

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held September 25, 2024, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Nine people attended.

Roll Call: Members present: Clay J. Arsenault Supervisor
Mark A. Bird Councilman
Thomas L. Donnelly Councilman
Richard Dechene Councilman
Nathan S. Hosley Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Bird, seconded by Councilman Hosley to accept the Regular Meeting minutes for August 26, 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Motion by Councilman Bird, seconded by Councilman Dechene to pay encumbrances as listed on Abstract # 9 of 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Bills as listed on abstract 9

General Fund #A 0752 – A 0825	in the amount of	\$101,127.93
Highway Fund #D 155 – D 173	in the amount of	41,261.31
Water District 1 #SW1 117- SW1 129	in the amount of	2,977.41
Water District 2 #SW2 188 - SW2 211	in the amount of	84,505.99

SUPERVISOR'S REPORT

Expenditure and Revenue Reports were in the Board's packets for review.

Sidewalk project- NYS DOT is planning a major road project through Long Lake in 2026, they asked if the Town would be willing to give the TAP/CMAQ Sidewalk Project Grant award to them and they would take on the responsibility and additional costs of the sidewalk project. They have offered to rebuild the retaining wall along the Town ballfield as part of the project. This will be discussed during the Town budget workshops.

Speed limits- the Reiss family wrote a letter concerning the speed limits on State roads within the hamlet of Long Lake. Supervisor Arsenault has contacted Jacob Olds the NYS DOT Traffic Safety Engineer and asked him to consider what the residents perceive as a safe speed limit. Lake Champlain Lake George Regional Planning Board is also conducting a Traffic Safety Study of our region.

Town Highway September report was in the Board's packets for review.

CHA- Town engineering company CHA conducted a water needs assessment with Keith Austin Water Dept. Head. This assessment will aid the Town in budgeting and planning for water system improvements.

CHA provided a proposal for their architectural team to design a new municipal building that will have the court, town offices, and visitors center combined. This design will not be started for a few years.

CHA sent their revised sediment removal plan for Jennings Park Pond; this plan is not set to start yet due to all the work with FEMA that needs to be done.

NEW BUSINESS

Resolution 56 of 2024

Resolution Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed

Local Law-Introductory No. #2 of 2024

WHEREAS, in reviewing the status of the tentative fiscal year 2025 budget, the Town Board of the Town of Long Lake has considered options and alternatives with respect to total proposed budget amounts with due consideration and under the public budgetary workshops to be held; and

WHEREAS, in the interests of affording flexibility to the Town to address necessary expenditures for Town purposes in fiscal year 2025 it may be warranted to enact a local law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2025;**

WHEREAS, Town Supervisor, Clay Arsenault has duly introduced a proposed Local Law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2025;**

WHEREAS, prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor of or against the proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1- The Town Board of the Town of Long Lake hereby orders the Town Clerk to provide the necessary publication in the official newspaper of the Town, website posting and paper posting of the public notice for a Hearing.
- 2- All parties in attendance to such hearing be permitted an opportunity to speak on behalf of, or in opposition to, said Proposed Local Law, or any part thereof on Wednesday, October 30th, 2024, 7:00 pm, at the scheduled place, the Long Lake Town Hall, preceding the Town Board's scheduled Town Board Meeting on that date.
- 3- Members of the public may submit written comments before the time of the hearing.
- 4-The full text of the proposed local law shall be made available for review on the Town's website and at the Town Clerk's office during regular business hours.

Motion by Councilman Hosley, seconded by Councilman Donnelly to approve Resolution #56 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 57 of 2024
Resolution to Accept the Tentative Budget for 2025

WHEREAS the Town Supervisor, acting as Budget Officer for the Town, has filed his Tentative Budget for 2025 with the Town Clerk; and

WHEREAS this Tentative Budget for 2025; and

WHEREAS the Supervisor has also presented the Town Board with five (5) proposed Employee Handbook policy updates for the Board's consideration.

WHEREAS the Town Board, in Resolution 1 of 2024, scheduled budget workshops for every Wednesday in October;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

- 1. Hereby accepts the Town Supervisor's Tentative Budget for 2025.

Motion by Councilman Dechene, seconded by Councilman Bird to accept Resolution #57 of 2024.

Adopted:	Clay J. Arsenault	Aye
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Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

Resolution Number 58 of 2024

Resolution to Approve Fuel Oil & Kerosene Delivery Bid Request Documents and Publishing of Public Notice of the Same

WHEREAS the Town Board of the Town of Long Lake requests bids annually for the delivery of fuel oil & kerosene for heating purposes; and

WHEREAS language has been added to allow Hamilton County to “piggyback” on contracts resulting from this bid request; and

WHEREAS these bid documents must be published to all Town approved media and posting locations; and

WHEREAS bid proposals must be received at the Town Clerk’s Office no later than 1:00 PM on October 18th, 2024;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Hereby approves the content of the Fuel Oil & Kerosene Delivery Bid Request documents for Calendar Year 2025 and the publishing of the same.

Motion by Councilman Donnelly, seconded by Councilman Hosley to accept Resolution #58 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 59 of 2024

Resolution to Approve Propane Delivery Bid Request Documents and Publishing of Public Notice of the Same

WHEREAS the Town Board of the Town of Long Lake requests bids annually for the delivery of propane for heating purposes; and

WHEREAS language has been added to allow Hamilton County to “piggyback” on contracts resulting from this bid request; and

WHEREAS these bid documents must be published to all Town approved media and posting locations; and

WHEREAS bid proposals must be received at the Town Clerk’s Office no later than 1:00 PM on October 18th, 2024;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Hereby approves the content of the Propane Delivery Bid Request documents for Calendar Year 2025 and the publishing of the same.

Motion by Councilman Bird, seconded by Councilman Hosley to accept Resolution #59 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 60 of 2024

Resolution to Approve HVAC Service Bid Request Documents and Publishing of Public Notice of the Same

WHEREAS the Town Board of the Town of Long Lake requests bids annually for the service of the assorted heating, ventilation, and air conditioning systems in Town facilities; and

WHEREAS these bid documents must be published to all Town approved media and posting locations; and

WHEREAS bid proposals must be received at the Town Clerk’s Office no later than 1:00 PM on October 18th, 2024;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Hereby approves the content of the HVAC Service Bid Request documents for Calendar Year 2025 and the publishing of the same.

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept Resolution #60 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 61 of 2024

Resolution to Accept the Retirement of Code Enforcement Officer Harry Buxton and Appoint Deputy Code Enforcement Paul Wilson as Code Enforcement Officer

WHEREAS Harry Buxton has served as the Code Enforcement Officer for the Town of Long Lake since the 5th day of November 1999; and

WHEREAS Mr. Buxton has served the Town faithfully; and

WHEREAS Harry Buxton presented the Town Supervisor with his notice of retirement effective the 22nd day of September 2024, giving him almost 25 years of service to the Town; and

WHEREAS Paul Wilson was appointed Deputy Code Enforcement Officer by resolution at the May 31, 2023, Duly Noticed Regular Town Board Meeting;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. The Town Board accepts the retirement of Harry Buxton, effective the 22nd day of September 2024.
2. That Deputy Code Enforcement Officer Paul Wilson is appointed to the Office of Code Enforcement Officer until January 3rd, 2025.
3. Declares that as of September 23rd, 2024, Harry Buxton will transition to a part-time role in the Code Enforcement Office, at an hourly rate of \$33.69 per hour up to but not exceeding 28 hours /week with no overtime available, to assist Mr. Wilson in his duties as Code Enforcement Officer to afford a smooth transition in that Office. Mr. Buxton will serve in this part-time role until January 3rd, 2025, unless Mr. Wilson gets Town Board approval to keep Mr. Buxton employed beyond that date.
4. Upon said day of retirement, grants Harry Buxton the full scope of retirement benefits offered by the Town as outlined in the policies of the Employee Handbook due to the length of his employment with the Town, as required by those same policies.

That a copy of the email of notice of retirement presented to the Town Supervisor by Harry Buxton be forever attached to a certified copy of this resolution and held in the records of the Town Clerk's Office.

Motion by Councilman Dechene, seconded by Councilman Donnelly to accept Resolution #61 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

COUNCILMAN COMMENTS

Councilman Donnelly thanked Harry Buxton for his many years of service to the Town and wished him the best.

PUBLIC COMMENT

Rodney Begin commented that The Park sign is hard to see around when stopping at the intersection of 28/28N/30.

Councilman Hosley commented that the NYS DOT has been out and looked at the sign and the sign is not in the way, and it is on private property.

Mr. Begin asked why the transfer station is open 7 days a week and wanted to know if it was a money maker for the town.

Supervisor Arsenault replied that the transfer station is open 7 days a week during the summer and fall season and will go to 5 days a week starting Columbus Day.

Mike Farrell thanked the Water Department for all the work they have done near his house and for the quick response.

Mr. Farrell commented that Dixie LeBlanc has defrauded the Town \$130k and believes the Board should consider dropping her pay to \$1 for 2025, and it is outrageous and needs to stop.

Ruth Howe thanked the Town and the private landowner for the use of the properties for the Long Lake Farmer’s Market.

ADJOURN

Motion by Councilman Bird, seconded by Councilman Hosley to adjourn at 7:21PM.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: _____

Amber L. Wambach, 1st Deputy Town Clerk