

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held July 30, 2025, at the Raquette Lake Union Free School at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Twenty-six people were in attendance.**

<b>Roll Call: Members present:</b>	Clay J. Arsenault	Supervisor
	Mark A. Bird	Councilman
	Thomas L. Donnelly	Councilman
	Richard Dechene	Councilman
	Nathan S. Hosley	Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, Town Attorney, Carl Ferrentino and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Bird, seconded by Councilman Dechene to accept the Regular Meeting Minutes for June 25, 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Dechene, seconded by Councilman Donnelly to pay encumbrances as listed on Abstract # 7 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **Bills listed on abstract 7**

General Fund #A 0553 – A 0649	in the amount of	\$199,098.76
Highway Fund #D 113 – D 133	in the amount of	45,388.61
Water District 1 #SW1 091- SW1 108	in the amount of	3,200.82
Water District 2 #SW2 170 - SW2 200	in the amount of	136,114.62

## **SUPERVISOR'S REPORT**

Expenditure and Revenue Reports were in the Board's packet for review.

New York State is going to end COVID Sick Leave as of July 31, 2025.

Bob Plumley submitted a letter to the Town stating that he is suggesting the Town to put up a memorial plaque on the Long Lake Bridge dedicating it to either Lew Plumley or first settler families of Long Lake.

Councilman Hosley, Town Attorney Ferrentino, Matt Newby and Supervisor Arsenault interviewed two potential law firms for assistance in creating the entity that will be necessary to receive the Hendrickson gift funds. Holland & Knight and Greenberg Traurig were the two law firms Town Attorney Ferrentino narrowed it down to.

Both firms have extensive experience in creating entities like the one the Town will need, both have presence in multiple states where the probate will likely be settled, and both have Albany connections through networking and lobbying efforts.

Highway Department Report was in the Board's packet for review.

Code Enforcement Officer Paul Wilson provided the Board with the existing Town Code Law and fee schedule, he asked the Board to look over his suggestions on proposed updates to the law and fee schedule for 2026.

## **NEW BUSINESS**

### **Resolution 38 of 2025**

#### **Authorizing the Extension of Stanton Hill Road by 400 Feet**

**WHEREAS**, the Town Superintendent of Highways has submitted a formal request to the Town Board seeking authorization to extend Stanton Hill Lane, a duly recognized Town Highway, approximately 400 feet beyond its current terminus; and

**WHEREAS**, pursuant to New York Highway Law § 140, the Town Superintendent of Highways has the general responsibility for the care and superintendence of town highways, including their maintenance, repair, and improvement, subject to the approval of the Town Board; and

**WHEREAS**, the Town Board, under Town Law § 200(1), is authorized to approve petitions or proposals for the improvement or extension of town highways, including the laying out or alteration of such roads; and

**WHEREAS**, the proposed extension lies within the jurisdiction of the Town of Long Lake and does not conflict with any existing private road acceptance policies or road entrance regulations, and the Superintendent has certified that the extension is necessary and in the public interest; and

**WHEREAS**, the extension will be constructed in accordance with applicable design and safety standards, and the Superintendent has confirmed that the work will be performed within the limits of appropriations and in compliance with Highway Law § 284, which governs the expenditure of highway funds pursuant to written agreement between the Town Board and the Superintendent;

#### **NOW, THEREFORE, BE IT RESOLVED:**

That the Town Board of the Town of Long Lake hereby:

1. Hereby authorizes the Town Superintendent of Highways to proceed with the extension of Stanton Hill Lane by approximately 400 feet from its current terminus, subject to the following conditions:
  - a. That the extension shall be constructed in accordance with applicable New York State Department of Transportation standards and the Town's own specifications for road construction;
  - b. That the Superintendent shall ensure all necessary permits and inspections are obtained and completed;
  - c. That the extension shall be recorded in the Town Clerk's office as required by Highway Law § 140(8);
  - d. That the Town Board and Superintendent shall execute or amend the written agreement required under Highway Law § 284 to reflect this project and its funding;
  - e. That upon completion, the extended portion of Stanton Hill Lane shall be incorporated into the Town Highway Inventory and maintained as a public highway.
2. And also, that the First Deputy Town Clerk is directed to file this resolution and any supporting documentation in the official Town records and notify the appropriate County and State agencies as required.

**Motion** by Councilman Hosley seconded by Councilman Donnelly to accept Resolution 38 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **Resolution 39 of 2025**

#### **Accepting the Resignation of a Member of the Board of Assessment Review and Appointing a Replacement**

**WHEREAS**, pursuant to New York Real Property Tax Law § 523, the Town of Long Lake, Hamilton County, New York State, maintains a Board of Assessment Review (BAR) consisting of three members appointed by the Town Board, whose responsibility is to hear and determine complaints in relation to property assessments; and

**WHEREAS**, Robert Gibson, a duly appointed member of the Board of Assessment Review, has submitted a written resignation effective July 10, 2025; and

**WHEREAS**, the Town Board acknowledges Mr. Gibson's service and contributions to the fair administration of property assessments in the Town; and

**WHEREAS**, the Town Board is authorized under RPTL § 523(1)(b) to appoint a qualified individual to fill the vacancy on the Board of Assessment Review; and

**WHEREAS**, Paul Wilson, the Town's current Code Enforcement Officer, has expressed willingness to serve on the Board of Assessment Review and is deemed qualified by virtue of their knowledge of local property values and relevant municipal procedures; and

**WHEREAS**, the Town Board has determined that the appointment of Paul Wilson will not create a conflict of interest under the provisions of RPTL § 523(1)(b), which prohibits assessors and their staff

from serving on the BAR, but does not preclude other municipal officers from serving, provided a majority of the BAR are not officers or employees of the Town;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Town Board of the Town of Long Lake hereby:

1. Accepts the resignation of Robert Gibson from the Board of Assessment Review, effective July 10, 2025; and
2. That the Town Board hereby appoints Paul Wilson, Code Enforcement Officer, to the Board of Assessment Review for a new, five-year term commencing July 30, 2025, and expiring on September 30, 2030, in accordance with the unexpired term of the vacated seat and a new five-year term as applicable; and
3. That the First Deputy Town Clerk is directed to notify the New York State Commissioner of Taxation and Finance and the County Director of Real Property Tax Services of this appointment within twenty (20) days, as required by RPTL § 523(1)(f); and
4. That the appointee shall complete the required training prescribed by the Commissioner pursuant to RPTL § 523(2); and shall file a certificate of attendance with the Town Clerk upon completion.

**Motion** by Councilman Bird, seconded by Councilman Dechene to accept Resolution 39 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**COUNCILMAN COMMENTS**

Councilman Hosley asked when Rice Road will be paved.

Michael Lamphear, Highway Superintendent, said the paving company plans to be in Hamilton County by August 11<sup>th</sup>, he said they should get to Long Lake within a week or two of August 11<sup>th</sup>.

Councilman Hosley commented that it would be nice to have chairs or benches on the spillway, like the ones that are on the beach.

Councilman Donnelly thanked all who helped pull off a great 4<sup>th</sup> of July celebration.

Councilman Dechene commented that there has been such a great turn out for the music by the lake, it's a great event.

Councilman Dechene added that he would like to see if the State DOT could clean up the larger brush when they are mowing the sides of the State road.

Councilman Bird said he has had people in Raquette Lake come and talk to him about asking the Town to legalize the use of golf carts and side-by-sides on the Town roads in Raquette Lake.

Supervisor Arsenault said that the Town would need to get approval from the County, and to get the residents thoughts on the issue. He said he would look into it.

**PUBLIC COMMENT**

No one from the public wished to comment.

**ADJOURN**

**Motion** by Supervisor Arsenault, seconded by Councilman Dechene to adjourn at 7:21 PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: \_\_\_\_\_



Amber L. Wambach, First Deputy Town Clerk