

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held April 30, 2025, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Ten people were in attendance.

Roll Call: Members present:	Clay J. Arsenault	Supervisor
	Mark A. Bird	Councilman
	Thomas L. Donnelly	Councilman
	Richard Dechene	Councilman
	Nathan S. Hosley	Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wambach.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Bird, seconded by Councilman Donnelly to accept the Regular Meeting minutes for March 26, 2025.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Motion by Councilman Bird, seconded by Councilman Hosley to pay encumbrances as listed on Abstract # 4 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Bills as listed on abstract 4

General Fund #A 0287 – A 0378	in the amount of	\$167,876.05
Highway Fund #D 056 – D 073	in the amount of	108,335.84
Water District 1 #SW1 047- SW1 066	in the amount of	3,987.70
Water District 2 #SW2 087 - SW2 0118	in the amount of	28,651.77

SUPERVISOR'S REPORT

Expenditure and Revenue Reports were in the Board's packets for review.

Draft procurement code was included in the Board's packets, questions can be directed to Matt.

Raquette Lake Preservation Foundation newsletter was in the Board's packets.

Spring Clean-up will be from May 5th – May 16th, signup sheets are at the Town Clerk's Office or on the Town website.

Town of Newcomb has inviting everyone to their grand opening of their new building on Saturday, May 24th at 2pm.

Mr. and Mrs. Reiss wrote a letter thanking the Town for working with NYS DOT to get the speed limit on the hill in front of their house lowered back to 45 MPH.

Hamilton County Memorial Day Parade will take place in Indian Lake on Monday, May 26th at 1 pm.

Water Report- Keith Austin Water Superintendent gave a brief report about the Rice Road water break, he said that they have hit a lot of ledge and a retaining wall while digging. Mr. Austin said that he will be able to get 4 customers online soon.

The water flow meter at Bissel Pit went down and it's not able to be repaired, a new upgraded one has been ordered and will be installed right away.

Highway Report- Michael Lamphear Highway Superintendent reported that Andrew Mish is willing to stay on as the Cemetery grounds keeper, Mr. Lamphear suggested to create a fulltime job for Mr. Mish as cemetery grounds keeper (25hrs/week) and highway MEO (15hrs/week) for the summer season. The Board agreed and will pass a resolution at May's meeting, Mr. Mish's employment will be provisional until the resolution is approved,

Paul Wilson reported to the Board that he has not heard much from FEMA regarding the pending projects from the flood.

Mr. Wilson gave the Board the Town of Long Lake Building Permit Fee Schedule to review, Mr. Wilson is suggesting the fees need to be updated to align with current standards and laws of New York State.

NEW BUSINESS

Resolution 28 of 2025

Resolution to Declare Surplus Property

WHEREAS, after a review of the equipment and supplies owned by the Town of Long Lake, it has been recommended by the Town Highway Superintendent and Town Supervisor that the following vehicles and equipment be declared surplus and disposed of:

Lincoln AC/DC 225/125 Stick Welder

Ricoh Aficio MP W3600 Wide-Format Printer

Powermatic Model 81 Commercial Bandsaw

Lincoln Weldanpower AC/DC Gas-powered Welder

Praana Groomer Tracks

2004 Ski Doo Skandic Snowmobile

2006 Ski Doo Skandic Snowmobile

2007 Ski Doo Skandic Snowmobile

14 x 1000 w Metal Halide Fixtures with bulbs

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Declares the above listed vehicles and equipment surplus.
2. Authorizes and directs the Town Supervisor to list these vehicles and equipment with Auctions International to be auctioned with final sale subject to acceptance, counteroffer, or rejection of the highest bid by the Town Board.

Motion by Councilman Dechene, seconded by Councilman Hosley to accept Resolution 28 of 2025.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution 29 of 2025

Resolution to Approve Invitation for Bids Document Package and Publishing Notice of the Same for Shaw Brook Tree Debris Removal related to USDA NRCS Emergency Watershed Protection (EWP) Program Project # 5060-005

WHEREAS by Resolution at the December 20th, 2023 Town Board Meeting the Town of Long Lake has partnered with the United States Department of Agriculture Natural Resources Conservation Service Emergency Watershed Protection Program for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook Debris Removal Project due to the July 2023 storm and flood event that deposited many trees and stumps along the course of Shaw Brook; and

WHEREAS Hamilton County Soil & Water Conservation District officials, working with engineers from the USDA NRCS, have designed this project and identified two areas of downed tree debris which must be removed from Shaw Brook to protect the stream from damage associated with future high water storm events; and

WHEREAS the Town has determined that the best course of action to remove this tree debris is to employee a contractor with the proper equipment and skill; and

WHEREAS the attached Invitation For Bid (IFB) documents and public notice must be published for compliance with NYS General Municipal Law Article 5-A §§103 & 104; NYS Labor Law Articles 8 & 9; and Town Of Long Lake Non-Bid Procurements Policy of February 29,2014; and

WHEREAS the Town Supervisor has presented the Town Board with this proposed IFB and the proposed wording for publishing of public notice of same;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Approves the Invitation For Bids (IFB) as presented to the Town Board at this meeting, with all proposals to be submitted to the Town Clerk by May 23rd, 2025 at 3:00 PM.
2. That a copy of the Invitation For Bids (IFB) referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.
3. Approves the publishing of public notice of this IFB and authorizes the Town Clerk's Office to publish said public notice, and
4. That a copy of the public notice be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Donnelly, seconded by Councilman Dechene to accept Resolution 29 of 2025.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Abstain

Resolution 30 of 2025

Resolution to Approve the New York State Local Retirement System Record of Activity for Town Superintendent of Highways Michael Lamphear, Confidential Secretary Matthew Newby, Town Physician Russell Rider, and Code Enforcement Officer Paul Wilson

WHEREAS Town Officials and Employees not using the Town's payroll time tracking system must keep a Record of Activity (heretofore "ROA") for three months to be approved by the Town Board and submitted to the New York State Local Retirement System (heretofore "NYSLRS"),

NOW THEREFORE BE IT RESOLVED THAT THE TOWN BOARD

1. Approves the Record of Activity for Town Superintendent of Highways Michael Lamphear, Confidential Secretary Matthew Newby, Town Physician Russell Rider, and Code Enforcement Officer Paul Wilson, or their letters stating that there are no significant changes to their previous ROA as submitted no more than eight years ago.
2. Orders the Town Clerk to post these ROA's in the Office of the Town Clerk for a period of 30 days, after which the Business Office is to submit the ROA's to NYSLRS.

Motion by Councilman Dechene, seconded by Councilman Hosley to accept Resolution 30 of 2025.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

COUNCILMAN COMMENTS

Councilman Hosley said the Town roads look great after the highway cleaned up all the sand from this winter.

Councilman Donnelly thanked Matt Newby for drawing up Resolution #29 of 2025 and the contract for the bids.

Councilman Bird and Councilman Dechene had to comments.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURN

Motion by Supervisor Arsenault, seconded by Councilman Donnelly to adjourn at 7:32 PM.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: _____



Amber L. Wamback, First Deputy Town Clerk