

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held May 28, 2025, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Thirteen people were in attendance.**

<b>Roll Call: Members present:</b>	Clay J. Arsenault	Supervisor
	Mark A. Bird	Councilman
	Thomas L. Donnelly	Councilman
	Richard Dechene	Councilman
	Nathan S. Hosley	Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, Town Attorney, Carl Ferrentino and First Deputy Town Clerk, Amber Wambach.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept the Regular Meeting minutes for April 30, 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Donnelly, seconded by Councilman Dechene to pay encumbrances as listed on Abstract # 5 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **Bills listed on abstract 5**

General Fund #A 0379 – A 0458	in the amount of	\$119,657.60
Highway Fund #D 074 – D 091	in the amount of	31,377.85
Water District 1 #SW1 067- SW1 077	in the amount of	8,459.03
Water District 2 #SW2 119 - SW2 141	in the amount of	84,432.34

## **SUPERVISOR'S REPORT**

Expenditure and Revenue Reports were in the Board's packets for review.

The 2024 AFR was filed with the NYS Office of State Comptroller.

The Whitney/Henderickson property went on the market with Sotheby's and is currently under contract.

Supervisor Arsenault attended the Newcomb Community Center opening, he said it was well attended.

Supervisor Arsenault reached out to NYS DEC regarding the transfer station testing and was told that the Town could test every other year instead of every year.

### **Water Report**

Keith Austin said the water project on Rice Road is complete and now the Highway is paving the road. Mr. Austin has been chasing leaks all over. The water at the upper part of the cemetery is shut off due to a leak that hasn't been found, but the spicket in the lower portion is on.

Councilman Dechene suggests getting a 55-gallon barrel of water to be put at the upper section.

Highway report was in the Board's packets for review.

## **NEW BUSINESS**

### **Resolution 31 of 2025**

#### **Resolution To Award Contract for Shaw Brook Tree Debris Removal related to USDA NRCS Emergency Watershed Protection (EWP) Program Project # 5060-005**

**WHEREAS** by Resolution at the December 20<sup>th</sup>, 2023 Town Board Meeting the Town of Long Lake has partnered with the United States Department of Agriculture Natural Resources Conservation Service Emergency Watershed Protection Program for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook Debris Removal Project due to the July 2023 storm and flood event that deposited many trees and stumps along the course of Shaw Brook; and

**WHEREAS** Hamilton County Soil & Water Conservation District officials, working with engineers from the USDA NRCS, have designed this project and identified two areas of downed tree debris which must be removed from Shaw Brook to protect the stream from damage associated with future high water storm events; and

**WHEREAS** the Town has determined that the best course of action to remove this tree debris is to employ a contractor with the proper equipment and skill; and

**WHEREAS** by Resolution 29 of 2025, the Town Board approved the IFB documents and publishing public notice of the same for this tree debris removal contract; and

**WHEREAS** the Town Clerk received two lump sum bids; one from Equip-Co Unlimited of NY LLC, of 2107 State Route 5, Utica, NY for \$85,085; and the second from Farney Tree & Excavation, of 7610 Yousey Road, Croghan, NY 13327 for \$33,798;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. That the Town Supervisor is hereby authorized to sign a public works contract, in accordance with the provisions of Article 5-A of the General Municipal Law, with Farney Tree \$ Excavation, of 7610 Yousey Road, Croghan, NY 13327 for Shaw Brook Tree Debris Removal related to USDA NRCS Emergency Watershed Protection (EWP) Program Project #5060-005 for a maximum price of \$33,798.00.
2. The terms of payment will be as follows:  
Check Drawn on General Fund, Budget Line A8710.400 for \$33,798.00 upon completion of the work.
3. The Town Supervisor is authorized to complete the following Budget Modifications:
  - a. Increase the expenditure appropriation of General Fund Budget Line A8710.400 for \$33,798.00
  - b. Increase the revenue appropriation for General Fund Budget Line A00-18-4960 by \$25,348.50 in anticipation of reimbursement from the USDA NRCS EWP.
  - c. Increase the total of appropriated fund balance for 2025 by \$8,449.50 to cover the Town's share of the cost for this contract.
4. That a copy of the Bid Submissions referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.
- 5.

**Motion** by Councilman Donnelly seconded by Councilman Dechene to accept Resolution 31 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Abstain

### **Resolution 32 of 2025**

#### **Approving RFP Documents and Publishing Notice of the Same for Phase 1 Mountain Bike Trail Construction at 646 Deerland Road**

**WHEREAS** the Town Board did not approve an expenditure appropriation for Mountain Bike Trail Building Phase 1 at 646 Deerland Road in the 2025 Adopted Town Budget; and

**WHEREAS** the Town Supervisor has recommended that this project be undertaken immediately; and

**WHEREAS** the Director of Parks, Recreation, and Tourism, Alex Roalsvig, has presented the Town Supervisor with a proposed Request for Proposal (RFP) to find a contractor to design and build Phase 1 of the Mountain Bike Trail System at 646 Deerland Road; and

**WHEREAS** the Town Supervisor has presented the Town Board with this proposed RFP and the proposed wording for publishing of public notice of same;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Approves modifying the 2025 Adopted Town Budget by adding an expenditure appropriation in the amount of \$50,000 to General Fund budget line A00-06-7180-200.
2. Approves an additional modification of the 2025 Adopted Town Budget to increase appropriated Fund Balance by \$50,000 for the General Fund.
3. Approves the Request for Proposal (RFP) as presented to the Town Supervisor by the Director of Parks, Recreation, and Tourism, with all proposals to be submitted to the Town Clerk by June 18<sup>th</sup>, 2025 at 1:00 PM.

4. That a copy of the Request for Proposal (RFP) referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.
5. Approves the publishing of public notice of this RFP and authorizes the Town Clerk's Office to publish said public notice, and
6. That a copy of the public notice be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution 32 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **Resolution 33 of 2025**

#### **Resolution to Approve the 2024 Annual Water Quality Reports (AWQR) for Both Long Lake and Raquette Lake Water Districts**

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Approves the 2024 Annual Water Quality Reports for both Long Lake and Raquette Lake Water Districts.
2. Authorizes Keith Wamback, Town Water Superintendent, to certify and submit the two reports to the Department of Health, and to send an official copy of the respective AWQR to every water customer in each district.
3. That a copy of each AWQR presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held in the records of the Town Clerk's Office.

**Motion** by Councilman Dechene, seconded by Councilman Donnelly to accept Resolution 33 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **COUNCILMAN COMMENTS**

Councilman Dechene commented that Colonel Morrison John Holsey Jr was inducted into the Veterans Hall of Fame on May 27, 2025. What an amazing honor!

Councilman Dechene also commented that Rod Begin did a great job organizing the military banners for Long Lake.

Councilman Hosley commented that Memorial Day went well and was well attended.

Councilman Donnelly thanked Karen and Rod Begin for spearheading the military banners for Long Lake.

**PUBLIC COMMENT**

Michael Farrell suggested the Town should write the NYS DEC a thank you letter for paving the road in Lake Eaton Campground.

Paul Wilson, Town Code Enforcement Officer, recognized Harry Buxton for his many years of service to the Town of Long Lake as the Code Enforcement Officer.

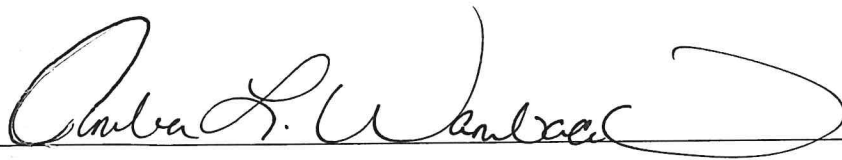
Mr. Buxton worked as the Code Enforcement Officer for the Town from 1989 and retired in 2024. Mr. Buxton passed away May 20, 2025.

**ADJOURN**

**Motion** by Supervisor Arsenault, seconded by Councilman Bird to adjourn at 7:13 PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: \_\_\_\_\_



Amber L. Wambach, First Deputy Town Clerk