

At a duly noticed Annual Organizational Meeting of the

**TOWN BOARD**

*Of the*

**TOWN OF LONG LAKE**

*Hamilton County, State of New York*

*January 3<sup>rd</sup>, 2025*

**Resolution #1 of 2025**

**Organizational Resolution of 2025**

*Of the Town Board of the Town of Long Lake*

January 3<sup>rd</sup>, 2025

**Contents**

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Preamble .....	2
1. Rules of Procedure.....	2
2. Officers and Employees .....	3
3. Town Board.....	4
4. Fiscal Matters.....	5
5. Town Highway Fund.....	6
SCHEDULE A .....	8
1. Table A-1 Appointed Officers.....	8
2. Table A-2 Designations of Responsibility .....	9
3. Table A-3 Town Clerk Appointed Officers.....	9
4. Table A-4 Town Justice Appointed Officers .....	10
5. Table A-5 Town Highway Superintendent Appointed Officers.....	10
SCHEDULE B .....	11
1. Table B-1 Annual Compensation Rates for Appointed Officers.....	11
SCHEDULE C .....	12
1. Table C-1 Salary of Elected Officials.....	12
SCHEDULE D .....	13
1. Table D-1 2024 HOLIDAY SCHEDULE.....	13
SCHEDULE E.....	14
1. Table E-1 2024 TOWN BOARD MEETING SCHEDULE .....	14
SCHEDULE F.....	15
1. Table F-1 TOWN BOARD COMMITTEE ASSIGNMENTS .....	15

# Preamble

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**WHEREAS** The Town Board of the Town of Long Lake at this Organizational Meeting on the 3<sup>rd</sup> of January 2025, puts forth the following actions required for the Town government of the Town of Long Lake to legally and responsibly function in the year 2025;

***NOW THEREFORE BE IT RESOLVED,***

## 1. Rules of Procedure

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- 1.1. That the following Rules of Order be and the same are hereby adopted pursuant to New York State Town Law § 63;
  - 1.1.1. The Supervisor shall preside at all meetings of the Board and shall preserve order and decorum in debate.
  - 1.1.2. The Supervisor, immediately following the opening of every regular meeting of the Board, shall proceed to the regular order of Town Business as follows: approve minutes of previous board meeting(s), approve warrants, report and comments from Town Supervisor, reports of committees, reports of officers and departments, and introduction of resolutions and motions.
  - 1.1.3. **Public Hearings:** It shall be the duty of the Supervisor to preside at all general or special business hearings to instruct all persons addressing the Board to state their names and addresses and to request those in favor of the proposal before the Board to speak first, and those in opposition to speak last. At such hearings the Supervisor will allow each person(s) to have three (3) minutes to speak.
  - 1.1.4. At the **close of the public hearing** as provided for in paragraph 1.1.3 above, the Supervisor may grant any member of the general public in attendance at such meeting a reasonable opportunity to be heard on any question or subject in which the Town or its government is concerned.
  - 1.1.5. Every **resolution or motion must be seconded** before being put to a vote by the Supervisor and all resolutions or motions shall be recorded in their entirety in the official minutes of the Town Board.
  - 1.1.6. The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose.
  - 1.1.7. **No motion or resolution may be brought to a vote except by the majority consent of those present**, unless printed or typewritten copies thereof are presented to each member of the Board 48 hours prior to the opening of the meeting at which such motion or resolution is offered.
  - 1.1.8. Resolutions shall be numbered sequentially in the order in which they are presented throughout the year; with the Organizational Resolution being numbered Resolution #1 of each year.

- 1.1.9. **No member shall speak more than once** on any question until every member choosing to speak shall have spoken, nor more than twice in any case without leave of the Board.
- 1.1.10. When a question is **under debate**, no motion shall be entertained unless (a) for an adjournment or recess, (b) for the previous question to lay on the table, (c) to postpone to refer to a committee, or (d) to amend. These latter motions are neither amenable nor debatable.
- 1.1.11. No motion shall be made to offer any amendment to an amendment already before the Board on any proposition.
- 1.1.12. A majority vote of all the members of the Board shall be required to **suspend these rules of order**. A majority of the Board shall constitute a quorum.
- 1.1.13. If the above state rules are or become at any time in conflict with the statutory law, the statutory law shall take precedence.
- 1.1.14. No member of the public shall engage in any demonstration, booing, hand clapping or otherwise disrupt the formality of a town Board meeting.
- 1.1.15. Any person(s) speaking to the Board with the consent of the Supervisor shall address their remarks to the Board, not to other members of the audience in the form of a debate. The person(s) speaking to the board must state their name and address. The Supervisor will allow each person(s) to have three (3) minutes to speak.
- 1.1.16. The Town Board adopts Roberts Rules of Order, Fourth Edition for meetings of committees appointed by the Town Board.

## 2. Officers and Employees

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- 2.1. That within thirty days after the commencement of the term of office for which they are chosen, every town officer shall take and subscribe before the Town Clerk, or Deputy of Town Clerk, the constitutional oath of office and such other oath as may be required by law, which shall be administered and certified by the officer taking the same without compensation, and such oath shall be filed in the office of the Town Clerk. Failure to take the oath of office within 30 days of the commencement of the term results in an automatic vacancy of the office. (*Public Officers Law §10, Town Law §25, Public Officers Law 30[1][h]*)
- 2.2. That within thirty (30) days after appointment, every employee of the Town that is not in the laborer class shall take and subscribe before the Town Clerk, or Deputy Town Clerk, a constitutional oath or affirmation, and such other oath as may be required by law, which shall be administered and certified by the officer taking the same without compensation, and such oath shall be filed in the office of the Town Clerk. (*Civil Service Law §62*)
- 2.3. That the Town Board hereby acknowledges and approves the procurement and maintenance of public official general liability coverage and a blanket undertaking from NYMIR, a duly authorized corporate surety, for the coverage of officers, clerks, and employees in conformance with Public Officers' Law § 11.2.
- 2.4. That the Town Board hereby appoints, or accepts the appointments of Town Officers to serve at the pleasure of the Board, unless otherwise specified, as set forth in *Attached Schedule A*.

- 2.5. That the Town Board establishes reimbursements and annual compensations of the appointed offices is as set forth in Attached Schedule B.
- 2.6. That the Town Board establishes salaries per year of the following elected offices as set forth in Attached Schedule C.
- 2.7. That no formal action needs to be taken at the organizational meeting to further approve the salaries for employees. In accordance with the established policies within the employee handbook, and as per the terms of any applicable bargaining unit agreements, the salaries for 2025 have been provided for within the 2025 budget. The Town Board has approved 2025 salaries by its action to approve the final budget on November 20, 2024.
- 2.8. That the Town Board establishes the reimbursement rate for mileage allowed to town officers for the use of their own automobiles in the performance of their duties at sixty-seven (67) cents per mile. This rate may fluctuate throughout the year according to notices published by the US Internal Revenue Service.
- 2.9. That the Town Board authorizes all Town Officials and employees, with approval of the Town Supervisor or Town Board, to attend any authorized school or seminar with all actual and necessary expenses being a proper Town charge. This includes meetings on a virtual platform.
- 2.10. That the Town Board approves the policies of the Town of Long Lake Employee Handbook, as updated in 2022.
- 2.11. That full-time and eligible part-time employees shall be paid for the thirteen (13) holidays set forth in Attached Schedule D. Town Offices will be closed on these dates.

### 3. Town Board

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- 3.1. That a regular meeting of the Town Board of the Town of Long Lake be held the last Wednesday of each month at 7:00 PM. (Town Law Section 62) Additional Town Board meetings may be called by the Town Supervisor or Town Board as necessary.  
  
All Town Board meetings will be held either at the Long Lake Town Hall, the Long Lake Meal Site, the Long Lake Geiger Arena, or the Raquette Lake Union Free School Gymnasium unless otherwise announced. See Attached Schedule E.
- 3.2. That the Town Board may request certain department heads or department representatives to attend Board meetings where warrants are audited and may be requested to attend certain regular and/or special Town Board meetings.
- 3.3. That the Town Board designates the Hamilton County Board of Ethics to review any claims, disputes, or concerns related to the Town of Long Lake Ethics Policy.
- 3.4. That the Town Board designates [REDACTED] as the Town's Official Delegate to the Annual Meeting of the Association of Towns. The Town Board designates [REDACTED] as the alternate delegate. The Town Board approves [REDACTED] and [REDACTED] to attend the Annual Meeting of the Association of Towns, and to pay their actual and necessary expenses to do so, all of which are specifically authorized by state law as legitimate and proper town charges.
- 3.5. Only committees appointed by the Town Board will be recognized by the Town Board.
- 3.6. That the Town Board hereby appoints the Town Supervisor, Councilmen, Town Officials, and Town Employees to the following standing committees as set forth in Attached Schedule F.

- 3.7. A Deputy of the Town Clerk will act as secretary for all committees appointed by the Town Board. In the absence of the Deputy Town Clerk at a committee meeting, the Sub Chair shall act as Secretary. The Secretary must record minutes of each meeting of a committee and will assist the Chair of the Committee in preparing a report to the Town Board to be presented at the next regular meeting of the Town Board as whole.
- 3.8. That the Town Board has reviewed and hereby approves the Town Policy Manual.
- 3.9. That the Town Board hereby designates the Town Supervisor as Chief Financial Officer, and as such is authorized to invest surplus money at the best available rates as stated in the Town of Long Lake Investment Policy. [General Municipal Law § 11]
- 3.10. That the Town Board hereby designates the Town Supervisor as Budget Officer for 2025. [Town Law § 103]
- 3.11. That the Town Board hereby grants the Town Supervisor the authority to enter into all necessary agreements to purchase materials, supplies and equipment with a limit of \$20,000.00 or less and utilizing the procurement policy where applicable.
- 3.12. That the Town Board authorizes the Town Supervisor to sign documents in support of regional efforts that directly benefit the Town of Long Lake, and where timing is critical to the success of the effort and thereupon advise the Town Board or seek ratification of any actions by resolution.
- 3.13. That the Town Board authorizes the signing of checks with the facsimile of the signature of the Town Supervisor, as reproduced by a check signer. [Town Law Section 29(3)]
- 3.14. That the Town Board hereby designates the Hamilton County Express News as the Official Newspaper to publish all legal and public notices.
- 3.15. That the Town Board hereby designates North Country Public Radio (NCPR) as the official radio station for public notices of State of Emergency and messages of an urgent Public Health necessity.
- 3.16. That the Town Board designates the following Official Posting Areas for Public Notices:
  - 3.16.1. In Long Lake, the outside window box at the Town Office Building
  - 3.16.2. In Long Lake, the inside entryway at the Town Hall
  - 3.16.3. In Raquette Lake, the outside window box at Raquette Lake Supply
  - 3.16.4. On the Town Website at [www.mylonglake.com](http://www.mylonglake.com)

## 4. Fiscal Matters

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- 4.1. That the Town Board designates Community Bank, N.A. as the official depository for the Town of Long Lake, and that the Town Supervisor, Confidential Secretary, Principal Account Clerk, Senior Account Clerk, Town Clerk, Deputy Clerks, Town Justices, and Town Justice Court Clerk shall deposit all funds coming into their hands in their official capacities in said bank. [Town Law §64, Subdivision 1]
- 4.2. That the Town Board designates ADP Payroll Services as the official payroll service provider for the Town of Long Lake, and to disburse payroll funds to employees by check or direct deposit; and to permit the withholding of employee pay for payment of taxes, retirement, health, and cafeteria plan benefits. [Banking Law § 96-B; General Municipal Law 93-d: Town Law § 29(3)]
- 4.3. That the Town Board hereby establishes a petty cash fund, which is to be used by the Parks, Recreation, and Tourism Department, at the maximum not-to-exceed amount of \$500.00.

- 4.4. That the Town Board hereby requires that all vouchers are due on Wednesday, one week before the monthly meeting. All vouchers turned in after the designated day will be held until the next scheduled payment of warrants. Warrants will be approved at the monthly meeting.
- 4.5. That the Town Board authorizes the payment in advance of audits of claims for utilities, employee benefits, postage, bond payments, insurance bills, freight, and bid procured purchases which have been awarded by the Board and like vouchers; all such claims to be presented at the next regular meeting audit of the warrants. [*Town Law §118(2)*]
- 4.6. That the Town Board hereby requires that all bills presented to the Town for payment must be submitted within one year of the date of service.
- 4.7. That the Town Board shall not require the vendor claimant's certification on a voucher to be completed when accompanied by an invoice, or when requested by the relevant department head or Town Supervisor.
- 4.8. That the Town Board hereby reconfirms all fee schedules previously established and in effect from the prior fiscal year.

## 5. Town Highway Fund

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- 5.1. That the Town of Long Lake Highway Department shall maintain a work force the equivalent of 6 full-time positions plus one non-benefitted position; That the permanent work force shall consist of no more than two foremen/MEOs: one in Long Lake and one in Raquette Lake, and four MEO/Laborers.
- 5.2. That the Town Highway Superintendent shall have the authority to enter into all necessary agreements to purchase parts, road materials for repairs and improvements, outside repair contracts, leases and equipment purchases up to a limit of \$10,000.00 in value. With the agreement of the Town Supervisor, this authorization is extended to \$20,000.00 on any of the above expenditures.
- 5.3. That pursuant to § 284 of the Town Highway Law, that the Town Board, Town Highway Superintendent, and Hamilton County Highway Superintendent shall enter into an agreement relative to the expenditure of highway moneys for repair and improvement of Town Highways. The agreement shall be signed in duplicate, signed by a majority of the Town Board members and the Town Highway Superintendent, and filed in the Town Clerk's Office and in the Office of the County Highway Superintendent. [*Town Highway Law § 284*]
- 5.4. That the Town Highway Superintendent, in accordance with New York State Highway Law §§ 104,141, & 142, shall maintain, improve, and repair all Town bridges, culverts, roads, road signs, parking areas, sidewalks, equipment, and properties as provided for in the annual budget of any fund of the Town of Long Lake; and
- 5.5. That the Town Board may assign additional duties to the Town Highway Superintendent not inconsistent with Town Highway Law, and which are within the general scope of his employment, and which do not interfere with his ordinary duties. [*Town Law §32*]

- 5.6. That the Town Board assigns the duties of Transfer Station Supervisor (TSS) for Long Lake and Raquette Lake Transfer Stations to the Town Highway Superintendent, Michael Lamphear. Mr. Lamphear will be compensated an additional \$6,000 for the execution of these duties, to be added to his regular salary and divided evenly across the 26 pay periods throughout the year. The TSS will report directly to the Town Supervisor. As an at-will appointment, the Town Board reserves the right to reassign these duties and the associated compensation to any officer or employee of the Town of Long Lake as the Board sees fit. If these duties are reassigned mid-year, this additional compensation will be prorated to the current and replacement TSS end and start dates, respectively.
- 5.7. That the Town Board hereby designates all Long Lake Town Roads as snowmobile roads for the 2024-2025 winter season as requested annually by the NYS Department of Environmental Conservation. The Town Board reserves the right to post specific sections of Town roads for non-usage by snowmobiles.
- 5.8. That the Town Board authorizes the Hamilton County Highway Superintendent to post weight restrictions on Town Roads within the Town of Long Lake in conjunction with Hamilton County Roads when deemed necessary during the spring break-up for the calendar year 2025. [Vehicle and Traffic Law Article 41, § 1660 and Article 40, § 1650]
- 5.9. That the Town Board will recognize all designated employees that have either a Class A or Class B license and use their license in the execution of their Town job duties and shall therefore cause the Town to pay a stipend of \$2,080 for designated employees with a Class A CDL, and \$1,560 for designated employees with a Class B CDL payable in the next to last paycheck before the year end.

# Organizational Meeting Resolution

## Of the Town Board of the Town of Long Lake

January 03, 2025

### SCHEDULE A

#### 1. **Table A-1 Appointed Officers**

The Town Board of the Town of Long Lake Appoints / Accepts the following officers to serve at the pleasure of the Town Board, as noted, effective January 1, 2025:

Office	Appointee Name
Deputy Town Supervisor <sup>1</sup> <i>NYS Town Law §42</i>	Clark J. Seaman
Budget Officer <sup>2</sup> <i>NYS Town Law §23, §103[2]</i>	Clay J. Arsenault
Confidential Secretary <sup>3</sup> <i>NYS Town Law §29(15)</i>	Matt Newby
Registrar of Vital Statistics <sup>4</sup> <i>NYS Public Health Law §4121</i>	Amber Wamback
Town Attorney <sup>5</sup> <i>NYS Town Law §20 &amp; Local Law #2 of 2014</i>	Carl Ferrentino
Board of Assessment Review, Seat A <sup>6</sup> <i>1/1/2024 – 12/31/2029 NYS Real Property Tax Law §523</i>	James Blanchard
Board of Assessment Review, Seat B <i>10/1/2021 – 9/30/2026 NYS Real Property Tax Law §523</i>	Michael J. Black
Board of Assessment Review, Seat C <i>10/1/2020 – 9/30/2025 NYS Real Property Tax Law §523</i>	Robert Gibson
Code Enforcement Officer <i>Local Law #2 of 2022, Local Government Code Enforcement Program</i>	Paul Wilson
Deputy Code Enforcement Officer <i>Local Law #2 of 2022, Local Government Code Enforcement Program</i>	Not Appointed for 2025
Health Officer and CEO, Board of Health <sup>7</sup> <i>NYS Public Health Law §308; §320-329</i>	Russell Rider
Dog Control Officer <i>NYS Agriculture and Markets Law, Article 7, §113</i>	Andrew Pauls
Deputy Dog Control Officer <i>NYS Agriculture and Markets Law, Article 7, §113</i>	Not Appointed for 2025
Marriage Officer <sup>8</sup>	John Hosley

<sup>1</sup> Deputy Town Supervisor is appointed by, and serves at the pleasure of, the Town Supervisor.

<sup>2</sup> No additional compensation is given for Budget Officer responsibilities.

<sup>3</sup> Confidential Secretary is appointed by, and serves at the pleasure of, the Town Supervisor.

<sup>4</sup> No additional compensation is given for Registrar of Vital Statistics responsibilities.

<sup>5</sup> Town Attorney is appointed to a two-year term aligned with biennial local election schedule. Currently 1/1/2024-12/31/2025.

<sup>6</sup> Term limit dates are listed.

<sup>7</sup> No additional compensation is given for Health Officer or CEO of the Board of Health responsibilities.

<sup>8</sup> No compensation is provided for Town Marriage Officer (x3) responsibilities.



	<i>NYS Domestic Relations Law §11(C)</i>	
Marriage Officer		Capt. Rachel Pohl
	<i>NYS Domestic Relations Law §11(C)</i>	
Marriage Officer		Capt. Christopher Pike
	<i>NYS Domestic Relations Law §11(C)</i>	
Town Historian - Long Lake		Hallie Bond
	<i>NYS Arts and Cultural Affairs Law, §57.07, Local Government Historian Law</i>	
Town Historian - Raquette Lake		Hallie Bond
	<i>NYS Arts and Cultural Affairs Law, §57.07, Local Government Historian Law</i>	
Town Records Access (FOIL) Officer <sup>9</sup>		Amber Wamback
	<i>NYS Freedom of Information Law</i>	
Agent to Issue Parking Permits to People with Disabilities <sup>10</sup>		Amber Wamback
	<i>NYS Town Law §30(7)</i>	

## 2. Table A-2 Designations of Responsibility

The Town Board of the Town of Long Lake designates the following contractors in lieu of appointment of officers for the responsibilities of the following offices, effective January 1, 2025:

Office	Appointee Name
Town Bond Counsel	Orrick, Harrington, and Sutcliffe
Town Counsel for Real Property and Assessment	Daniel G. Vincelette, Esq.
Town Engineer	CHA Consulting
Town Surveyor	John Deming

## 3. Table A-3 Town Clerk Appointed Officers

The Town Board of the Town of Long Lake accepts the Town Clerk's appointments of the following officers to serve at the pleasure of the Town Clerk effective January 1, 2025:

Office	Appointee Name
First Deputy Town Clerk	Amber Wamback
	<i>NYS Town Law §30</i>
Second Deputy Town Clerk/Records Management	TBD
	<i>NYS Town Law §30</i>
Deputy Registrar of Vital Statistics <sup>11</sup>	Amy Zick
	<i>NYS Public Health Law §4121.3</i>

<sup>9</sup> No additional compensation is provided for Records Access Officer responsibilities.

<sup>10</sup> No additional compensation is provided for Agent to Issue Parking Permits to People with Disabilities responsibilities.

<sup>11</sup> No additional compensation is provided for Deputy Registrar of Vital Statistics responsibilities.

**4. Table A-4 Town Justice Appointed Officers**

The Town Board of the Town of Long Lake accepts the Town Justices' appointment of the following officer to serve at the pleasure of the Town Justices January 1, 2025:

Office	Appointee Name
Town Court Clerk NYS TOWN LAW §20.1(b)	Laura Moore

**5. Table A-5 Town Highway Superintendent Appointed Officers**

The Town Board accepts the Town Highway Superintendent's appointment of the following officer to serve at the pleasure of the Town Highway Superintendent effective January 1, 2025:

Office	Appointee Name
Deputy Town Highway Superintendent <sup>12</sup> NYS Town Law §32	Alex Roalsvig

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<sup>12</sup> No additional compensation is provided for Deputy Town Highway Superintendent.

# Organizational Meeting Resolution

## *Of the Town Board of the Town of Long Lake*

January 03, 2025

### SCHEDULE B

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#### **1. Table B-1 Annual Compensation Rates for Appointed Officers**

The Town Board of the Town of Long Lake sets the annual compensation for the following appointed officers for the fiscal year 2025 as follows:

<b>Officer</b>	<b>Compensation</b>
Town Attorney	\$ 10,000.00 <sup>13</sup>
Board of Assessment Review Member (x4)	\$ 100.00
Code Enforcement Officer	\$ 54,137.93
Dog Control Officer	\$ 4,000.00 <sup>14</sup>
Deputy Dog Control Officer	\$ 0
Town Historian – 1 each Long Lake and Raquette Lake	\$ 2,500.00 <sup>15</sup>
First Deputy Town Clerk	\$ 53,051.18 <sup>16</sup>
Second Deputy Town Clerk/Records Management	\$ 0
Town Court Clerk	\$ 22,166.11 <sup>17</sup>
Confidential Secretary	\$ 74,154.45
Deputy Town Supervisor	\$ 1,800.00 <sup>18</sup>

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<sup>13</sup> Town Attorney salary is not eligible for COLA.

<sup>14</sup> DCO and Deputy DCO salary is not eligible for COLA.

<sup>15</sup> Town Historians compensation is not eligible for COLA.

<sup>16</sup> Estimated total, Hourly Position.

<sup>17</sup> Estimated total, Hourly Position.

<sup>18</sup> Deputy Town Supervisor salary is not eligible for COLA.

# Organizational Meeting Resolution

## *Of the Town Board of the Town of Long Lake*

January 03, 2025

### SCHEDULE C

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#### **1. Table C-1 Salary of Elected Officials**

The Town Board of the Town of Long Lake sets the annual salary for the following elected positions for the fiscal year 2025 as follows:

<b>Officer</b>	<b>Compensation</b>
Town Board Member, each (4), 4-year Term	\$ 5,839.75
Town Supervisor, 4-year Term	\$ 57,228.51
Town Clerk, 4-year Term	\$ 47,380.00
Town Justice, each (2), 4-year Term <sup>19</sup>	\$ 15,277.21
Town Highway Superintendent, 4-year Term	\$ 65,379.94 <sup>20</sup>
Town Sole Assessor, 6-year Term	\$ 47,380.00

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<sup>19</sup> Pursuant to NYS Town Law §27.1 & Town Board Resolution of 4/29/2020, Justice Brian C. Farr was designated Senior Town Justice for management responsibilities and accorded a stipend of \$100/month for such duties in addition to the salary as an elected official.

<sup>20</sup> Town Highway Superintendent Regular Salary \$59,379.94. Transfer Station Supervisor additional compensation \$6,000.00. See Page 5, Section 5.6

# Organizational Meeting Resolution

## *Of the Town Board of the Town of Long Lake*

January 03, 2025

### SCCHEDULE D

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#### **1. Table D-1 2025 HOLIDAY SCHEDULE**

The Town Board resolves that the Town will pay full-time and eligible part-time year-round employees the following thirteen holidays:

*Employees who work on a holiday will be compensated at 1.5 x their regular hourly rate for each hour worked. This is in addition to the holiday pay described above.*

<b>Holiday</b>	<b>Date</b>
New Year's Day	Wednesday, January 1, 2025
Martin Luther King, Jr. Day	Monday, January 20, 2025
Presidents' Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth Day	Thursday, June 19, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Columbus Day	Monday, October 13, 2025
Veterans' Day	Tuesday, November 11, 2025
Thanksgiving	Thurs. Nov. 27 & Fri. Nov. 28, 2025
Christmas	Thursday, December 25, 2025
New Year's Day	Thursday, January 1, 2026

# Organizational Meeting Resolution

## *Of the Town Board of the Town of Long Lake*

January 03, 2025

### SCHEDULE E

#### **1. Table E-1 2025 TOWN BOARD MEETING SCHEDULE**

The Town Board of the Town of Long Lake hereby adopts the following schedule for Board Meetings for the 2025 Calendar Year:

*Additional Town Board meetings may be called by the Town Supervisor or Town Board as necessary.*

<b>DATE</b>	<b>Time</b>	<b>Location</b>	<b>Meeting Type</b>
January 03, 2025	7:00 PM	Long Lake Town Hall	Organizational
January 29, 2025	7:00 PM	Long Lake Town Hall	Regular
February 26, 2025	7:00 PM	Raquette Lake Union Free School	Regular
March 26, 2025	7:00 PM	Long Lake Town Hall	Regular
April 30, 2025	7:00 PM	Long Lake Town Hall	Regular
May 28, 2025	7:00 PM	Long Lake Town Hall	Regular
June 25, 2025	7:00 PM	Long Lake Town Hall	Regular
July 30, 2025	7:00 PM	Raquette Lake Union Free School	Regular
August 27, 2025	7:00 PM	Long Lake Town Hall	Regular
September 24, 2025	7:00 PM	Long Lake Town Hall	Regular
October 01, 2025	7:00 PM	Long Lake Town Hall	Budget Workshop
October 08, 2025	7:00 PM	Long Lake Town Hall	Budget Workshop
October 15, 2025	7:00 PM	Long Lake Town Hall	Budget Workshop
October 29, 2025	7:00 PM	Long Lake Town Hall	Regular
November 19, 2025	7:00 PM	Long Lake Town Hall	Regular
December 31, 2025	7:00 PM	Long Lake Town Hall	Regular
January 02, 2026	7:00 PM	Long Lake Town Hall	Organizational

- *Additional Budget Workshops may be scheduled for each Wednesday in November, but no later than November 12<sup>th</sup>, if necessary.*

# Organizational Meeting Resolution

## *Of the Town Board of the Town of Long Lake*

January 03, 2025

### SCHEDULE F

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#### **1. Table F-1 TOWN BOARD COMMITTEE ASSIGNMENTS**

The Town Board of the Town of Long Lake accepts the Town Supervisor’s appointees to the following standing committee seats for the calendar year 2025:

Department Committee	Chair	Sub Chair	Town Officers/Employees
<b>Parks, Recreation &amp; Tourism</b> - Recreational Facilities and Trails - Snowmobile Trails - Publicity and Marketing - Events	Nathan Hosley	Mark Bird	Alex Roalsvig Matt Newby
<b>Personnel</b> - Human Resources	Thomas Donnelly	Clay J. Arsenault	Paul Wilson Matt Newby
<b>Comprehensive Plan</b> - Code Enforcement - Real Property - Housing - Grants - Planning	Mark Bird	Nathan Hosley	Matt Newby Paul Wilson Alex Roalsvig
<b>Public Works</b> - Highway - Water Districts - Transfer Stations - Buildings, Grounds, Property Management	Richard Dechene	Thomas Donnelly	Michael Lamphear Keith Austin Matt Newby
<b>Safety</b> - Safety - Emergency Management - E-911/Fire/EMS (Essex + Herkimer) - Town Bus Operations	Clay J. Arsenault	Richard Dechene	Paul Wilson Michelle Hamdan Michael Lamphear Craig Wamback Keith Austin