

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held December 18, 2024, at the Long Lake Town Hall at 07:08 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Nine people attended.

Roll Call: Members present: Clay J. Arsenault Supervisor
Mark A. Bird Councilman
Thomas L. Donnelly Councilman
Richard Dechene Councilman
Nathan S. Hosley Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Bird, seconded by Councilman Hosley to accept the Public Hearing minutes for November 20, 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Motion by Councilman Donnelly, seconded by Councilman Hosley to accept the Regular Meeting minutes for November 20, 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Motion by Councilman Hosley, seconded by Councilman Bird to pay encumbrances as listed on Abstract # 12 of 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Bills as listed on abstract 12

General Fund #A 0990 – A 1059	in the amount of	\$149,137.63
Highway Fund #D 209 – D 226	in the amount of	21,530.44
Water District 1 #SW1 155- SW1 166	in the amount of	2,128.95
Water District 2 #SW2 259 - SW2 283	in the amount of	18,199.29

SUPERVISOR'S REPORT

Expenditure and Revenue Reports were in the Board's packets for review.

Budget software is being researched for the Town; Matt Newby has been talking to ClearGov about their budgeting software. This program will be able to track the Town's capital investment planning, budget personnel, and present a more transparent budget document each year. A resolution will be in the next meeting to approve a contract with ClearGov for budgeting software.

National Grid has started the process of clearing land for the new substation in Raquette Lake.

Raquette Lake Preservation Foundation's November newsletter was in the Board's packets for review.

Highway's December report was in the Board's packets for review.

NEW BUSINESS

Resolution Number 72 of 2024

A Resolution Awarding the Contract for the Construction of Reservoir Road Bridge over Shaw Brook

WHEREAS Bell Engineering was hired by the Town to provide professional engineering services for the construction of the Reservoir Road Bridge crossing Shaw Brook via resolution at the September 27th, 2023 regular Town Board meeting; and

WHEREAS Bell Engineering designed the bridge and planned the construction of the bridge; and

WHEREAS Bell Engineering, acting on behalf of the Town, solicited bids for the bridge construction on ; and

WHEREAS bid proposals were submitted to the Town Clerk's Office and opened on Friday, November 22, 2024 at 1:00 PM with Code Enforcement Officer Paul Wilson, Town Supervisor Clay J. Arsenault, First Deputy Town Clerk Amber L. Wamback, Tom Manfred of REALE Construction, Jocelyn Andre of Luck Bros, Inc., and Jeff Birdsall of Birdsall Excavation present; and

WHEREAS bids were received from REALE Construction, Inc. for \$1,224,000.00; Slate Hill Construction, Inc. for \$828,000.00; Luck Bros, Inc. for \$792,575.00; and Birdsall Excavation for \$819,992.00; and

WHEREAS the low bidder, Luck Bros, Inc. has done previous work for the Town and is known by the Town to be qualified, competent, and responsible;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the bid from Luck Bros, Inc. of \$792,575.00 to construct the Reservoir Road Bridge crossing Shaw Brook under the direction of Bell Engineering.
2. Authorizes Clay J. Arsenault, Town Supervisor of the Town of Long Lake, or such person's successor in office to notify Luck Bros., Inc. that the Town of Long Lake accepts their bid for construction of the Reservoir Road Bridge crossing Shaw Brook, and to enter and execute a

contract with Luck Bros., Inc. with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.

3. That a copy of the bid opening summary provided by the First Deputy Town Clerk, and the proposals submitted be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Donnelly to accept Resolution #72 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 73 of 2024

A Resolution to Authorize the Town Supervisor to Sign an Agreement with Herkimer County for E-911 Services

WHEREAS both Herkimer County (heretofore “the County”) and the Town of Long Lake (heretofore “the Town”) are municipal corporations as defined by Section 119-n of the General Municipal Law; and

WHEREAS both the County and the Town are authorized as municipal corporations to provide enhanced emergency telephone service which automatically connects a person dialing the digits 9-1-1 to an established public service answering point; and

WHEREAS the County of Herkimer has by Local Law No. 3 of 1994, established an Enhanced 911 Emergency Telephone System serving the County of Herkimer; and

WHEREAS it is in the mutual interest of the County and the Town to enter into an Inter-Municipal Agreement whereby the County will provide enhanced emergency telephone service to residents of the Town of Long Lake;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the proposed agreement as offered by the County of Herkimer to provide enhanced emergency telephone service to residents of the Town of Long Lake from January 1, 2024 to December 31, 2029 for which the Town of Long Lake will pay the County \$2,232.00 per quarter.
2. Authorizes Clay J. Arsenault, Town Supervisor of the Town of Long Lake, or such person’s successor in office to notify the County of Herkimer that the Town of Long Lake approves this agreement, and to enter and execute an agreement with the County of Herkimer with the same scope of work, deliverables, and all other terms as those described in the submitted proposed agreement.
3. That a copy of the agreement presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Bird to accept Resolution #73 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 74 of 2024

A Resolution to Appoint First Deputy Town Clerk Amber Wamback as the Town Tax Collector for 2025

WHEREAS the Town of Long Lake abolished the separate office of Town Tax Collector in 1938, designating the Town Clerk as the Town Tax Collector; and

WHEREAS Former elected Town Clerk, Dixie LeBlanc, whose term was due to end on December 31, 2025, vacated her office by retirement on November 30, 2024; and

WHEREAS First Deputy Town Clerk Amber Wamback will fulfill the duties and assume all powers granted to the Town Clerk in the absence of the elected Town Clerk; and

WHEREAS the Town wishes to make clear that First Deputy Town Clerk will also be the official Tax Collector in fulfilling the duties of the elected but vacated seat of Town Clerk;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Designates First Deputy Town Clerk Amber L. Wamback as Town Tax Collector in 2025.

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution #74 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 75 of 2024

A Resolution to Approve a Contract with Tri-Lakes Humane Society for 2025

WHEREAS the Town Board did provide in the 2025 Approved Budget an appropriation to be paid from account no. A00-3520-400 for the Tri-Lakes Humane Society to provide shelter services to the Town Dog Control Officer;

WHEREAS the Tri-Lakes Humane Society has presented the Town with a proposed agreement to provide shelter services to the Town Dog Control Officer in 2025 for \$327.00, an increase of \$3.00 over 2024.

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the proposed agreement as offered by the Tri-Lakes Humane Society to provide shelter services to the Town Dog Control Officer in 2025 for \$327.00.
2. Authorizes Clay J. Arsenault, Town Supervisor of the Town of Long Lake, or such person's successor in office to notify the Tri-Lakes Humane Society that the Town of Long Lake approves this agreement, and to enter and execute an agreement with the Tri-Lakes Humane Society with the same scope of work, deliverables, and all other terms as those described in the submitted proposed agreement.
3. That a copy of the agreement presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution #75 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 76 of 2024

A Resolution to Hire Orrick, Harrington, and Sutcliffe, LLP. As Bond Counsel for the Jennings Park Pond Causeway Repair Project

WHEREAS in response to the destruction of the Jennings Park Pond causeway and dam in the flood event of July 10th, 2023, the Town Board implemented a Jennings Park Revitalization Project by resolution at the August 30th, 2023, regular Town Board meeting;

WHEREAS the Town of Long Lake is preparing to incur debt to fund the rebuilding of the Jennings Park Pond causeway and dam, which will require bond counsel to assist the Town;

WHEREAS the Town Attorney, Carl Ferrentino, sought proposals from qualified firms to provide bond counsel, and has recommended that the Town Board accept the proposal from Orrick, Harrington, and Sutcliffe, LLP.;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the terms of the engagement letter and fee schedule provided by Orrick, Harrington, and Sutcliffe, LLP, and Orrick, Harrington, and Sutcliffe is hereby appointed as Bond Counsel to the Town of Long Lake.
2. Authorizes Clay J. Arsenault, Town Supervisor of the Town of Long Lake, or such person's successor in office to notify Orrick, Harrington, and Sutcliffe, LLP. that the Town of Long Lake approves this agreement, and to enter and execute an agreement with Orrick, Harrington, and Sutcliffe, LLP with the same scope of work, deliverables, and all other terms as those described in the submitted proposed agreement.
3. That a copy of this resolution and the executed agreement be forwarded to Town Attorney Carl Ferrentino.
4. That a copy of the agreement presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Hosley, seconded by Councilman Dechene to accept Resolution #76 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 77 of 2024

A Resolution to Hire Fiscal Advisors & Marketing, Inc. as Town Financial advisors for the Jennings Park Pond Causeway Repair Project

WHEREAS in response to the destruction of the Jennings Park Pond causeway and dam in the flood event of July 10th, 2023, the Town Board implemented a Jennings Park Revitalization Project by resolution at the August 30th, 2023, regular Town Board meeting;

WHEREAS the Town of Long Lake wishes to engage a Municipal Financial Advisor to assist the Town in creating a capital project in line with established accounting practices, and the rules and regulations of the Office of the State Comptroller;

WHEREAS the Town Supervisor, Clay J. Arsenault, sought proposals from qualified firms to provide municipal financial advisor services, and has recommended that the Town Board accept the proposal from Financial Advisors & Marketing, Inc.;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the terms of the engagement letter and fee schedule provided by Financial Advisors & Marketing, Inc. and Financial Advisors & Marketing, Inc. is hereby appointed as Financial Advisor to the Town of Long Lake.
2. Authorizes Clay J. Arsenault, Town Supervisor of the Town of Long Lake, or such person's successor in office to notify Financial Advisors & Marketing, Inc. that the Town of Long Lake approves this agreement, and to enter and execute an agreement with Financial Advisors & Marketing, Inc. with the same scope of work, deliverables, and all other terms as those described in the proposed submitted agreement.
3. That a copy of this resolution and the executed agreement be forwarded to Town Attorney Carl Ferrentino.
4. That a copy of the agreement presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Donnelly, seconded by Councilman Hosley to accept Resolution #77 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 78 of 2024

Resolution to Schedule the 2025 Organizational Meeting for January 3, 2025, at 7 PM at the Long Lake Town Hall.

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Sets January 3, 2025, 7:00 PM, at the Long Lake Town Hall as the date, time, and location of the 2025 Organizational Meeting of the Town Board.
2. Orders the Town Clerk to provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing.
3. That a copy of the text of the published public notice be forever attached to a certified copy of this resolution and held in the records of the Town Clerk.

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution #78 of 2024.

Adopted:	Clay J. Arsenault	Aye
-----------------	-------------------	-----

Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

Resolution Number 79 of 2024

A Resolution Approving a Master Lease Agreement for an International CV 515 SFA Plow from HP Fairfield

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Has determined that a true and very real need exists for the acquisition of an International CV 515 SFA Plow described on Exhibit A of Schedule No. 001 to the Master Lease Purchase Agreement dated 12/10/2024, between the Town of Long Lake (Lessee) and Lease Servicing Center, Inc. dba NCL Governmental Capital (Lessor).
2. Has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Town Board hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes Clay J. Arsenault, Town Supervisor, to execute and deliver the Agreement and Schedule on Lessee’s behalf with such changes thereto as such person deems appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule. Town of Long Lake is authorized to enter into the lease/purchase financing with Lease Servicing Center, Inc. dba NCL Government Capital to finance their one (1) International CV 515 SFA 4x4 Plow from HP Fairfield in the amount of \$187,890.00 with 3 annual payments of \$70,177.26.
3. That a copy of this resolution and the executed agreement be forwarded to Town Attorney Carl Ferrentino.
4. That a copy of the agreement presented to the Town Board at this meeting be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Bird, seconded by Councilman Hosley to accept Resolution #79 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 80 of 2024

A Resolution Accepting Bids on Surplus Equipment Auction

WHEREAS the Town declared surplus and put up for auction with Auctions International six pieces of old equipment.

WHEREAS the auction was conducted online by Auctions International, and ended on December 17, 2024, with the following high bids at auction end:

- 2005 Skidoo Bombardier Super Wide Track Snowmobile \$1,025
- 2006 Ford F350XL Super Duty Stake Truck with Plow \$1,025
- 2008 Ford F350 Super Duty Pickup Truck \$710

- 2010 Mack GU712 Side Dump Truck with Plow and Wing \$6,300
- 2011 Chevy Silverado 2500HD Extended Cab Pickup Truck with Plow \$520
- 2015 Ford E450 Wheelchair Bus \$7,100

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

4. Has determined that the high bids for these pieces of equipment are the best return available on these vehicles, and accepts the high bids of:
 - a. 2005 Skidoo Bombardier Super Wide Track Snowmobile \$1,025
 - b. 2006 Ford F350XL Super Duty Stake Truck with Plow \$1,025
 - c. 2008 Ford F350 Super Duty Pickup Truck \$710
 - d. 2010 Mack GU712 Side Dump Truck with Plow and Wing \$6,300
 - e. 2011 Chevy Silverado 2500HD Extended Cab Pickup Truck with Plow \$520
 - f. 2015 Ford E450 Wheelchair Bus \$7,100

Motion by Councilman Dechene, seconded by Councilman Bird to accept Resolution #80 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

COUNCILMAN COMMENTS

Councilman Donnelly wished everyone a Merry Christmas.

PUBLIC COMMENT

No one from the public wished to comment.

EXECUTIVE SESSION

The Board moved to Executive Session at 7:45 PM.

The Board returned to Regular Session at 8:50 PM with no action having been taken in Executive Session.

ADJOURN

Motion by Supervisor Donnelly, seconded by Councilman Dechene to adjourn at 8:50PM.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: _____

Amber L. Wambach, First Deputy Town Clerk