

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held January 29, 2025, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Five people attended.**

**Roll Call: Members present:**

Clay J. Arsenault	Supervisor
Mark A. Bird	Councilman
Richard Dechene	Councilman
Nathan S. Hosley	Councilman

Absent: Councilman Thomas Donnelly

Also in attendance: First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Dechene, seconded by Councilman Bird to accept the Regular Meeting minutes for December 18, 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept the Organizational Meeting minutes for January 03, 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Dechene, seconded by Councilman Bird to pay encumbrances as listed on Abstract #01 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

### **Bills as listed on abstract 01**

General Fund #A 0001 – A 0121	in the amount of	\$506,478.28
Highway Fund #D 001 – D 018	in the amount of	122,641.85
Water District 1 #SW1 001- SW1 018	in the amount of	26,294.39
Water District 2 #SW2 001 - SW2 034	in the amount of	120,878.17

## **SUPERVISOR'S REPORT**

Expenditure and Revenue Reports were in the Board's packets for review.

Correspondence:

Melissa Stearns and Michelle Hamdan from the medical center wrote thank you letters to the Board regarding all the Board has done for the medical center nurses and staff.

Mike Farrell wrote a letter to the Board expressing his thoughts on rebuilding Jennings Park Pond.

Northern Forest Center has put out a new map of mountain bike trails in the Adirondacks, the maps are available in the entryway of the office building.

APA- The APA has sent a notice of a major public project and a notice of incomplete permit application concerning the Town's permit for the bridge on Reservoir Road crossing Shaw Brook.

The water system field compliance inspection summary report was included in the Board's packets.

Highway's December report was in the Board's packets for review.

Highway Superintendent Mike Lamphear reported that the silver Chevrolet pickup truck was damaged due to backing into a tree which was caused by low visibility during a snowstorm, the incident was documented.

Superintendent Lamphear plans to get a larger toolbox for the Long Lake garage and move the smaller one to the Raquette Lake garage since Raquette Lake does not have a toolbox.

Tandem replacement- if the Town orders one now it will be ready in 2026. Supervisor Arsenault asked Superintendent Lamphear to see if there is financing options and report back.

## **NEW BUSINESS**

### **Resolution Number 3 of 2025**

#### **Resolution Accepting the Resignation of the Department of Parks, Recreation, and Tourism Events Coordinator, Tim Helms**

**WHEREAS** the Department of Parks, Recreation, and Tourism Events Coordinator, Tim Helms, has given notice of his resignation effective February 28, 2025;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby accepts the resignation of Tim Helms effective as of Friday, February 28, 2025.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution # 3 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 4 of 2025**

**Resolution Accepting the Annual Assessor's Report to the Board**

**WHEREAS** the elected Town Sole Assessor, James Bateman, has submitted his annual report for the period of July 1, 2023 through June 30, 2024;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby accepts the Annual Report submitted by the Town Sole Assessor James Bateman.
2. That a copy of the Town Sole Assessor's 2024 Annual Report referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution # 4 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 5 of 2025**

**Resolution to Approve the Purchase of a New Wide-Format Printer for the Assessor's Office**

**WHEREAS** the Department of the Town Sole Assessor has an outdated wide-format printer in their office located on the second floor of the Town Office Building; and

**WHEREAS** the Town Sole Assessor has been given a quote for a brand new wide-format printer with the added capability of color printing and effective scanning of wide-format documents into digital format; and

**WHEREAS** the Town Sole Assessor has rarely used their entire budget over the last few years, with surplus funds being contributed to the Fund Balance of the General Fund; and

**WHEREAS** the quote for a new wide-format printer from Ed & Ed Business Technology is a purchase price of \$9,667.00;

**WHEREAS** Ed & Ed Business Technology has also proposed a service contract for a base charge of \$35.00 per month for 275 Black & White and/or 84 Color copies plus \$.0729 per black & white copies and .1786 per color copies over the base amount each month; and

**WHEREAS** Approval of this purchase requires a budget amendment of appropriating \$11,000.00 of Fund Balance of the General Fund to Budget Line A1355.200;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the purchase of the Ricoh IMCW2200-RS Wide-Format Printer as quoted by Ed & Ed Business Solutions for the purchase price of \$9,667.00.
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office to notify Ed & Ed Business Solutions that the Town of Long Lake accepts their quote and agrees to purchase a Ricoh IMCW2200-RS Wide-Format Printer for \$9,667.00, and to enter and execute a service contract with Ed & Ed Business Solutions with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.

3. Approves a Budget Amendment to appropriate \$11,000.00 of Fund Balance of the General Fund to 2025 Town Budget line A1355.20.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept Resolution # 5 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 6 of 2025**

**Resolution Approving Final Budget Amendments for 2024**

**WHEREAS** the following budget account lines of the 2024 budget are over at the end of December 2024 due to multiple circumstances, however the overall budget is still in surplus:

Budget Account	Amount
A0000-00010-10100-04000 - CE - TOWN BOARD	\$ 1,498.00
A0000-00010-11100-04540 - TELEPHONE - JUSTICES	\$ 2,024.00
A0000-00010-12200-04000 - CE - SUPERVISOR	\$ 23,196.00
A0000-00010-13550-04000 - CE - ASSESSOR	\$ 1,678.00
A0000-00010-14100-04000 - CE - TOWN CLERK	\$ 2,473.00
A0000-00010-14300-04000 - CE - PERSONNEL	\$ 100.00
A0000-00010-14600-02000 - EQ - RECORDS MANAGEMENT	\$ 949.00
A0000-00010-14600-04000 - CE - RECORDS MANAGEMENT	\$ 620.00
A0000-00010-16200-01000 - PS - BUILDINGS	\$ 3,028.00
A0000-00010-16200-04610 - MILEAGE - BUILDINGS	\$ 2,081.00
A0000-00010-16400-02000 - EQ - TOWN OFFICES	\$ 68.00
A0000-00010-16800-01000 - PS - CENTRAL DATA PROCESS	\$ 942.00
A0000-00010-16800-04000 - CE - CENTRAL DATA PROCESS	\$ 68,513.00
A0000-00010-19200-04000 - MUNICIPAL DUES	\$ 295.00
A0000-00010-19400-02000 - PURCHASE LAND - RIGHT OF WAY	\$177,434.00
A0000-00010-19500-04000 - TAXES & ASSESSMENTS ON MUNI PROP	\$ 627.00
A0000-00030-36200-04000 - CE - SAFETY PRACTICES	\$ 279.00
A0000-00040-40500-02000 - EQ - PUBLIC HEALTH, OTHER	\$ 85.00
A0000-00040-41890-04000 - CE - PUBLIC RESTROOMS	\$ 357.00
A0000-00040-45600-02000 - EQ - MEDICAL BUILDING	\$ 7,682.00
A0000-00040-45600-04000 - CE - MEDICAL BUILDING	\$ 11,445.00
A0000-00050-51320-04000 - CE - TOWN GARAGES	\$ 1,051.00
A0000-00050-51320-04540 - PHONE - TOWN GARAGE	\$ 1,663.00
A0000-00050-56300-04000 - CE - BUS OPERATIONS	\$ 2,290.00
A0000-00070-71100-02000 - EQ - PARKS; MT. SABATTIS	\$ 19,269.00
A0000-00070-71100-04000 - CE - PARKS; MT. SABATTIS	\$ 28,651.00
A0000-00070-71100-04520 - EQUIPMENT FUEL MT SAB	\$ 10.00
A0000-00070-71400-01000 - PS - PARKS & RECREATION	\$ 10,718.00
A0000-00070-71400-04520 - EQUIPMENT FUEL - PARKS & RECREATION	\$ 225.00
A0000-00070-71400-04610 - MILEAGE- PARKS & RECREATION	\$ 472.00
A0000-00070-71500-04000 - CE - BEACH	\$ 4,272.00
A0000-00070-71500-04540 - PHONE - BEACH	\$ 464.00
A0000-00070-72300-02100 - RES - DOCKS-CAP PROJ	\$ 13,271.00

A0000-00070-72600-01000 - PS - SNOWMOBILE	\$ 8,896.00
A0000-00070-72600-04000 - CE - SNOWMOBILE	\$ 5,145.00
A0000-00070-72650-01000 - PS - SKATE	\$ 6,045.00
A0000-00070-72650-02000 - EQ - SKATE	\$ 57,730.00
A0000-00070-72650-04000 - CE - SKATE	\$ 13,103.00
A0000-00070-72650-04540 - PHONE - SKATE	\$ 384.00
A0000-00070-73100-04100 - CE - YOUTH PROGRAMS	\$ 7,332.00
A0000-00070-73100-04520 - EQUIPMENT FUEL BALLFIELD	\$ 20.00
A0000-00070-75500-04610 - MILEAGE - CELEBRATIONS	\$ 36.00
A0000-00070-76200-01000 - PS - ADULT RECREATION	\$ 1,061.00
A0000-00070-79890-04000 - CE - OTHER CULTURE & REC	\$ 5,516.00
A0000-00080-81600-01000 - PS - WASTE HANDLING	\$ 43,761.00
A0000-00080-81600-04000 - CE - WASTE HANDLING	\$ 7,993.00
A0000-00080-81600-04520 - EQUIPMENT FUEL - WASTE HANDLING	\$ 5,057.00
A0000-00080-81600-04540 - PHONE - WASTE HANDLING	\$ 385.00
A0000-00080-85100-04520 - EQUIPMENT FUEL BEAUTIFICATION	\$ 305.00
A0000-00080-86640-04610 - MILEAGE - BLDG CODE ENFORCEMENT	\$ 319.00
A0000-00090-90600-08200 - RETIREE MEDICAL PREMIUMS	\$ 30,262.00
DA000-00050-51100-04000 - CE - ROAD REPAIRS	\$ 7,216.00
DA000-00050-51100-04520 - EQUIPMENT FUEL - ROAD REPAIRS	\$ 14,770.00
DA000-00050-51120-02000 - CHIPS - CAPITAL IMPROVEMENTS	\$ 65,101.00
DA000-00050-51300-02000 - EQ - MACHINERY	\$ 61,306.00
DA000-00050-51420-04000 - CE - SNOW REMOVAL	\$ 1,592.00
DA000-00090-90500-08000 - UNEMPLOYMENT INSURANCE	\$ 2,889.00
DA000-00090-90600-08200 - RETIREEE	\$ 16,308.00
SW002-00080-83100-01000 - PS - ADMINISTRATION	\$ 34,283.00
SW002-00080-83100-04000 - CE - ADMINISTRATION	\$ 29,974.00
SW002-00080-83200-02000 - EQ - PUMPS/ POWER SOURCE	\$ 4,081.00
SW002-00080-83200-04530 - ELECTRIC - PUMPS/POWER SOURCE	\$ 1,444.00
SW002-00080-83400-02000 - EQ - TRANSMISSION	\$ 50,534.00
SW002-00080-83400-04000 - CE - TRANSMISSION	\$ 17,366.00
SW002-00090-90300-08000 - SOCIAL SECURITY	\$ 799.00
SW002-00090-90600-08000 - MEDICAL INS	\$ 2,350.00
SW002-00090-90890-08000 - MEDICARE	\$ 724.00

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves increasing the previously listed budget account lines by their respective amounts:
2. Hereby appropriates an amount of Fund Balance in each fund of \$581,080.00 in the General Fund; \$169,182.00 in the Highway Fund; and \$141,555.00 in Long Lake SW2 to provide funds for the increase in appropriations to these budget lines.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution # 6 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 7 of 2025**

**Resolution Approving a New Service Agreement with Vector One It Solutions for 2025**

**WHEREAS** Vector One IT Solutions, Inc., 11 Salem Ct, Albany, NY 12203 has been providing managed IT services to the Town of Long Lake since 2023; and

**WHEREAS** the owner of Vector One, Rich Hoult, on January 7, 2025, proposed a new billing structure for Town's service agreement with Vector One to potentially save the Town money on IT service costs in an estimate #1557 and attached spreadsheet titled "Administration & Support Costs"; and

**WHEREAS** the Town Supervisor has reviewed this proposal, and concluded that the new proposal would potentially save the Town money on IT services for the coming year; and

**WHEREAS** the existing agreement bills the Town monthly including 8 hours at \$99 each, but the Town averages 23.75 additional hours at \$159 each; and

**WHEREAS** the billing structure would change to 32 monthly service hours at \$119 each, which should mostly cover the Town's IT service needs based on historical data;

**WHEREAS** this new agreement could potentially save the Town \$9,123.00, or 16.64% annually;

**WHEREAS** the Town Supervisor recommends that the Town Board approve this new billing structure as described in Estimate #1557 provided by Vector One IT Solutions, Inc.;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the Estimate #1557 for a new billing structure for the service agreement with Vector One IT Solutions, Inc, 11 Salem Ct, Albany, NY, 12203 as described in the quote and spreadsheet presented to the Town Board at this meeting.
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office to notify Vector One IT Solutions, Inc. that the Town of Long Lake accepts their Estimate #1557 and agrees to the new billing structure as quoted, and to enter and execute a service contract with Vector One IT Solutions, Inc. with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.
3. That a copy of both the proposed estimate #1557 and associated spreadsheet titled "Administration & Support Costs" referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Dechene to accept Resolution # 7 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

#### **Resolution Number 8 of 2025**

**Resolution to Approve the CHA Proposal for Master Planning Services for Mt. Sabattis Recreation Area  
Master Plan Proposal No: X88049**

**WHEREAS** the Mt. Sabattis Recreation Area has become an integral feature of the Town of Long Lake's recreational facilities and is an important contributor to the health and tourism attractions offered by the Town.; and



**WHEREAS** the Town of Long Lake adopted a Comprehensive Plan in 2021 which stated a goal to “provide all residents and visitors with a variety of quality recreation options that are suitable for a wide range of ages, abilities, and interests throughout the year.”; and

**WHEREAS** specifically, on page 29, point number three (3.) of said comprehensive plan, it states, “Further develop Mount Sabattis for a wide range of active and passive recreation activities. Mount Sabattis hosts a variety of activities and should continue to expand its offerings to include a more interconnected trail system for mountain biking, skiing, and hiking, as well as enhanced gathering places. Stakeholders identified opportunities to connecting Mount Sabattis to points along Deerland Road with the “powerline trail,” which would provide a parallel alternative to Deerland Road. Recently, the Town started working with a professional trail builder to design improvements to the trail system and the resulting concept drawings provide a basis for more detailed design work. To complement trail development, other improvements may include enhanced landscaping along Deerland Road, an improved parking area, revitalization of the courts, and improved wayfinding. Similar efforts to revitalize and expand park facilities in the Town of Queensbury have been very successful. The Town developed a mountain bike trail system at Gurney Park. Now, the well-designed facility draws mountain bikers from across the State and has also been integrated into the school district’s extracurricular activities, with school-aged children participating in organized rides and joining mountain biking teams. Similar improvements at Mount Sabattis would provide a very visible public amenity and could help with the Town’s ambitions to attract more families and visitors. Due to the Mount Sabattis’ high-profile location, the Town should engage residents in the design process, including public meetings, stakeholder sessions, and a public vetting of alternatives.”; and

**WHEREAS** also on page 41, point number twelve (12.) of said comprehensive plan, it states, “Create or enhance an existing venue for performances and community gatherings that could be used year-round, including providing parking, restrooms, etc. The Town will need to determine whether a venue space would be more appropriate at the Town Beach, or at a different site with a potentially wider range of site configurations, like Mount Sabattis. The Town has made considerable strides in increasing programming and events throughout the year and they will need to evaluate how their current facilities are meeting their growing needs. The increase in shoulder season activities is highlighting the need for space that can be used in inclement or cold weather.”; and

**WHEREAS** the Town employs CHA Solutions, 3 Winners Circle, PO BOX 5269, Albany, NY, 12205-0269 for contracted Town Engineer services; and

**WHEREAS** CHA has presented the Town Supervisor with “Proposal for Master Planning Services for Mt. Sabattis Recreation Area Master Plan Proposal No: x88049” to assist the Town in its efforts to create a Master Plan for the Mt. Sabattis Recreation Area in accordance with the directive set forth, and quoted above, in the 2021 Town of Long Lake Comprehensive Plan; and

**WHEREAS** CHA has proposed to assist the Town in developing said Master Plan for Mt. Sabattis for the lump sum of \$39,500.00; and

**WHEREAS** the Town is able to use NYS Department of Environmental Conservation grant funds from the executed agreement number C09683GG “Adirondack Infrastructure and Environmental Improvement” to defray the cost of this master plan development; and

**WHEREAS** the resulting plan will help to ensure that the Town develops Mt. Sabattis to meet the vision and needs of the community;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the Proposal for Master Planning Services for Mt. Sabattis Recreation Area Master Plan Proposal No: X88049 with contracted Town Engineer CHA Solutions, 3 Winners

Circle, PO BOX 5269, Albany, NY, 12205-0269 as described in the proposal presented to the Town Board at this meeting.

2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office to notify CHA Solutions that the Town of Long Lake accepts their Estimate #1557 and agrees to the new billing structure as quoted, and to enter and execute a service agreement with CHA Solutions with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.
3. That a copy of Master Planning Services for Mt. Sabattis Recreation Area Master Plan Proposal No: X88049 referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept Resolution # 8 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 9 of 2025**

**Resolution to Approve the CHA Proposal for Master Planning Services for the Beach Park Master Plan Proposal No: X88048**

**WHEREAS** the Town Beach Park Recreation Area has become an integral feature of the Town of Long Lake's recreational facilities and is an important contributor to the health and tourism attractions offered by the Town.; and

**WHEREAS** the Town of Long Lake adopted a Comprehensive Plan in 2021 which stated a goal to "provide all residents and visitors with a variety of quality recreation options that are suitable for a wide range of ages, abilities, and interests throughout the year."; and

**WHEREAS** specifically, on page 29, point number four (4.) of said comprehensive plan, it states, "Develop a plan to regularly monitor and maintain municipal recreation assets..."; and

**WHEREAS** also on page 41, point number twelve (12.) of said comprehensive plan, it states, "Create or enhance an existing venue for performances and community gatherings that could be used year-round, including providing parking, restrooms, etc. The Town will need to determine whether a venue space would be more appropriate at the Town Beach, or at a different site with a potentially wider range of site configurations, like Mount Sabattis. The Town has made considerable strides in increasing programming and events throughout the year, and they will need to evaluate how their current facilities are meeting their growing needs. The increase in shoulder season activities is highlighting the need for space that can be used in inclement or cold weather."; and

**WHEREAS** on the pullout map included in the 2021 Comprehensive Plan, Town Beach Improvements are specifically highlighted with the caption, "Continue successful efforts to upgrade the public beach with new amenities and attractions including a permanent covered stage with electric hookup for summer concerts on the water; increase the available parking capacity, upgrade Lifeguard stand with protective cover; replace concrete sidewalks; provide new public docks and gravel walkways; and install new historical sign and interpretive/wayfinding signs to help people learn their way around."; and

**WHEREAS** the Town employs CHA Solutions, 3 Winners Circle, PO BOX 5269, Albany, NY, 12205-0269 for contracted Town Engineer services; and



**WHEREAS** CHA has presented the Town Supervisor with “Proposal for Master Planning Services for the Beach Park Master Plan Proposal No: X88048” to assist the Town in its efforts to create a Master Plan for the Town Beach Park Recreation Area in accordance with the directive set forth, and quoted above, in the 2021 Town of Long Lake Comprehensive Plan; and

**WHEREAS** CHA has proposed to assist the Town in developing said Master Plan for the Town Beach for the lump sum of \$25,000.00; and

**WHEREAS** the Town Beach Park Recreation Area suffered considerable damage to the waterfront, retaining walls, pathways and sidewalks in the July 10, 2023, flooding event and has been awarded FEMA and NY State emergency funds to repair and rebuild the park; and

**WHEREAS** the Town Beach Public Bathrooms are in a state of disrepair that present an opportunity to redesign them to incorporate facilities to meet many needs; and

**WHEREAS** the resulting plan will help to ensure that the Town develops Mt. Sabattis to meet the vision and needs of the community;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the Proposal for Master Planning Services for Town Beach Park Master Plan Proposal No: X88048 with contracted Town Engineer CHA Solutions, 3 Winners Circle, PO BOX 5269, Albany, NY, 12205-0269 as described in the proposal presented to the Town Board at this meeting.
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to notify CHA Solutions that the Town of Long Lake accepts their Proposal No: X88048 as quoted, and to enter and execute a service agreement with CHA Solutions with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.
3. That a copy of Master Planning Services for the Town Beach Park Master Plan Proposal No: X88048 referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution # 9 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

#### **Resolution Number 10 of 2025**

**Resolution to Approve the CHA Proposal for Concept Design and Cost Estimate for New Town Hall and Courthouse**

**WHEREAS** the Town Beach Office Building at 1130 Deerland Road is a converted house which has largely been outgrown by Town Office operations.; and

**WHEREAS** the Town of Long Lake adopted a Comprehensive Plan in 2021 which stated goals to “The Town of Long Lake should strive to upgrade the utility and appearance of their public facilities to improve municipal services and instill civic pride.”; and “Continue to improve municipal facilities and services that enhance the viability of the year-round tourism industry.”; and

**WHEREAS** specifically, on page 51, point number two (2.) of said comprehensive plan, it states, “Enhance existing municipal buildings:

- Update Town Hall for community space with adequate facilities for education, meetings, and cooking and crafting events. This could include working with surrounding landowners (i.e. Church, Library, School) to increase availability/awareness of parking, improving the septic system, and providing appropriate ADA access. The Town Hall’s location in the center of the Hamlet at a halfway point between Mount Sabattis and the Long Lake Beach could allow it to serve as an important ‘anchor.’

- Similar upgrades should be considered at the existing Town Offices. The appearance of the existing facilities does not reflect the significance of the building use. As a tourist information center, the offices should present a more inviting façade, including larger windows and improved pedestrian access from the front of the building. In conjunction with overall improvements to the appearance and functionality of the building, there should be adequate wayfinding installed so that visitors approaching by automobile will use the Parks and Recreation Department’s tourism information as their first point of contact.”; and

**WHEREAS** also on page 51, point number three (3.) of said comprehensive plan, it states, “Provide a facility that serves as first point of contact for visitors and tourists with information, restrooms, and other amenities. Elsewhere in the Adirondacks, communities are recognizing the need for a physical space for visitors. Simple steps like providing wireless internet, clean restrooms, and event information are proven to increase the number of people stopping in a community, as opposed to driving through to a destination with more amenities.”; and

**WHEREAS** on the pullout map included in the 2021 Comprehensive Plan, Upgrade Town Offices is specifically highlighted with the caption, “Upgrade existing town offices to function as a local tourist.”; and

**WHEREAS** the Town employs CHA Solutions, 3 Winners Circle, PO BOX 5269, Albany, NY, 12205-0269 for contracted Town Engineer services; and

**WHEREAS** CHA has presented the Town Supervisor with “Proposal for Concept Design and Cost Estimate for New Town Hall and Courthouse” to assist the Town in its efforts to update and upgrade Town Office facilities in accordance with the directives set forth, and quoted above, in the 2021 Town of Long Lake Comprehensive Plan; and

**WHEREAS** CHA has proposed to assist the Town in developing said concept for the Town Beach for the lump sum of \$35,300.00; and

**WHEREAS** the Town Office Building and Town Justice Court spaces are in a state of disrepair that present an opportunity to redesign them to incorporate facilities to meet many needs, including ADA accessibility; and

**WHEREAS** the resulting concept will help to ensure that the Town develops a Town Municipal Building Concept to meet the vision and needs of the community;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves the Proposal for Concept Design and Cost Estimate for New Town Hall and Courthouse with contracted Town Engineer CHA Solutions, 3 Winners Circle, PO BOX 5269, Albany, NY, 12205-0269 as described in the proposal presented to the Town Board at this meeting.
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to notify CHA Solutions that the Town of Long Lake accepts their Proposal for Concept Design and Cost Estimate for New Town Hall and Courthouse as quoted,

and to enter and execute a service agreement with CHA Solutions with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.

3. That a copy of Concept Design and Cost Estimate for New Town Hall and Courthouse referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution # 10 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 11 of 2025**

**Resolution Approving the 2025 Contract with the Northern Forest Center by the Town Board of the Town of Long Lake**

**WHEREAS** The Northern Forest Center is a not-for-profit corporation committed to forging deep partnerships and securing resources to support jobs, conserve forestland and strengthen communities in the region. All services being available to the residents and visitors of the Town of Long Lake, and

**WHEREAS** the sum of \$1,750 was appropriated in the 2025 Town of Long Lake Budget in Account No. A1010.4 for payment to the Northern Forest Center,

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby authorizes the Supervisor to sign a contract with the Northern Forest Center for the purpose of promoting the forest industries of Long Lake and other communities in the Northern Forest Region, providing a network to support communities in building recreational forest trails and other uses.
2. Agrees to pay the amount of \$1,750 which represents the Town's Budget appropriation for this purpose for Fiscal Year 2025:

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept Resolution # 11 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 12 of 2025**

**Resolution Approving the 2025 Contract with the Adirondack Lakes Center for the Arts by the Town Board of the Town of Long Lake**

**WHEREAS** The Adirondack Lakes Center for the Arts is a not-for-profit, tax-exempt corporation which provides arts and cultural services including music, dance, and theatre performances, workshops and classes in the visual and performing arts, exhibits by region and national artists, artist's residencies in schools, pre-school for three and four-year-olds, and administration of the New York State Decentralization Re-Grant Program for Hamilton County. All services being available to the residents and visitors of the Town of Long Lake, and

**WHEREAS** the sum of \$1,000 was appropriated in the 2025 Town of Long Lake Budget in Account No. A1010.4 for payment to the Adirondack Lakes Center for the Arts,

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby authorizes the Supervisor to sign a contract with the Adirondack Lakes Center for the Arts for the purpose of providing arts and cultural services which will serve its residents and visitors, and administration of the New York State Decentralization Re-Grant Program for Hamilton County.
2. Agrees to pay the amount of \$1,000 which represents the Town's Budget appropriation for this purpose for Fiscal Year 2025:

**Motion** by Councilman Hosley, seconded by Councilman Dechene to accept Resolution # 12 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 13 of 2025**

**Resolution to Approve the 2025 Annual Agreement with the Adirondack Park Local Government Review Board**

**WHEREAS**, the Adirondack Park Local Government Review Board (APLGRB) was created by the State Legislature of the State of New York and is composed of representatives appointed by the county legislatures of the counties lying in whole or in part within the Adirondack Park; and

**WHEREAS**, the Legislature of the State of New York has provided only partial funding for the APLGRB to perform its statutory functions as outlined in Executive Law §803-a; and

**WHEREAS**, the Town Board has authorized an appropriation of the sum of Five Hundred Dollars (\$500) in support of the work of the APLGRB in representing the interests of the local governments of the Adirondacks;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Agrees to pay to the APLGRB the sum of Five Hundred Dollars (\$500) for the services of the APLGRB in representing the Town of Long Lake in matters relating to the Adirondack Park.
2. Authorizes Clay J. Arsenault, as Town Supervisor, to enter into and fully execute an agreement with the Adirondack Park Local Government Review Board, where the APRLGRB agrees to provide the Town of Long Lake the benefit of its services, including but not limited to: attending all meetings of the Adirondack Park Agency; attendance and participation at public hearings conducted by the Adirondack Park Agency on projects under review by said Agency; periodic reports on the activities of the Adirondack Park Agency to the Town Supervisor of Long Lake, especially as such activities affect the residents of the Town of Long Lake, and generally to report on the administration and enforcement of the Land Use and Development Plan set forth in the Executive Law of the State of New York.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution # 13 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye

Richard B. Dechene	Aye
Nathan S. Hosley	Aye

**Resolution Number 14 of 2025**

**Resolution to Declare Surplus Property**

**WHEREAS**, after a review of the equipment and supplies owned by the Town of Long Lake, it has been recommended by the Town Highway Superintendent and Town Supervisor that the following vehicles and equipment be declared surplus and disposed of:

2015 Chevrolet 2500 with V-Plow

410 John Deere Backhoe

Diesel Champ Forklift

Raymond Electric Forklift

Allis Chambers Backhoe

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Declares the above listed vehicles surplus.
2. Authorizes and directs the Town Supervisor to list these vehicles with Auctions International to be auctioned with final sale subject to acceptance, counteroffer, or rejection of the highest bid by the Town Board.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution # 14 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 15 of 2025**

**Resolution Requesting Reduction of Speed Limit on Uncas Road in Raquette Lake**

**WHEREAS**, the Town Board of the Town of Long Lake has received a request from the residents along Uncas Road concerned about safety and excessive speed and a representative of the neighborhood has contacted the Town Superintendent of Highways to reduce the maximum speed along Uncas Road; and

**WHEREAS**, Uncas Road is a Town Highway; and

**WHEREAS**, the residents and property owners of Uncas Road in the Town of Long Lake have requested a reduction of the speed limit on Uncas Road to 25 miles per hour;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Supports the requested reduction in speed limit and hereby directs that the Town request that the New York State Department of Transportation conduct a traffic study along Uncas Road in the Town of Long Lake for the purpose of considering reducing the maximum speed along said road to 25 miles per hour to enhance safety.

**Motion** by Councilman Hosley, seconded by Councilman Dechene to accept Resolution # 15 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 16 of 2025**

**Resolution Accepting Town Historian Annual Report**

**WHEREAS** the appointed Town Historian, Hallie Bond, has submitted their annual report for the State of New York;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby accepts the Annual Report submitted by the Town Historian Hallie Bond.
2. That a copy of the Town Historian's 2025 Annual Report referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution #16 of 2025.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**COUNCILMAN COMMENTS**

Councilman Dechene commented that the beach bathrooms have cobwebs that need to be removed.

Councilman Dechene also commented that there needs to be more snowmobile trail signage, he has heard of snowmobilers having troubles navigating the trails.

Councilman Bird commented that having the dump closed for three days due to a Monday holiday is inconvenient.

Councilman Hosley commented that the Long Lake Winter Carnival had a great turnout, and everything seemed to go smoothly.

**PUBLIC COMMENT**

Mike Farrell commented that the Town should not give Adirondack Lakes Center for the Arts any money.

**ADJOURN**

**Motion** by Councilman Hosley, seconded by Councilman Bird to adjourn at 7:40 PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by:



Amber L. Wambach, First Deputy Town Clerk

