

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held January 31, 2024, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Supervisor Arsenault. Eleven people attended.**

**Roll Call: Members present:**

Clay J. Arsenault	Supervisor
Mark A. Bird	Councilman
Thomas L. Donnelly	Councilman
Richard B. Dechene	Councilman
Nathan S. Hosley	Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Dechene, seconded by Councilman Bird to accept the Regular Meeting minutes for December 20, 2023.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Bird, seconded by Councilman Dechene to accept the Organizational Meeting minutes for January 03, 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Dechene, seconded by Councilman Bird to pay encumbrances as listed on Abstract #1 of 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye

Richard B. Dechene                      Aye  
Nathan S. Hosley                         Aye

**Bills as listed on abstract 1**

General Fund #A 0001 – A 0114	in the amount of	\$137,070.75
Highway Fund #D 001 – D 026	in the amount of	65,064.42
Water District 1 #SW1 001- SW1 019	in the amount of	2,645.64
Water District 2 #SW2 001 - SW2 031	in the amount of	46,938.03

**SUPERVISOR’S REPORT**

Expenditure and Revenue Reports were in the Board’s packets for review.

The New York State Department of Transportation responded to the Town’s concern with the retaining wall at the ballfield. Joel Bailey, Regional Director’s email stated that NYS DOT staff have been monitoring the retaining wall for the past few years. Although the wall has significant masonry spalling and delamination, the core laid stone structure is structurally sound. The NYS DOT will continue to monitor the retaining wall and when funding is available it will be a candidate for rehabilitation or replacement.

Paul Wilson addresses the Board with updates on the FEMA process. Mr. Wilson informed the Board that 9 projects have been identified, and the process must go through many steps and agencies for FEMA approval, this is a long process. Mr. Wilson also informed the Board that there will need to be a bridge built over the Shaw Stream crossing.

Alex Roalsvig, Parks and Recreation Director addresses the Board with updates. 17 events have been held in December and January combined, the Polar Plunge raised over \$7,600 for the Wounded Warrior Project, Raquette Lake Fish and Game Club held the annual Mike Norris Fishing Derby with 79 people registered, the Long Lake Winter Carnival had a great turnout. The National Parks and Recreation Association has awarded Long Lake Parks and Recreation a \$70,000 award administrated over two years through the United States Justice Department Office of Juvenile Justice and Delinquency. This is a youth mentoring program. Programming is being collaborated with Long Lake Central School and community organizations such as: Long Lake Historical Society, Long Lake Lions Club, Friends of the Long Lake Library. Youth learn the history and Adirondack Local Culture of the region and have regular scheduled opportunities for hockey lessons, community service credit and art lessons.

Upcoming events include Winter Wonderland Week, Restaurant Week, Raquette Lake Winter Carnival, and the Solar Eclipse April 8, 2024.

**NEW BUSINESS**

**RESOLUTION NUMBER 3 OF 2024**

**Resolution Authorizing Highway Law § 284 Agreement to Spend Town Highway Funds**

**WHEREAS**, the Town Board and the Town Highway Superintendent are required by Highway Law § 284 to enter into a written agreement stating the places and manner in which the Highway Fund appropriations for repairs and improvements are to be expended; and

**WHEREAS**, in conjunction with the estimates submitted by the Highway Superintendent, the Highway Superintendent has submitted a proposed Highway Law § 284 Agreement to Spend Town Highway Funds; and

**WHEREAS**, the Town Highway Superintendent has prepared an Agreement to spend Town Highway Funds for the fiscal year commencing January 1, 2024, for general repairs and primary work, and permanent improvements subject to limitations set by NYS Capital Highway Improvement Program (CHIPS) funding;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby approves said Agreement to spend Town Highway Funds, therefore the Town Supervisor and at least two other Town Councilmen are authorized and directed to execute said Agreement with the Town Highway Superintendent as required by law in substantially the same form as annexed hereto.

**Discussion:** Micheal Lamphear, Long Lake Highway Forman addressed the Board to inform the Board that the Highway Department will be going to 4 days a week 10-hour days, starting in May and go through Columbus Day. Mr. Lamphear has researched this and told the Board that the decision is solely the Highway Superintendent’s decision.

Supervisor Arsenault asked Mr. Lamphear if he had a report of a budgetary impact statement for the overtime.

Mr. Lamphear replied that there will be no impact on the budget.

**Motion** by Councilman Donnelly, seconded by Councilman Hosley to approve the Part 284 Highway Agreement for 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**RESOLUTION NUMBER 4 OF 2024**

**Resolution to Declare Surplus Property**

**WHEREAS**, after a review of the equipment and supplies owned by the Town of Long Lake, it has been recommended by the Town Highway Superintendent and Town Supervisor that the following vehicles be declared surplus and disposed of:

2010 Mack Granite Dump Truck and Plow in disrepair

2011 Chevrolet Silverado 2500HD Pickup in disrepair

2008 Ford F-350 Pickup in disrepair

2006 Ford F-350 Pickup with plow in disrepair

1985 Ford L8000 Dump Truck in disrepair

2015 Ford E-450 Pheonix Bus

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Declares the above listed vehicles surplus;
2. Authorizes and directs the Town Supervisor to list these vehicles with Auctions International to be auctioned with final sale subject to acceptance, counteroffer, or rejection of the highest bid by the Town Board.

**Motion** by Councilman Bird, seconded by Councilman Hosley to approve the above resolution to declare surplus property.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**RESOLUTION NUMBER 5 OF 2024**

**Resolution to Lower the Water Rent for 78 Mountain Meadow Way**

**WHEREAS**, Ray Reiff, of 78 Mountain Meadow Way, emailed the Town on January 12, 2024 requesting a reduction in his water rent due resulting from a devastating fire on March 31<sup>st</sup>, 2023 which reduced the number of required connections by one;

**WHEREAS**, previously Mr. Reiff had two water connections plus an additional outbuilding fee, which resulted in an annual water rent due of \$365.00, which Mr. Reiff paid in full in 2023;

**WHEREAS**, Mr. Reiff plans to have just one water connection plus an additional outbuilding in the future, which will result in an annual water rent due of \$195.00; and

**WHEREAS**, when the date of the fire is taken into consideration, the prorated water rent due for 2023 would have been \$127.50 had a request for water rent reduction have been submitted by August 2023;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Hereby acknowledges that Mr. Reiff paid his water rent in full for 2023 at the previous amount of \$365 even though he did not use the second connection for three-quarters of the year in 2023.
2. Hereby sets the water rent for 78 Mountain Meadow Way at \$67.50 for 2024 to account for the rate change that could have been made upon request in 2023, but that Mr. Reiff dutifully paid at the previous rate, nonetheless.
3. Hereby sets the annual water rent fee for 78 Mountain Meadow Way at a total of \$195.00, including one main water connection fee at \$170 plus one additional outbuilding fee of \$25, for the fiscal year 2025 and beyond, providing that no additional connections are requested.
4. Hereby waives the \$60 disconnection fee for the second connection which is no longer needed due to the destruction of the structure associated with the connection by fire.

**Motion** by Councilman Dechene, seconded by Councilman Donnelly to approve the water rent reduction for Ray Reiff's property at 78 Mountain Meadows Way.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

## **RESOLUTION NUMBER 6 OF 2024**

### **Resolution to Award the Comprehensive Plan Update Contract**

**WHEREAS**, the Town Board approved a Request for Proposals and publishing of public notice of the same by resolution at the November 31<sup>st</sup>, 2023 Regular Town Board meeting, and said notice was published by the Town Clerk's Office on December 7<sup>th</sup>, 2023; and

**WHEREAS**, a single proposal was received from MRB Group Engineering, Architecture & Surveying, D.P.C. to assist the Town of Long Lake in Updating the Town Comprehensive Plan for a flat fee of \$35,000; and

**WHEREAS**, the Town Board has authorized an appropriation of \$35,000, based on money owed to the Town as a reimbursement by NYS grant programs for the initial Comprehensive Plan Project;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the proposal from MRB Group Engineering, Architecture & Surveying, D.P.C. to assist the Town of Long Lake in Updating the Town Comprehensive Plan for a flat fee of \$35,000.00;
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to notify MRB Group Engineering, Architecture & Surveying, D.P.C. that the Town of Long Lake accepts their proposal for Professional Planning Consulting services to update the Town Comprehensive Plan, and to enter and execute a contract with MRB Group with the same scope of work, deliverables, and all other terms as those described in the submitted proposal.
3. That a copy of the proposal referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Hosley, seconded by Councilman Donnelly to award the Comprehensive Plan Update Contract to MRB Group Engineering, Architecture & Surveying, D.P.C.

<b>Adopted:</b>	Clay J. Arsenault	Nay
	Mark A. Bird	Nay
	Thomas L. Donnelly	Nay
	Richard B. Dechene	Nay
	Nathan S. Hosley	Nay

*Resolution number 6 of 2024 was not approved by the Long Lake Town Board.*

**RESOLUTION NUMBER 7 OF 2024**

**Resolution Supporting an Application for Adirondack Park Upper Hudson Rec Hub Grants**

**WHEREAS**, the Natural Heritage Trust published a Call For Projects (CFP) for Adirondack Park Upper Hudson Rec Hub Grants; and

**WHEREAS**, the purpose of the CFP is to solicit applications for community development projects capitalizing on proximity to and connections with former Finch/The Nature Conservancy owned lands that have been added to the publicly owned Forest Preserve or protected by conservation easement; and

**WHEREAS**, the completed purchase of these lands by the New York State Department of Environmental Conservation (DEC) made available new high quality recreational opportunities in the heart of New York’s Adirondack Park; and

**WHEREAS**, approximately \$75,000 in funding, provided to Natural Heritage Trust by a grant from The Nature Conservancy, is anticipated to be made available under this CFP, with a maximum grant request of \$15,000; and

**WHEREAS**, the Town of Long Lake is listed as an eligible applicant; and

**WHEREAS**, the Town of Long Lake Department of Parks, Recreation, and Tourism has identified a need for an EZ Dock System to be located at the Town Beach as boaters like to be able to park there to access the Public Bathroom and nearby businesses;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to file an application for funds from the Adirondack Park Upper Hudson Rec Grants, a program of the Natural Heritage Trust, in an amount not to exceed \$15,000, and upon approval of said request, to enter into and execute a project agreement with the Natural Heritage Trust for such financial assistance to the Town of Long Lake for EZ Dock System to be located at the Town Beach.
2. That a copy of the Call For Projects referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Bird, seconded by Councilman Hosley to approve the above resolution to support an application for Adirondack Park Upper Hudson Rec Hub Grants.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**RESOLUTION NUMBER 8 OF 2024**

**Resolution to Accept a Quote for Hockey Dasher Boards from Sport Resource Group**

**WHEREAS**, Town Board passed a Resolution to Approve a Request for Quotes and Publishing Public Notice of the Same at the November 29<sup>th</sup>, 2023 Regular Town Board Meeting to solicit quotes for Hockey Dasher Boards; and

**WHEREAS**, Town of Long Lake Parks, Recreation, and Tourism published public notice of the Request for Quotes; and

**WHEREAS**, a quote was submitted by Sport Resource Group, 6885 Washington Ave. S., Edina, MN, 55439, and is attached to this resolution; and

**WHEREAS**, the quote was for Field 1 – Prowall-Ice Rince System; one system at 144’0”x44’0” – 20’ Rounded Corners for a cost to the Town of \$46,040.00 including shipping charges; and

**WHEREAS**, this is within the budgeted amount of \$65,000 appropriated for Hockey Dasher Boards in the 2024 Town Budget, to be reimbursed by grant funding from New York State;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the bid for Hockey Dasher Boards from Sport Resource Group for their quote of \$46,040.00 for Field 1 – Prowall-Ice Rince System; one system at 144’0”x44’0” – 20’ Rounded Corners; such quote including shipping charges;
2. Authorizes and directs Clay J. Arsenault, as Town Supervisor of the Town of Long Lake, or such person’s successor in office to notify Sport Resource Group that the Town of Long Lake accepts their bid for hockey dasher boards, and to enter and execute a purchase agreement with Sport Resource Group as defined by the costs and terms of the quote accepted in this resolution.
3. That a copy of the quote referenced in this resolution be forever attached to a certified copy of this resolution and held by the Town Clerk in their records.

**Motion** by Councilman Hosley, seconded by Councilman Dechene to approve the bid for the Hockey Dasher Boards.

**Discussion:** Councilman Hosley asked Alex Roalsvig, Parks and Recreation Director if netting or glass was included in the price, and if not how much more to be added?

Mrs. Roalsvig replied that it was not included and could look in to it.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

## **RESOLUTION NUMBER 9 OF 2024**

### **Resolution to Approve the Association of Towns Proposed Resolutions for the 2024 Annual Conference**

**WHEREAS**, Town Board designated Town Attorney Carl Ferrentino as the voting delegate for the Town of Long Lake at the 2024 Associations of Towns Annual Conference to be held February 18-21, 2024 at the Marriott Marquis Times Square in New York City; and



**WHEREAS**, the Association of Towns has provided the Town Attorney with the resolutions that will be considered at the Annual Conference; and

**WHEREAS**, the Town Board has reviewed these resolutions; and

**WHEREAS**, the resolutions being proposed by the Association of Towns focus on providing leaders in New York State with specific and general positions of the Town which mostly relate to the powers of Town governments to represent the will of their constituents under the doctrine of Home Rule without preemption by State Government and for the State Government to fully fund and fairly compensate Town Justice Courts, Town Highway Funds, and Town Governments under programs already in place;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Authorizes and Directs Town Attorney Carl Ferrentino, acting as the Official Voting Delegate, to vote in favor of all the proposed resolutions sent forth by the Association of Towns to be considered at their 2024 Annual Conference.

**Motion** by Councilman Bird, seconded by Councilman Donnelly to approve the Association of Towns proposed resolutions for the 2024 Annual Conference.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

#### **RESOLUTION NUMBER 10 OF 2024**

#### **Resolution to Approve the 2024 Annual Agreement with the Adirondack Park Local Government Review Board**

**WHEREAS**, the Adirondack Park Local Government Review Board (APLGRB) was created by the State Legislature of the State of New York and is composed of representatives appointed by the county legislatures of the counties lying in whole or in part within the Adirondack Park; and

**WHEREAS**, the Legislature of the State of New York has provided only partial funding for the APLGRB to perform its statutory functions as outlined in Executive Law §803-a; and

**WHEREAS**, the Town Board has authorized an appropriation of the sum of Seven-Hundred and Fifty Dollars (\$750) in support of the work of the APLGRB in representing the interests of the local governments of the Adirondacks;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. Agrees to pay to the APLGRB the sum of Seven-Hundred and Fifty Dollars (\$750) for the services of the APLGRB in representing the Town of Long Lake in matters relating to the Adirondack Park.
2. Authorizes Clay J. Arsenault, as Town Supervisor, to enter into and fully execute an agreement with the Adirondack Park Local Government Review Board, where the APRLGRB agrees to provide the Town of Long Lake the benefit of its services, including but not limited to: attending all meetings of the Adirondack Park Agency; attendance and participation at public hearings conducted by the Adirondack Park Agency on projects under review by said Agency; periodic reports on the activities of the Adirondack Park Agency to the Town Supervisor of Long Lake, especially as such activities affect the residents of the Town of Long Lake, and generally to report on the administration and enforcement of the Land Use and Development Plan set forth in the Executive Law of the State of New York.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to approve the 2024 annual agreement with the Adirondack Park Local Government Review Board.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

#### **RESOLUTION NUMBER 11 OF 2024**

#### **Resolution to Accept the 2023 Annual Report of the Town Sole Assessor**

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the 2023 Annual Report of the Town Sole Assessor, as presented at the January 31<sup>st</sup>, 2023 Regular Meeting, and authorizes James Bateman, as the Town Sole Assessor, to publish, submit, and otherwise use the report and it's contents in any necessary function or responsibility of the required duties of the office.
2. That a copy of said Annual Report be attached to a certified copy of this resolution and forever held in the records of the Town Clerk's Office.

**Motion** by Supervisor Arsenault, seconded by Councilman Donnelly to accept the Town Sole Assessor's 2023 Report.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**RESOLUTION NUMBER 12 OF 2024**

**Resolution to Accept the 2023 Annual Report of the Town Code Enforcement Officer**

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the 2023 Annual Report of the Town Code Enforcement Officer, as presented at the January 31<sup>st</sup>, 2023 Regular Meeting, and authorizes Harry Buxton, as the Town Code Enforcement Officer, to publish, submit, and otherwise use the report and it's contents in any necessary function or responsibility of the required duties of the office.
2. That a copy of said Annual Report be attached to a certified copy of this resolution and forever held in the records of the Town Clerk's Office.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept the Town Code Enforcement Officer's 2023 Report.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**RESOLUTION NUMBER 13 OF 2024**

**Resolution to Accept the 2023 Annual Report of the Town Historian**

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the 2023 Annual Report of the Town Historian, as presented at the January 31<sup>st</sup>, 2023 Regular Meeting, and authorizes the Hallie Bond, as the Town Historian, to publish, submit, and otherwise use the report and it's contents in any necessary function or responsibility of the required duties of the office.
2. That a copy of said Annual Report be attached to a certified copy of this resolution and forever held in the records of the Town Clerk's Office.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept the Town Historian's 2023 Report.

<b>Adopted:</b>	Clay J. Arsenault	Aye
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Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

**RESOLUTION NUMBER 14 OF 2024**

**Resolution to Accept the 2023 Annual Report of Town Archives**

**Be it resolved that the Town Board of the Town of Long Lake,**

1. Accepts the 2023 Annual Report of the Town Archives, as presented at the January 31<sup>st</sup>, 2023 Regular Meeting, and authorizes Amber Wamback, as the First Deputy Town Clerk, to publish, submit, and otherwise use the report and it's contents in any necessary function or responsibility of the required duties of the office.
2. That a copy of said Annual Report be attached to a certified copy of this resolution and forever held in the records of the Town Clerk's Office.

**Motion** by Councilman Dechene, seconded by Councilman Bird to accept the Town Archives 2023 Report.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**COUNCILMAN COMMENTS**

-Councilman Dechene said that the men's bathroom floor at the beach is soft, and should be looked at.

-Councilman Hosley said the kids are loving the after-school program at the Geiger on Monday and Thursdays.

**PUBLIC COMMENT**

No one from the public wished to comment.

**EXECUTIVE SESSION**

**Motion** by Councilman Donnelly, seconded by Councilman Hosley to move to executive session at 7:47 PM to discuss a personnel matter.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Supervisor Arsenault, seconded by Councilman Bird to return to regular session at 8:34 PM with no action having been taken in executive session.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Motion** by Councilman Dechene, seconded by Councilman Hosley to adjourn at 8:34 PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: \_\_\_\_\_

Amber L. Wamback, 1<sup>st</sup> Deputy Town Clerk