

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held June 25, 2025 at the Long Lake Town Hall at 07:02 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Fourteen people were in attendance.**

**Roll Call: Members present:**

|                    |            |
|--------------------|------------|
| Clay J. Arsenault  | Supervisor |
| Mark A. Bird       | Councilman |
| Thomas L. Donnelly | Councilman |
| Richard Dechene    | Councilman |
| Nathan S. Hosley   | Councilman |

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, Town Attorney, Carl Ferrentino and First Deputy Town Clerk, Amber Wambach.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept the Regular Meeting minutes for May 28, 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

**Motion** by Councilman Bird, seconded by Councilman Donnelly to pay encumbrances as listed on Abstract # 6 of 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

### **Bills listed on abstract 6**

|                                     |                  |              |
|-------------------------------------|------------------|--------------|
| General Fund #A 0459 – A 0552       | in the amount of | \$202,168.01 |
| Highway Fund #D 092 – D 112         | in the amount of | 57,306.29    |
| Water District 1 #SW1 078- SW1 090  | in the amount of | 5,536.51     |
| Water District 2 #SW2 142 - SW2 169 | in the amount of | 67,781.33    |

## **SUPERVISOR'S REPORT**

Expenditure and Revenue Reports were in the Board's packets for review.

Supervisor Arsenault read the following statement:

"I wanted to give a high-level update on what's going on with the gift from John Hendrickson.

Some of this is repeating what I've been saying in media interviews, but since we want to make sure that this fund is managed with the utmost integrity and foresight, we are actively seeking specialized legal counsel to assist in the creation of a dedicated entity and governance structure. This structure will be designed not only to administer the fund but to embody the core principles that reflect our Town Board and community's values and long-term vision.

The principles and guidelines I am focusing on are:

1. **Transparency:** Clear, open communication and reporting to the public about how the fund is managed and how decisions are made.
2. **Accountability:** Strong oversight mechanisms to ensure that all actions taken are in the best interest of the Town and its residents, consistent with all of the guidelines we put in place. There are accepted standards for managing institutional investments that we want to ensure are incorporated into our governance and management structures.
3. **Stewardship:** A commitment to protecting the fund's principal—its corpus—so that it remains a lasting and consistent resource.
4. **Multi-generational Wealth Creation:** A focus on long-term investment strategies that benefit not just today's residents, but future generations. The avenues in which this fund will impact our entire area in the future will be tremendous.
5. **Mission Focus:** Ensuring that all uses of the fund align with the Town's strategic goals and community priorities. This isn't as restrictive as it sounds; it just means that we have to stay in our lane.

Our goal is to establish a legal and operational framework that will preserve these principles throughout the fund's future. We are not simply creating a financial instrument—we are building a legacy. This is a rare and profound responsibility, and we are approaching it with the seriousness and care it deserves. My consultations to date with the Estate representatives, state officials, law firms, financial institutions, members of the community that have reached out to me, some not-for-profit organizations, as well as you Council Members, reinforces the notion that the Town needs to **work hard now** to identify our options for legal structure and to be fully advised of the pitfalls and dangers of moving unadvisedly, precipitously or in dallying in developing a strategic plan for realizing the full potential for the Hendrickson/Whitney Gift.

I look forward to working with all of you as we move forward in this process, and I welcome your input and support as we take this historic step for our Town. Shortly, I will be asking at least one of you gentlemen to participate in final round interviews with potential counsel as well as potential fund management partners.

We also have to steel ourselves for the hard work of involving the community in developing many core texts to flesh the strategic plan and implementation documents such as our bylaws, charter statements, investment policies, conflicts of interest rules, and design of appropriate advisory committees and boards, and more. Additionally, we will need to be choosing entities we want to work with to help manage, account, audit, prepare or handle government reporting documents. We do not have any funds now from

the anticipated gift and it's always important not to get ahead of ourselves about how to **PRUDENTLY** spend a useful portion of the gift to address some urgent needs within the Town. For that reason, I am also today going to request that you authorize the entering into an Intermunicipal Agreement (IMA) and Work Order with the Lake Champlain- Lake George Regional Planning Board. We are due to upgrade and review our Comprehensive Plan (CP). The CP process will be yet one more way to involve the community in developing the visions and articulating the needs and benefits of certain infrastructure and planning efforts that should go forward regardless of our ability to tap into gift funds.

So, with that I hope you understand that there are many efforts underway and that each day we are focused towards providing you with concrete steps to take to address the enormous challenge and opportunity we have been given.”

Jenning Park Pond Update: Boring was done on the causeway by Parrot-Wolf on June 9<sup>th</sup>, core samples were taken from the embankment to analyze the ground composition. The engineers need this data to determine their design.

Justice Mitchell Edelstein resigned as town of Long Lake Justice effective June 13, 2025. The Board can eliminate the position, but they do not plan on doing that, and they will not appoint someone at this time.

The Raquette Lake Library newsletter was in the Board's packets.

Supervisor Arsenault reminded the Board that the proposed procurement and credit use policy was handed out last month and he would like to get a vote on it at July's meeting.

Highway Department Report:

Superintendent Lamphear was approached by the caretaker at Camp Kilcare in Raquette Lake, and they are looking to match funds for the maintenance of the Sagamore Road up to \$20,000 a year for two years.

Water Department Report by Keith Austin, Water Superintendent:

Rice Road is almost complete, the last service that needs to be complete is Linda Rice's.

There is a major leak in the lake line that goes from Whispering Woods to Atlas's property, it needs to be replaced.

The cemetery water is repaired, and all spigots are working.

There was a leak at Town maintenance garage at 646 Deerland Rd, there is a temporary line in place right now, Mr. Austin said he would like to see a 6" main installed to the building.

## **NEW BUSINESS**

### **Resolution 34 of 2025**

#### **Resolution Authorizing Memorandum of Agreement with the Lake Champlain-Lake George Regional Planning Board to Provide Municipal Planning Services**

**WHEREAS** the Town of Long Lake ("Town") has been searching for an outsourced solution to assist the Town Board with planning initiatives; and

**WHEREAS** The Lake Champlain-Lake George Regional Planning Board (“LCLGRPB”) is a regional planning and development organization that represents five counties in Upstate New York including Hamilton County and offers community planning services as part of its programs; and

**WHEREAS** the Town Supervisor has asked the LCLGRPB to provide the Town with community planning services including comprehensive planning; and

**WHEREAS** the Town Supervisor and LCLGRPB have determined that this arrangement will benefit both entities; and

**WHEREAS** LCLGRPB has provided the attached Memorandum of Agreement to the Town to describe the services to be provided and the procedure to engage them for those services.

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. That the Town Supervisor is hereby authorized to sign a Memorandum of Agreement with the Lake Champlain-Lake George Regional Planning Board to provide the Town with professional planning services on as-needed basis.
2. That a copy of the Memorandum of Agreement referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Donnelly seconded by Councilman Dechene to accept Resolution 34 of 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

### **Resolution 35 of 2025**

#### **Resolution Authorizing Work Order #1 – Town of Long Lake Comprehensive Plan Update with the Lake Champlain-Lake George Regional Planning Board**

**WHEREAS** the Town of Long Lake (“Town”) Town Board has approved a Memorandum of Agreement with the Lake Champlain-Lake George Regional Planning Board to provide professional community planning services; and

**WHEREAS** The Lake Champlain-Lake George Regional Planning Board (“LCLGRPB”) has agreed to assist the Town with an update to the Town Comprehensive Plan; and

**WHEREAS** LCLGRPB has presented the Town Supervisor with a proposed work order to assist in this effort,

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. That the Town Supervisor is hereby authorized to sign a “Work Order #1 – Town of Long Lake Comprehensive Plan Update” with the Lake Champlain-Lake George Regional Planning Board to provide the Town with assistance in updating the Town Comprehensive Plan at a total cost of no more than \$35,000.

2. That a copy of the Memorandum of Agreement referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution 35 of 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

### **Resolution 36 of 2025**

#### **Award Mountain Bike Trail Phase 1 Contract for 646 Deerland Road**

**WHEREAS** with Resolution 32 of 2025, the Town Board approved the publishing of an RFP to garner bids for the design of a new section of mountain bike trails at 646 Deerland Road;

**WHEREAS** the Town Clerk did publish said RFP and the Board has been presented with an affidavit of publication ; and

**WHEREAS** the Town Clerk received a single bid of \$23,000 from Zachary Rabeler, COO/Owner of WPM Trails/Rabeler Enterprises Ltd., of 6299 US Rt 9, Chestertown, NY;

**WHEREAS** the Town Supervisor recommends that the Town accept this bid, and ;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office to sign a public works contract with WPM Trails/Rabeler Enterprises Ltd., of 6299 US Rt 9, Chestertown, NY, to provide the Town, in an amount not to exceed \$23,000 for the services detailed in the accepted proposal dated June 7, 2025. Changes to this scope of engagement and associated changes in fees must be approved by the Town Board; and
2. That a copy of the Proposal from WPM Trails/Rabeler Enterprises, Ltc. Dated June 7, 2025 and the Town Clerk's affidavit of publication of the RFP referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Donnelly, seconded by Councilman Dechene to accept Resolution 36 of 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

## **Resolution 37 of 2025**

### **To Approve the Annual Maintenance/Inspection Contract with Mahoney Alarms**

**WHEREAS:** Mahoney Alarms, with Notify-Plus Inc., has been under contract with the Town of Long Lake to provide Fire, Security, & Low Temperature alarm systems preventive maintenance with annual inspection for their systems currently located at the Town Archives Building, Town Hall, and the Medical Building; and

**WHEREAS:** These services are essential to the safety and security of these buildings, the people in them, and their contents;

**WHEREAS:** Mahoney Alarms has presented the Town with a request to renew the annual contract for these services as they do each year in June; and,

**WHEREAS:** according to the terms of this contract renewal, Mahoney Alarms will invoice the Town for \$1,790.00 a year (invoiced semi-annually), up from \$1,560.00 in 2024-25 in addition to any monitoring fees; Charges for additional work not covered under this maintenance agreement will be invoiced at the current NYS prevailing wage rate of \$166.00 per man hour (\$162.00 2024-25 contract); After hours, weekends and holidays service will be provided at the current prevailing wage rate of \$250.00 per man hour (\$243.00 in 2024-25 contract);

### **NOW, THEREFORE, BE IT RESOLVED:**

That the Town Board of the Town of Long Lake hereby:

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office, to sign the Annual Alarm System Maintenance/Inspection Contract between Mahoney Alarms of Notify-Plus, Inc. and the Town of Long Lake for the period of August 1, 2025, to July 31, 2026.
2. Agrees to the rates outlined in the contract.
3. That a copy of the Annual Alarm System Maintenance/Inspection Contract referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution 37 of 2025.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

## **COUNCILMAN COMMENTS**

Councilman Dechene asked DEC to put in light up marker buoys on Long Lake, and they put some near Sagamore Beach and near the old Emerson Marina.

Mr. Dechene would really like to see swing sets put up in Long Lake.

Mr. Dechene said that the boat parking at the Town docks are already out control, he has seen a pontoon boat docked at the dock behind the beach bathrooms for two weeks. He said that the Town and County Sheriff's office needs to enforce the law or not have it at all.

Councilman Bird said he is looking forward to a busy summer for the Town.

Councilman Hosley asked Highway Superintendent Lamphear when Rice Road will be paved.

Mr. Lamphear said he is not sure; the pavers are behind due to the wet weather we had in the spring.

Mr. Hosley said the Town swim dock looks great; he thanked all who helped in repairing the dock and making it look nicer.

Councilman Donnelly thanked Craig Wamback and Chad Baker for all their hard work on the beach bathrooms.

Mr. Donnelly thanked the water and highway departments working together to get the Rice Road project done.

### **PUBLIC COMMENT**

No one from the public wished to comment.

### **ADJOURN**

**Motion** by Supervisor Arsenault, seconded by Councilman Dechene to adjourn at 7:32 PM.

|                 |                    |     |
|-----------------|--------------------|-----|
| <b>Adopted:</b> | Clay J. Arsenault  | Aye |
|                 | Mark A. Bird       | Aye |
|                 | Thomas L. Donnelly | Aye |
|                 | Richard B. Dechene | Aye |
|                 | Nathan S. Hosley   | Aye |

Attested by: \_\_\_\_\_

Amber L. Wamback, First Deputy Town Clerk