

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held April 24, 2024, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Supervisor Arsenault. Fourteen people attended.

Roll Call: Members present: Clay J. Arsenault Supervisor
Mark A. Bird Councilman
Thomas L. Donnelly Councilman
Richard Dechene Councilman
Nathan S. Hosley Councilman

Also in attendance: Town Attorney, Carl Ferrentino, Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Bird, seconded by Councilman Hosley to accept the Regular Meeting minutes for March 27, 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Motion by Councilman Donnelly, seconded by Councilman Dechene to pay encumbrances as listed on Abstract #4 of 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Bills as listed on abstract 4

General Fund #A 0298 – A 0388	in the amount of	\$139,325.75
Highway Fund #D 066 – D 078	in the amount of	26,402.84
Water District 1 #SW1 053- SW1 063	in the amount of	1,260.44
Water District 2 #SW2 078 - SW2 098	in the amount of	25,849.97

SUPERVISOR'S REPORT

Expenditure and Revenue Reports were in the Board's packets for review.

Dogs-

The Supervisor's Office has been inundated with complaints of dog droppings being left on Town Properties. It is ILLEGAL for people to leave dog droppings on any other property than their own, they MUST be picked up and disposed of properly.

Another issue that has been brought to the Supervisor's Office is Town officials and employees having their personal pets at their Town workplace or in Town vehicles. The Town's insurance agency advises that officials and employees should NOT be allowed to have personal pets at the workplace or in Town vehicles. Supervisor Arsenault suggested a policy be drawn up and be discussed at May's meeting.

Spring Clean-Up will be May 6th to May 17th, forms are available at the Long Lake town Clerk's Office and at the Raquette Lake Highway Garage.

Raquette Lake Preservation Foundation's March 2024 newsletter was included in the Board's packets.

Medical Building Plumbing Updates-

Chad had worked with BJ Queen's crew from April 18th to April 22nd, rebuilding the plumbing. The drains have been backing up and clogging on a regular basis, 90 feet of 4inch cast iron was replaced with PVC and the starting height of the main line was raised which should prevent drainage issues.

Highway Update-

Michael Lamphear, Highway Foreman addressed the Board and informed them that the 284 Plan for 2024 will be being amended to allow the Town Water Department time to change water services on Rice Road.

The Highway has a 2017 Dually and a 2015 Pickup that is needing to be replaced, Mr. Lamphear will get quotes to replace the two vehicles and bring it to the Board at May's meeting.

An April Highway report was also included in the Board's packets.

NEW BUSINESS

RESOLUTION NUMBER 23 of 2024

Resolution to Accept and Execute the USDA NRCS Notice of Grant and Agreement Award for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook Debris Removal due to July 2023 Storm, 6000031022

WHEREAS Shaw Brook suffered damaged and large deposits of debris and sedimentation along its course during the storm event of July 10th, 2023, and

WHEREAS the Town Board by a resolution at its duly noticed regular meeting held on December 20th, 2023, authorized the Town Supervisor to sign a Request for Federal Assistance from the USDA NRCS Emergency Watershed Protection (EWP) Program for Shaw Brook Debris Removal Project # 5060-500 (hereinafter “the Project”), and

WHEREAS the Town Supervisor executed and submitted said Request for Federal Assistance, and

WHEREAS the USDA NRCS has presented the Town Supervisor with a Notice of Grant and Agreement Award for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook Debris Removal due to July 2023 Storm, 6000031022 (hereinafter “Agreement”), and

WHEREAS the USDA NRCS EWP Program is proposing a total project cost of \$340,000.00 of which the Town will be responsible for providing up to \$82,500.00, and the USDA to provide up to \$257,500.00, including \$10,000.00 for Technical Assistance, via the award of grant funding from the EWP program, and

WHEREAS the Town Board is desirous of undertaking said project, and

WHEREAS the Town Board has reviewed the awarded funding and terms of the Agreement,

Be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the funding and terms of agreement as presented by the USDA NRCS in their Notice of Grant and Agreement Award for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook Debris Removal due to July 2023 Storm, 6000031022.
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to execute the Agreement with the USDA NRCS EWP Program to provide Grant funding assistance for the Project.
3. That a copy of the Notice of Grant and Agreement Award referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Donnelly to approve Resolution 23 of 2024.

Adopted:	Clay J. Arsenault	Aye	
	Mark A. Bird	Aye	
	Thomas L. Donnelly	Aye	
	Richard B. Dechene	Aye	
	Nathan S. Hosley		Abstain

Clerk’s Note: Resolution to Accept and Execute the USDA NRCS Notice of Grant and Agreement Award for EWP Project 5060, NY, Town of Long Lake, Hamilton County, DSR 36-21-23-5060-005 Shaw Brook

Debris Removal due to July 2023 Storm, 6000031022 document is available for review at the Long Lake Town Clerk's Office during regular office hours.

RESOLUTION NUMBER 24 of 2024

Resolution to Award the 2024 Mountain Bike Trail Phase 4 Project Contract

WHEREAS the Town of Long Lake has completed the building of the first three phases of the Mt.

Sabattis Mountain Bike Trail System as of October 2023; and

WHEREAS the Town Board did not approve an expenditure appropriation for Mountain Bike Trail

Building Phase 4 in the 2024 Adopted Town Budget due to a lack of funding; and

WHEREAS funding has become available from New York State Department of Environmental Conservation grant Contract C00683G; and

WHEREAS with Resolution 17 of 2024, a Resolution Approving Phase 4 of the Town of Long Lake Mt.

Sabattis Recreation Center Mountain Bike Trail System, unanimously approved by the Town Board at its

March 27th, 2024, meeting, the Town Board created budget appropriations of \$50,000 and revenues from

Grants of \$50,000; and

WHEREAS in response to the published RFP, the Town Clerk's Office received a single bid proposal

packet on April 9, 2024, with no others being received before the published deadline of 1:00 PM on April

15th, 2024, and

WHEREAS the bid was opened by First Deputy Town Clerk Amber L. Wambach, with Principal

Account Clerk Paul Wilson and Town Supervisor Clay J. Arsenault as witnesses; and

WHEREAS the bid proposal was received from Wilderness Property Management, Inc. (WPM), and

proposes to design, layout, and construct the Phase 4 trail for \$32,669, with a projected completion date

of October 31, 2024; and

WHEREAS WPM has built the previous 3 phases of Mountain Bike Trails for the Town of Long Lake,

and their work has been exemplary and within budget;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Accepts the Proposal from Wilderness Property Management, Inc. (WPM) to design, layout, and construct the Phase 4 Mountain Bike Trail for \$32,669.
2. That said proposal referenced in this resolution, as well as the certified affidavit memorializing the opening of the bid and signed by First Deputy Town Clerk, Amber L. Wamback, be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.
3. Authorizes Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office to sign any contract(s) with Wilderness Property Management, Inc., with any associated costs not to exceed the \$32,669 quoted in the referenced proposal.

Motion by Councilman Hosley, seconded by Councilman Donnelly to approve Resolution 24 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

RESOLUTION NUMBER 25 of 2024

Resolution to Accept and Execute a Municipal Agreement with BOCES to participate in the BOCES Drug and Alcohol Testing Program for CDL Drivers

WHEREAS, the Town of Long Lake has had Jefferson-Lewis-Hamilton-Oneida BOCES administer Drug and Alcohol testing of CDL Drivers for the Town of Long Lake pursuant to the Federal Motor Carrier Safety Act and assist with maintaining compliance with the Federal Motor Carrier Clearinghouse mandate; and

WHEREAS, the Town wishes to participate in the BOCES program of drug and alcohol testing; and

WHEREAS, BOCES is willing to accept the Town of Long Lake into its Drug and Alcohol Testing Program, subject to the terms and conditions of the attached Inter-Municipal Agreement;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office, to sign the Memorandum of Inter-Municipal Agreement between Jefferson-Lewis-Hamilton-Oneida BOCES and the Town of Long Lake for the period of July 1 2024 to June 30, 2025.
2. That a copy of the Memorandum of Inter-Municipal Agreement referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Hosley to approve Resolution 25 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Clerk's Note: 2024 Agreement with BOCES to Execute a Municipal Drug and Alcohol Testing Program is available for review at the Long Lake Town Clerk's Office during regular office hours.

RESOLUTION NUMBER 26 of 2024

Resolution to Amend the 2023 Budget

WHEREAS the Town Supervisor's Office, in preparing the 2023 Annual Financial Report, has identified budget lines that have associated expenditures in excess of the appropriations approved by the Town Board in the 2023 Final Budget, and

WHEREAS the Town Supervisor's Office has reviewed these accounts and identified the lines that require Town Board approval to increase appropriations, and underspent accounts for which appropriations can be reduced, and

WHEREAS the Town Supervisor has presented the Town Board with a list of proposed amendments to the 2023 Budget, and this list has been given to all councilmen at this meeting; and

WHEREAS most of the adjustments are necessary due to an ongoing process to more accurately categorize expenditures including payroll expenses, resulting in a difference between the originally budgeted lines and the correctly coded lines; and

WHEREAS overall 2023 ended with actual expenditures being far less than budgeted appropriations; and

WHEREAS the Board has reviewed the list of proposed amendments to the 2023 budget as presented by the Town Supervisor.

Be it resolved that the Town Board of the Town of Long Lake,

1. Hereby authorizes all proposed budget amendments as presented in a list provided by the Town Supervisor.
2. That a copy of the list of proposed budget amendments presented by the Town Supervisor and referenced by this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Donnelly, seconded by Councilman Hosley to approve Resolution 26 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Clerk's Note: 2023 Budget Amendment document is available for review at the Long Lake Town Clerk's Office during regular office hours.

RESOLUTION NUMBER 27 of 2024

Resolution to Approve a Professional Services Agreement with Adirondack Landfill Services, LLC.

WHEREAS Adirondack Landfill Services, LLC. Has provided Post-Closure Monitoring services for the Town of Long Lake Landfill since its closure; and

WHEREAS the sum of \$1795 for these services stated in the proposed agreement is and increase of \$75 from the current agreement; and

WHEREAS Adirondack Landfill Services requested and got approval from NYS DEC to end periodic more in-depth baseline testing as it is no longer necessary, and to proceed with only routine testing; they did the work for this request at no cost to the Town and this change in testing schedule will save the Town money over time;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office, to sign the Professional Services Agreement for Post-Closure Services at the Town of Long Lake Landfill between Adirondack Landfill Services, LLC. and the Town of Long Lake for 2024.
2. That a copy of the Professional Services Agreement referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Hosley to approve Resolution 27 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Clerk's Note: 2024 Agreement with Adirondack Landfill Services is available for review at the Long Lake Town Clerk's Office during regular office hours.

RESOLUTION NUMBER 28 of 2024

Resolution to Approve the 2024 Annual Agreement with Warren-Hamilton Counties' Office for the Aging for Senior Transportation Services

WHEREAS the Town of Long Lake has operated a Senior Transportation bus with an agreement from Warren Hamilton Counties' Office for the Aging to provide Senior Bus service; and

WHEREAS the Office for the Aging agrees to compensate the Town for 50% of the cost of these services, but not to exceed \$4,550.00.

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person's successor in office, to sign the Senior Transportation Services Agreement between the County of Warren acting for and on behalf of Warren-Hamilton Counties' Office for the Aging and the Town of Long Lake for April 1, 2024, to March 31, 2024.
2. That a copy of the Agreement referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

Motion by Councilman Dechene, seconded by Councilman Donnelly to approve Resolution 28 of 2024.

Discussion: Councilman Bird asked how much the demand is there for the bus.

Matthew Newby said there is a shopping bus on Thursdays and there is a swim bus to Tupper for the senior citizens.

Councilman Bird asked if the swim bus could be offered to Raquette Lake residents.

Councilman Dechene replied that the bus is open to Raquette Lake residents, but they would have to drive to Long Lake to get on the bus to go to Tupper Lake.

The Board decided this could be discussed further with an updated bus policy.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Clerk's Note: 2024 Annual Agreement with Warren-Hamilton County Office for the Aging for Senior Transportation Services is available for review at the Long Lake Town Clerk's Office during regular office hours.

RESOLUTION NUMBER 29 of 2024
Resolution Authorizing Consideration, Public Notice, and Hearing by the
Long Lake Town Board for
Proposed Local Law - Introductory No. #1- of 2024

WHEREAS Town Supervisor, Clay J. Arsenault has duly introduced a proposed Local Law entitled: “**Town of Long Lake Revised Battery Energy Storage System Law**”; and

WHEREAS prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor of or against the proposed Local Law.

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Orders the Town Clerk to provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing.
2. All parties in attendance to such hearing be permitted an opportunity to speak on behalf of, or in opposition to, said Proposed Local Law, or any part thereof, on Wednesday, May 29th, 2024, 7:00 PM, at the Long Lake Town Hall, preceding a Regular Town Board Meeting scheduled on that date.
3. Members of the public may submit written comments until noon on the day of the hearing.
4. The full text of the proposed local law shall be made available for review on the Town’s website and at the Town Clerk’s office during regular business hours.
5. That a copy of the proposed local law, and text of the published public notice be forever attached to a certified copy of this resolution and held in the records of the Town Clerk.

Motion by Councilman Bird, seconded by Councilman Hosley to approve Resolution 29 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Clerk’s Note: Proposed Local Law No.1 of 2024 is available for review on the Town of Long Lake’s website, mylonglake.com and at the Long Lake Town Clerk’s Office during regular office hours.

COUNCILMAN COMMENTS

Councilman Dechene commented on how the Municipal Parking Lot needs to have rules set for long term parking.

Supervisor Arsenault suggested passing a Town Ordinance.

Town Attorney, Carl Ferrentino said the Town could post “No Trespassing” signs or create parking regulations.

Councilman Dechene also commented on how it would be nice to see swing sets in Town again.

Councilman Donnelly thanked the Supervisor’s Office staff for all the hard work they have been doing with the Federal Government.

Councilman Hosley and Councilman Bird had no comments.

PUBLIC COMMENT

No one from the public wished to comment.

EXECUTIVE SESSION

Motion by Supervisor Arsenault, seconded by Councilman Bird to move to executive session at 7:45 PM.

Supervisor Arsenault invited Marcus Magee from Mountain Abstracts, Matthew Newby, Confidential Secretary to the Supervisor and Carl Ferrentino, Town Attorney to join the Board in executive session.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Return to regular session at 9:43PM with no action having been taken.

ADJOURN

Motion by Supervisor Arsenault, seconded by Councilman Hosley to adjourn at 9:43 PM.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: _____

Amber L. Wamback, 1st Deputy Town Clerk

DRAFT