

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held September 24, 2025, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Thirteen people were in attendance.**

**Roll Call: Members present:**

Clay J. Arsenault	Supervisor
Mark A. Bird	Councilman
Thomas L. Donnelly	Councilman
Nathan S. Hosley	Councilman

Absent: Councilman Richard Dechene

Also in attendance: Chief of Staff Matthew Newby, Town Attorney Carl Ferrentino and First Deputy Town Clerk Amber Wambach.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Bird, seconded by Councilman Donnelly to accept the Regular Meeting Minutes for August 27, 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Donnelly, seconded by Councilman Bird to pay encumbrances as listed on Abstract # 9 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

### **Bills listed on abstract 9**

General Fund #A 0731 – A 0807	in the amount of	\$114,812.90
Highway Fund #D 148 – D 167	in the amount of	41,053.68
Water District 1 #SW1 120- SW1 134	in the amount of	3,996.84
Water District 2 #SW2 224 - SW2 248	in the amount of	81,103.03

## **SUPERVISOR'S REPORT**

Expenditure and Revenue Reports were in the Board's packet for review.

Supervisor Arsenault thanked Congresswoman Elise Stefanik for helping get \$812,213.52 funding released from FEMA for the Reservoir Road Bridge Project.

A proposed updated Cemetery Policy was in the Board's packets for review.

NYSEG sent out a press release inviting the Town Board to take a tour of the new substation in Raquette Lake on October 27<sup>th</sup> at 3:30PM, Senator Walczyk and Assemblyman Smullen will be in attendance.

Uncas Road speed study was completed, and new signs are up, the new speed limit is 25MPH on unpaved road and 40 MPH on paved road.

## **NEW BUSINESS**

### **Resolution 42 of 2025**

**Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed**

#### ***Local Law-Introductory No. 1-of 2025***

**WHEREAS** the Town Code Enforcement Officer has brought to the attention of the Town Board prudent revisions necessary for the "**LONG LAKE TOWN LOCAL LAW ESTABLISHING A LOCAL GOVERNMENT CODE ENFORCEMENT PROGRAM**", whereby the Town Code Enforcement Officer and the Town Board enforce the uniform Fire Preventions and Building Code and the State Energy Conservation Construction Code; and

**WHEREAS** it in the interests of the Town to keep its local laws current with state requirements to ensure the legitimacy and enforceability of the building code and fire protections requirements under state law; and

**WHEREAS** Town Supervisor, Clay Arsenault has duly introduced a proposed Local Law entitled: "AMENDMENT OF SECTION 4 OF THE LONG LAKE TOWN LOCAL LAW ESTABLISHING A LOCAL GOVERNMENT CODE ENFORCEMENT PROGRAM"; and

**WHEREAS** prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor or against the proposed Local Law.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Town Board of the Town of Long Lake hereby orders the Town Clerk to provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing.
2. All parties in attendance to such hearing be permitted an opportunity to speak on behalf of, or in opposition to, said Proposed Local Law, or any part thereof at 7:00 pm on Wednesday, October 29<sup>th</sup>, 2025, at the scheduled regular meeting of the Town Board at the Long Lake Town Hall.
3. Members of the public may submit written comments until noon that day of the hearing.
4. The full text of the proposed local law shall be made available for review on the Town's website and at the Town Clerk's office during regular business hours.

**Motion** by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution 42 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 43 of 2025**

**Resolution Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed Local Law-Introductory No. #2 of 2025**

**WHEREAS**, in reviewing the status of the tentative fiscal year 2026 budget, the Town Board of the Town of Long Lake has considered options and alternatives with respect to total proposed budget amounts with due consideration and under the public budgetary workshops to be held; and

**WHEREAS**, in the interests of affording flexibility to the Town to address necessary expenditures for Town purposes in fiscal year 2026 it may be warranted to enact a local law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2026;**

**WHEREAS**, Town Supervisor, Clay Arsenault has duly introduced a proposed Local Law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2026;**

**WHEREAS**, prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor of or against the proposed Local Law.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1- The Town Board of the Town of Long Lake hereby orders the Town Clerk to provide the necessary publication in the official newspaper of the Town, website posting and paper posting of the public notice for a Hearing.

2- All parties in attendance to such hearing be permitted an opportunity to speak on behalf of, or in opposition to, said Proposed Local Law, or any part thereof on Wednesday, October 29<sup>th</sup>, 2025, 7:00 pm, at the scheduled place, the Long Lake Town Hall, preceding the Town Board's scheduled Town Board Meeting on that date.

3- Members of the public may submit written comments before the time of the hearing.

4- The full text of the proposed local law shall be made available for review on the Town's website and at the Town Clerk's office during regular business hours.

**Motion** by Councilman Donnelly, seconded by Councilman Hosley to accept Resolution 43 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 44 of 2025**

**Resolution to Accept the Tentative Budget for 2026**

**WHEREAS** the Town Supervisor, acting as Budget Officer for the Town, has filed his Tentative Budget for 2026 with the Town Clerk; and

**WHEREAS** the Town Board must review this Tentative Budget for 2026 in preparation for adoption of the Preliminary Budget; and

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby accepts the Town Supervisor's Tentative Budget for 2026 as presented.
2. Shall hold Budget Workshops on the following dates at 7:00PM at the Long Lake Town Hall:
  - a. Wednesday, October 1, 2025
  - b. Wednesday, October 8, 2025
  - c. Wednesday, October 15, 2025
3. Be it further resolved, that the Preliminary Budget shall be presented to the Town Clerk no later than October 22, 2025; and
4. Be it further resolved, that a Public Hearing on the Preliminary Budget shall be held prior to the regularly scheduled Town Board meeting on Wednesday, October 29, 2025, at the Long Lake Town Hall.
5. Be it further resolved, that the Town Clerk is directed to publish public notice of said Public Hearing at least ten days prior to said Public Hearing is scheduled to be held.

**Motion** by Councilman Bird, seconded by Councilman Donnelly to accept Resolution 44 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 45 of 2025**

**Resolution Accepting Bids on Surplus Equipment Auction**

**WHEREAS** the Town declared surplus and put up for auction with Auctions International six pieces of old equipment.

**WHEREAS** the auction was conducted online by Auctions International, and ended on September 22, 2025, with the following high bids at auction end:

- Lincoln Electric Welder \$150
- John Deere 410 Backhoe Loader \$4,500
- 2006 Ford F350 Super Duty Stake Bed Truck \$510
- 2015 Chevy Silverado 2500 Pickup Truck with Plow \$1,650
- Allis Chalmers Loader \$210
- Powermatic Wood Bandsaw \$175
- (14) Metal Halide Fixtures with Bulbs \$25
- Water Holding Tank \$50

- Champ Forklift \$2,250
- Lincon Arc Welder \$115
- Pistonbully Paana Tracks \$105
- Raymond Forklift \$200
- 2007 Skidoo Superwide Snowmobile \$2,000
- 2006 Skidoo Scandic Superwide Snowmobile \$1,550
- 2004 Skidoo Scandic Superwide Snowmobile \$1,450
- Ultraviolet Machine \$590

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

6. Has determined that the high bids for these pieces of equipment are the best return available on these vehicles, and accepts the high bids of:
- Lincoln Electric Welder \$150
  - John Deere 410 Backhoe Loader \$4,500
  - 2006 Ford F350 Super Duty Stake Bed Truck \$510
  - 2015 Chevy Silverado 2500 Pickup Truck with Plow \$1,650
  - Allis Chalmers Loader \$210
  - Powermatic Wood Bandsaw \$175
  - (14) Metal Halide Fixtures with Bulbs \$25
  - Water Holding Tank \$50
  - Champ Forklift \$2,250
  - Lincon Arc Welder \$115
  - Pistonbully Paana Tracks \$105
  - Raymond Forklift \$200
  - 2007 Skidoo Superwide Snowmobile \$2,000
  - 2006 Skidoo Scandic Superwide Snowmobile \$1,550
  - 2004 Skidoo Scandic Superwide Snowmobile \$1,450
  - Ultraviolet Machine \$590

**Motion** by Councilman Bird, seconded by Councilman Donnelly to accept Resolution 45 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

#### **Resolution 46 of 2025**

**Resolution to Approve Propane Delivery Bid Request Documents and Publishing of Public Notice of the Same**

**WHEREAS** the Town Board of the Town of Long Lake requests bids annually for the delivery of propane for heating purposes; and

**WHEREAS** language has been added to allow Hamilton County to “piggyback” on contracts resulting from this bid request; and

**WHEREAS** these bid documents must be published to all Town approved media and posting locations;  
and

**WHEREAS** bid proposals must be received at the Town Clerk's Office no later than 1:00 PM on October 24<sup>th</sup>, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the content of the Propane Delivery Bid Request documents for Calendar Year 2026 and the publishing of the same.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution 46 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

#### **Resolution 47 of 2025**

**Resolution to Approve Fuel Oil & Kerosene Delivery Bid Request Documents and Publishing of Public Notice of the Same**

**WHEREAS** the Town Board of the Town of Long Lake requests bids annually for the delivery of fuel oil & kerosene for heating purposes; and

**WHEREAS** language has been added to allow Hamilton County to "piggyback" on contracts resulting from this bid request; and

**WHEREAS** these bid documents must be published to all Town approved media and posting locations;  
and

**WHEREAS** bid proposals must be received at the Town Clerk's Office no later than 1:00 PM on October 24<sup>th</sup>, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the content of the Fuel Oil & Kerosene Delivery Bid Request documents for Calendar Year 2026 and the publishing of the same.

**Motion** by Councilman Bird, seconded by Councilman Donnelly to accept Resolution 47 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 48 of 2025**

**Resolution to Approve HVAC Service Bid Request Documents and Publishing of Public Notice of the Same**

**WHEREAS** the Town Board of the Town of Long Lake requests bids annually for the service of the assorted heating, ventilation, and air conditioning systems in Town facilities; and

**WHEREAS** these bid documents must be published to all Town approved media and posting locations; and

**WHEREAS** bid proposals must be received at the Town Clerk's Office no later than 1:00 PM on October 24<sup>th</sup>, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the content of the HVAC Service Bid Request documents for Calendar Year 2026 and the publishing of the same.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution 48 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 49 of 2025**

**Resolution to Approve Medical Building Cleaning Contract Bid Request Documents and Publishing of Public Notice of the Same**

**WHEREAS** the Town Board of the Town of Long Lake requests bids annually cleaning of the Medical Center Building; and

**WHEREAS** these bid documents must be published to all Town approved media and posting locations; and

**WHEREAS** bid proposals must be received at the Town Clerk's Office no later than 1:00 PM on October 24<sup>th</sup>, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the content of the Medical Building Cleaning Contract Bid Request documents for Calendar Year 2026 and the publishing of the same.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution 49 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 50 of 2025**

**Resolution to Approve Public Bathroom Cleaning Contract Bid Request Documents and Publishing of Public Notice of the Same**

**WHEREAS** the Town Board of the Town of Long Lake requests bids annually for cleaning of the Public Bathrooms at the Town Beach, Town Ballfield, and Mt. Sabattis as well as providing substitute cleaning for the Town cleaner when necessary; and

**WHEREAS** these bid documents must be published to all Town approved media and posting locations; and

**WHEREAS** bid proposals must be received at the Town Clerk's Office no later than 1:00 PM on October 24<sup>th</sup>, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the content of the Public Bathroom Cleaning Contract Bid Request documents for Calendar Year 2026 and the publishing of the same.

**Motion** by Councilman Donnelly, seconded by Councilman Bird to accept Resolution 50 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

**Resolution 51 of 2025**

**Resolution Authorizing a contract to Engage a Qualified Appraiser in the Matter of Stonegate Family Holdings**

**WHEREAS**, the Town of Long Lake, New York (hereinafter the "Town") is required to maintain accurate assessment records for all real property located within the Town's boundaries; and

**WHEREAS**, pursuant to New York Real Property Tax Law Sections 568 and 572, the Town has the authority to engage qualified professionals to assist in matters relating to property assessment; and

**WHEREAS**, pursuant to Town Law Section 64, the Town Board is authorized to enter into contracts for Town purposes; and

**WHEREAS**, there is a need to engage a qualified, independent real property appraiser to provide professional appraisal services in connection with the property assessment matter involving Stonegate Family Holdings; and

**WHEREAS**, the Town Board has determined that it is in the best interest of the Town to obtain professional appraisal services for this matter;

**WHEREAS**, the Sole Elected Assessor has reviewed qualifications and fee proposals from amongst 5 qualified appraisers selected for considerations by the Town's outside counsel, Daniel Vincelette, P.C.



**WHEREAS**, the Sole Elected Assessor has had discussions with the Long Lake Central School District, which has a fiscal interest in the outcome of the ongoing litigation with Stonge Family Holdings about cost sharing the appraiser's fee in regard to a preliminary appraisal and litigation costs for appraisal work.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Long Lake, Hamilton County, New York, as follows:

1. The Town Supervisor is hereby authorized to execute a contract with a qualified, independent real property appraiser to provide professional appraisal services in the matter of Stonegate Family Holdings, with such appraiser to be selected based on experience, qualifications, and cost.
2. The compensation to be paid to the appraiser shall not exceed \$20,000 without further approval of this Board.
3. The funds for this contract shall be allocated from budget line A1355.400.
4. The Town Board supports the good faith representation of the School District Business manager to cost share the appraisal costs based upon a ratio approximating the tax revenue ratio which is approximately 60% in Town Taxes and 40% in School taxes and requests that the School Board upon its further review provide the Town with a letter of intent to share in appraisal costs.
5. The Town Attorney should assist the Sole Assessor in culminating the contract with Appraiser based upon execution of an engagement signed by either the Town Supervisor or Outside Counsel Vincelle on behalf of the Town, as is most appropriate on account of the pending litigation.
6. This resolution shall take effect immediately.

**Motion** by Councilman Donnelly, seconded by Councilman Bird to accept Resolution 51 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

### **COUNCILMAN COMMENTS**

Councilman Hosley commented that the County is doing a great job on the Shaw Brook clean up.

Councilman Bird has received complaints about a stray dog in Raquette Lake, he said people have called the dog control officer but no reply.

Supervisor Arsenault suggested that Councilman Bird have the residents call the Town Clerk's Office, and have Amber Wamback get a hold of the DCO.

### **PUBLIC COMMENT**

Mike Farrell thanked Paul Wilson for his hard work with FEMA, he suggested that Paul be recognized.

Rodney Begin spoke about the Beautification Committee accomplishments.

Water Superintendent Kieth Austin said one of the Stanton Hill Well pumps stopped working, they replaced it with a new pump, and it is back up and running.

**EXECUTIVE SESSION**

Motion by Councilman Bird, seconded by Councilman Hosley to move to executive session at 7:16 PM to discuss a personnel matter.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

The Board returned to Regular Session at 7:55 PM with no action having been taken in Executive Session.

**ADJOURN**

**Motion** by Councilman Hosley, seconded by Councilman Donnelly to adjourn at 7:55 PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Nathan S. Hosley	Aye

Attested by: \_\_\_\_\_



Amber L. Wambach, First Deputy Town Clerk

