. The completed Town of Long Lake Annual Justice Court Review Checklist; and
3. **EFFECTIVE DATE:** This Resolution shall take effect immediately unless otherwise stated or required by law.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff:

1. That the Town Clerk is hereby directed to Attach all related exhibits (as listed below) to the certified resolution and maintain this resolution and all exhibits permanently in the records of the Town Clerk’s Office.

Motion by Councilman Bird, seconded by Councilman Donnelly to approve Resolution 2026.9.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

RESOLUTION 2026.10

RESOLUTION AUTHORIZING EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT FOR ENDPOINT DETECTION AND RESPONSE (EDR) SERVICES WITH NYS ITS AND NYS DHSES

WHEREAS:

1. **AUTHORITY:** The Town Board is empowered to authorize contracts and intergovernmental agreements pursuant to Town Law §64(6) and General Municipal Law Article 5-G; and
2. **PURPOSE/NEED:** The Town of Long Lake requires modern cybersecurity protections to safeguard municipal information systems, ensure continuity of government operations, and reduce exposure to cyber threats; and
3. **FINDINGS OF FACT:** The Town Board has reviewed the Intergovernmental Agreement for the Provision of Endpoint Protection and Response Services (Phase II) offered jointly by the New York State Office of Information Technology Services (ITS) and the New York State Division of Homeland Security and Emergency Services (DHSES), which provides Endpoint Detection and Response (EDR) software and related support at no cost to the Town; and
4. **FISCAL & ADMINISTRATIVE CONSIDERATIONS:** Participation in this program eliminates the Town’s need to purchase EDR services independently, and the Town will be responsible only for routine administrative coordination and software deployment within existing staff capacity; and
5. **CONSISTENCY:** This action is consistent with the Town’s goals of improving cybersecurity resilience, protecting public assets, and modernizing information technology practices; and
6. **SEQR DETERMINATION:** The Town Board has reviewed this action under the State Environmental Quality Review Act (SEQR) (ECL Article 8; 6 NYCRR Part 617) and finds that authorization to enter into an intergovernmental agreement for cybersecurity services is a Type II action under 6 NYCRR §617.5(c)(26) (routine administrative actions) and §617.5(c)(20) (contracting for routine agency functions), and therefore no further environmental review is required; and
6. **ADDITIONAL FINDINGS:** The Town Board further finds that participation in the State’s Joint Security Operations Center (JSOC) and cybersecurity initiative enhances regional coordination and strengthens protection of critical municipal infrastructure.

NOW, THEREFORE, BE IT RESOLVED:

1. **APPROVAL / AUTHORIZATION:** The Town Board hereby approves the Intergovernmental Agreement for the Provision of Endpoint Detection and Response

- (EDR) Services (Phase II) between the Town of Long Lake and NYS ITS/DHSES; and
2. **DELEGATION OF AUTHORITY:** The Town Board authorizes the Town Supervisor to execute the Agreement and all documents required to implement this Resolution; and
 3. **IMPLEMENTATION:** Relevant Town personnel are directed to coordinate with the EDR software provider and State agencies for deployment, configuration, and ongoing operation of the EDR software; and
 4. **BUDGET AUTHORIZATION:** No Town funds are required for participation in this program. Any incidental administrative costs shall be absorbed within existing departmental budgets.; and
 5. **REPORTING REQUIREMENTS:** The Town Supervisor or designee shall provide updates to the Town Board regarding implementation status and any material operational impacts; and
 6. **EFFECTIVE DATE:** This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. The Supervisor, Town Clerk, Attorney for the Town, and relevant staff are directed to take all administrative and operational steps necessary to carry out this Resolution, including return of executed documents to the State.
2. The Town Clerk shall file, post, and record this Resolution as required by law and maintain all supporting materials in the official Resolution File.

Motion by Councilman Donnelly, seconded by Councilman Bird to approve Resolution 2026.10.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

RESOLUTION 2026.11

RESOLUTION Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed Local Law-Introductory No. 1-of 2026 Best Value Procurement

WHEREAS:

1. The purpose of this Proposed Local Law entitled “Town of Long Lake Best Value Contract Award Law” is to authorize the Town to award certain purchase contracts on the basis of “best value” so as to obtain high quality goods and services at the lowest lifecycle cost and in the most efficient manner, while ensuring fair and open competition; and
2. It has been recommended to the Town Board by staff that it would be in the interests of the Town to use Best Value Procurement procedures are authorized by State Law and to provide that the basis for awarding contracts shall include optimizing quality, cost, and efficiency, reflecting price and non-price factors; and
3. Public works contracts (Contracts for construction, labor, or services subject to prevailing wage laws) shall continue to be awarded to the lowest responsible bidder in accordance with General Municipal Law § 103; and
4. Prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor or against the proposed Local Law.
5. This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine

administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. The Town Clerk is hereby directed to cause notice of a public hearing on the Proposed Local Law to be published in the official newspaper of the Town, and to be posted on the Town’s website and on the signboard maintained by the Town Clerk (and/or other customary physical posting locations), in the time and manner required by law.
2. A public hearing on the Proposed Local Law shall be held at 7:00 p.m. on Wednesday, March 25, 2026, at the Long Lake Town Hall, at a regular meeting of the Town Board commencing at that time, at which time all persons in attendance shall be given an opportunity to be heard on the Proposed Local Law.
3. Written comments may be submitted to the Town Clerk until 12:00 noon on the date of the public hearing.
4. The Proposed Local Law shall be on file for public inspection at the Office of the Town Clerk during regular business hours and shall also be made available on the Town’s website.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. That the Town Clerk is directed to file, post, transmit, or record this Resolution as required by law or policy, including submission to any relevant State agencies, regional bodies, or other municipalities when applicable.
2. That Staff shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

Motion by Councilman Donnelly, seconded by Councilman Dechene to approve Resolution 2026.11.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

RESOLUTION 2026.12

RESOLUTION Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed Local Law-Introductory No. 2-of 2026 Peddling, Soliciting, and Mobile Vending Law of the Town of Long Lake

WHEREAS:

1. The purpose of this Proposed Local Law entitled “Peddling, Soliciting, and Mobile Vending Law of the Town of Long Lake” is to repeal the existing 1997 Ordinance covering peddling and soliciting in the Town of Long Lake; and
2. Having the regulations of Peddling and Soliciting in the form of a local Law as opposed to an Ordinance makes the law more enforceable by outside police agencies; and
3. The current peddling and soliciting law needs modernization in terms of judicial interpretations of the regulation of peddlers, solicitors and food truck vendors in New York under free expression rights guaranteed to people under the state and federal constitution; and
4. The proposed Local Law addresses the presence of food vending trucks and sets forth clear obligations and exemptions in certain instances; and
5. There is a need to more clearly articulate the exemption from fees for certain qualified veterans; and
6. The circumstance for privately sponsored activities on Town property is addressed by

the proposed law; and

7. This proposed law provides a clear procedure for residents to post signs at their place of residence if they do not wish peddling and solicitation at their residence; and

8. Prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor or against the proposed Local Law; and

9. This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. The Town Clerk is hereby directed to cause notice of a public hearing on the Proposed Local Law to be published in the official newspaper of the Town, and to be posted on the Town’s website and on the signboard maintained by the Town Clerk (and/or other customary physical posting locations), in the time and manner required by law.

2. A public hearing on the Proposed Local Law shall be held at 7:00 p.m. on Wednesday, March 25, 2026, at the Long Lake Town Hall, at a regular meeting of the Town Board commencing at that time, at which time all persons in attendance shall be given an opportunity to be heard on the Proposed Local Law.

3. Written comments may be submitted to the Town Clerk until 12:00 noon on the date of the public hearing.

4. The Proposed Local Law shall be on file for public inspection at the Office of the Town Clerk during regular business hours and shall also be made available on the Town’s website.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. That the Town Clerk is directed to file, post, transmit, or record this Resolution as required by law or policy, including submission to any relevant State agencies, regional bodies, or other municipalities when applicable.

2. That Staff shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

Motion by Councilman Dechene, seconded by Councilman Bird to approve Resolution 2026.12.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

RESOLUTION 2026.13

RESOLUTION Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed Local Law-Introductory No. 3-of 2026 Dog Licensing and Control Law of the Town of Long Lake

WHEREAS:

1. The purpose of this Proposed Local Law is to repeal the existing Local Law No. 2 of 2011 entitled “Dog Licensing and Control Law of the Town of Long Lake, Hamilton County” and replace it in its entirety with Proposed Local Law Introductory No. 3 of 2026 entitled “Dog Licensing and Control Law of the Town of Long Lake”; and

2. The proposed local law would remove outdated language concerning dangerous dogs and more clearly state the preemption of standards and procedures for dangerous

dogs established under New York State law, including Article 7 of the Agriculture and Markets Law; and

3. The proposed local law would make more explicit the preemption by state law of certain other matters; and
4. The proposed local law would establish that the Town Board may establish fees for dog licensing matters by resolution; and
5. prior to the adoption of any local law, the Town Board must hold a public hearing thereon and provide notice of such hearing as required by law, to allow any person wishing to be heard an opportunity to speak in favor of or in opposition to the proposed local law.
6. Prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor or against the proposed Local Law; and
7. This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. The Town Clerk is hereby directed to cause notice of a public hearing on the Proposed Local Law to be published in the official newspaper of the Town, and to be posted on the Town's website and on the signboard maintained by the Town Clerk (and/or other customary physical posting locations), in the time and manner required by law.
2. A public hearing on the Proposed Local Law shall be held at 7:00 p.m. on Wednesday, March 25, 2026, at the Long Lake Town Hall, at a regular meeting of the Town Board commencing at that time, at which time all persons in attendance shall be given an opportunity to be heard on the Proposed Local Law.
3. Written comments may be submitted to the Town Clerk until 12:00 noon on the date of the public hearing.
4. The Proposed Local Law shall be on file for public inspection at the Office of the Town Clerk during regular business hours and shall also be made available on the Town's website.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. That the Town Clerk is directed to file, post, transmit, or record this Resolution as required by law or policy, including submission to any relevant State agencies, regional bodies, or other municipalities when applicable.
2. That Staff shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

Motion by Councilman Bird, seconded by Councilman Donnelly to approve Resolution 2026.13.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

**RESOLUTION 2026.14
AUTHORIZING THE FILING OF PETITION, CONSENT AND OTHER NECESSARY
DOCUMENTS IN THE MATTER OF THE WHITNEY INDUSTRIES TRUST AGREEMENT**

WHEREAS:

1. The Town Board of the Town of Town of Long Lake ("Town") has a duty to protect the health, safety, and general welfare of its residents; and
2. The Special Town Counsel engaged pursuant to **Resolution 41 of 2025**, and the Town Attorney, ("Counsel") recommend and advise the Town Board of a Modification and Reformation that has also been recommended to and is now contemplated by the Trustees of the Whitney Industries Trust dated November 6, 2020 ("Trust").
3. It is the objective of the Reformation and Modification to align the language of the Trust more closely to the public charitable purposes and intentions of the Trust creator, John F. Hendrickson; and
4. The Town Board has determined that the contemplated actions of the Trustees would inure to the long-term benefit of the Town and its residents by seeking and ensuring the most beneficial tax treatment of any proceeds of that may be provided under the Trust; and
5. This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. **APPROVAL / AUTHORIZATION:** The Town Board of the Town of Long Lake hereby authorizes and directs Counsel to prepare the necessary consents and forms and communication to support the Trustees in their contemplated petition and action to modify the Whitney Industries Trust to ensure most favorable tax law treatment to any proceeds that may flow to the Town of Long Lake.
2. **DELEGATION OF AUTHORITY:** Clay J. Arsenault, Town Supervisor, is hereby designated as the official representative of the Town with the authority to execute any and all documents, including any petition, affidavits, consent documents, and other pleadings necessary to further this action on behalf of the Town.
3. **EFFECTIVE DATE:** This resolution shall take effect immediately upon its adoption.

Motion by Councilman Dechene, seconded by Councilman Donnelly to approve Resolution 2026.14.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

**RESOLUTION 2026.15
RESOLUTION APPROVING 2025 YEAR-END BUDGET AMENDMENTS**

WHEREAS:

1. **AUTHORITY:** The Town Board is authorized under New York State Town Law § 107 and applicable guidance of the NYS Office of the State Comptroller (OSC) to make

year end modifications transferring appropriations between budget lines within the same fund when necessary for proper fiscal management; and

2. **PURPOSE/NEED:** During the close out of the fiscal year ending December 31, 2025, the Town's accounting records identified several expenditure lines where appropriations were insufficient and others where available balances existed, requiring Board action to realign appropriations; and

3. **FINDINGS OF FACT:** The Town Supervisor provided the Town Board with detailed budget amendment schedules documenting each required increase and decrease across the General Fund (A), Highway Fund (DA), Water District #1 (SW1), and Water District #2 (SW2), including transfers driven by operational needs, FEMA reimbursements, personnel costs, insurance premium adjustments, CHIPS expenditures, and other year-end corrections; and

4. **FISCAL & ADMINISTRATIVE CONSIDERATIONS:** These amendments do not increase total fund level appropriations beyond available revenues and fund balance, and several adjustments reflect end of year retirement and insurance payments made in December 2025 but applicable to Fiscal Year 2026, requiring proper reclassification; and

5. **CONSISTENCY:** These modifications are routine year end accounting adjustments consistent with OSC accounting requirements, the Town's adopted financial policies, and standard municipal practice for closing the fiscal year; and

6. **ADDITIONAL FINDINGS:** The Town Board has reviewed the full amendment sheet and finds that the reallocations are necessary to ensure accurate financial reporting, audit readiness, and regulatory compliance.

7. **SEQR:** This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered routine administrative or financial activities with no potential for significant environmental impact.

NOW, THEREFORE, BE IT RESOLVED:

1. **APPROVAL:** The Town Board hereby approves the 2025 Year End Budget Amendments as presented, including all increases and decreases to appropriations within the General Fund (A), Highway Fund (DA), Water District #1 (SW1), and Water District #2 (SW2), as detailed in the document titled 2025 Year End Budget Amendments (); and

2. **DELEGATION OF AUTHORITY:** The Town Board authorizes the Supervisor and Senior Account Clerk to enter all amendments into the Town's accounting system and to make any corresponding fund balance adjustments required for accurate financial reporting; and

3. **IMPLEMENTATION:** The Supervisor, Senior Account Clerk are directed to take all necessary steps to finalize year end closing entries, including filing updated budget records; and

4. **BUDGET AUTHORIZATION:** These amendments authorize the movement of appropriations only within the same fund, with no change to the overall tax levy, and will be reflected in the Modified Budget as of December 31, 2025; and

5. **REPORTING REQUIREMENTS:** The Supervisor shall provide the Town Board with a final Annual Financial Report upon submittance and acceptance by the NYS Office of State Comptroller; and

6. **EFFECTIVE DATE:** This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. The Town Clerk is directed to maintain this Resolution and its associated budget amendment schedule in the official resolution file.

Motion by Councilman Dechene, seconded by Councilman Bird to approve Resolution 2026.15.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

RESOLUTION 2026.16

Resolution Approving and Authorizing Sole Source Procurement of a Piston Bully 100 Groomer

WHEREAS:

1. **AUTHORITY:** The Town Board is authorized under New York State General Municipal Law (“GML”) §103, together with guidance issued by the New York State Office of the State Comptroller, to dispense with competitive bidding when a purchase qualifies as a sole source procurement, meaning that only one vendor is capable of supplying a particular commodity or service necessary to meet the Town’s requirements; and
2. **OPERATIONAL NEED:** The Town of Long Lake maintains an extensive snowmobile trail system vital to public recreation and tourism, and the Parks, Recreation & Tourism Department has determined that a modern, purpose-built tracked groomer is essential to maintain trail safety, trail quality, and winter economic activity; and
3. **DIRECTOR’S FINDINGS:** The Director of Parks, Recreation & Tourism, Alexandra Roalsvig, has submitted a written memorandum documenting that:
 - (a) Mohawk Industrial Werks is the factory authorized dealer for Kässbohrer/Pisten Bully in the region covering NY, CT, NJ, PA, MD, VA, WV, NC, RI, and TN, operating a full-service facility in Queensbury, NY;
 - (b) The Pisten Bully 100 Trail Pro is the only groomer model that precisely meets the Town’s operational requirements based on extensive field experience, staff research, and years of performance comparison with other available groomer types; and
 - (c) Prior use of alternative groomer models has demonstrated significant deficiencies in power, reliability, trail handling, operator control, and long-term durability under Long Lake’s unique trail conditions; and
4. **SOLE SOURCE DETERMINATION:** Based on this analysis, the Director has determined, and the Town Board hereby finds that no other manufacturer produces a groomer that meets Long Lake’s required performance characteristics, and that only the Pisten Bully 100 Trail Pro, supplied solely through Mohawk Industrial Werks, is capable of meeting the Town’s needs; and
5. **FISCAL & ADMINISTRATIVE CONSIDERATIONS:** The total cost, including purchase price, freight, and associated expenditures, is not to exceed \$317,000 as Quoted by Mohawk Industrial Werks; and
6. **GRANT FUNDING:** The Town further finds that this acquisition will be reimbursed through a New York State Department of Environmental Conservation (DEC) grant; and
7. **BUDGET AMENDMENTS:** The Town Board acknowledges that a budget line adjustment will be necessary to reflect capital expenditure, and authorizes an amendment as follows: Increase Expenditure Line: A00-7260-0200 Snowmobile Eq. \$317,000; and
8. **SEQR:** This action is a Type II SEQR action which is strictly financial or legal and has no physical or environmental impact, is not subject to SEQR review because it constitutes a Type II action under the SEQR regulations and such action is considered

routine administrative or financial activities with no potential for significant environmental impact.

9. **BEST INTEREST OF THE TOWN:** The Town Board finds that procuring this specialized machine via sole source is in the best interest of the Town, the safety of trail users and Town employees, the effectiveness of municipal operations, and the stewardship of public funds.

NOW, THEREFORE, BE IT RESOLVED:

1. **APPROVAL:** The Town Board approves the sole source purchase of one (1) Pisten Bully 100 Trail Pro Groomer, including all standard and selected features, from Mohawk Industrial Werks, as the exclusive authorized factory dealer; and

2. **DELEGATION OF PURCHASE AUTHORITY:** The Town Board authorizes the Supervisor to enter into all purchase agreements, issue a purchase order, and execute all documents necessary to complete the acquisition at a total cost not to exceed \$317,000; and

3. **IMPLEMENTATION:** The Town Board directs the appropriate departments or officials to take all steps required to implement this action; and

4. **BUDGET AUTHORIZATION:** The Supervisor and Bookkeeper are authorized to process all corresponding budget modifications, including an increase to the expenditure line A00-7260-0200 of \$317,000; and

5. **REPORTING REQUIREMENTS:** The Town Board requires that Director of Parks, Recreation, and Tourism provide annual updates, reports, or summaries to the Board regarding the progress, status, outcomes, or financial impacts associated with this action; and

6. **EFFECTIVE DATE:** This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED:

Directives to Officers and Staff

1. The Town Clerk shall ensure that all documentation, exhibits, contracts, and supporting materials referenced herein are maintained in the official Resolution File for this action.

2. The Supervisor shall ensure that records related to this procurement - including this resolution, the Director's memorandum, and the Quote provided by Mohawk Industrial Werks - are maintained in accordance with NYS retention schedules and OSC audit requirements.

Motion by Councilman Bird, seconded by Councilman Donnelly to approve Resolution 2026.16.

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| Adopted: | Clay J. Arsenault | Aye |
| | Thomas L. Donnelly | Aye |
| | Mark A. Bird | Aye |
| | Richard Dechene | Aye |

COUNCILMAN COMMENT

Councilman Bird thanked the crew that is grooming the snowmobile trails, he said the trails from Raquette Lake to Long Lake were great, the best he has seen them. And the Highway Department is doing a great job with all the snow we have had this winter.

Councilman Donnelly thanked Alex Roalsvig for all her help in getting the banners up in Raquette Lake.

PUBLIC COMMENT – No one from the public wished to comment.

ADJOURN

Motion by Councilman Bird, seconded by Councilman Donnelly to adjourn at 7:20 PM.

Attested by: _____

Amber L. Wambach, Town Clerk

DRAFT