

The regularly scheduled Organization Meeting of the Town Board of Long Lake, Hamilton County, New York was held January 27, 2021 at the Long Lake Town Hall and called to order by Supervisor Clay Arsenault with the Pledge of Allegiance to the Flag of the United States of America and a prayer at 7:00pm. Eight people attended.

Members present:	Clay J. Arsenault	Supervisor
	Richard B. Dechene	Councilman
	Thomas L. Donnelly	Councilman
	Dean H. Pohl	Councilman

Absent: Craig J. Seaman Councilman

PUBLIC HEARING ON AMENDMENT TO SENIOR CITIZENS EXEMPTIONS

Supervisor Arsenault opened the Public Hearing at 7:01pm and read the following resolution being considered tonight.

AMENDMENT TO THE OCTOBER 25, 2006 RESOLUTION TO CHANGE ANNUAL INCOME LEVELS FOR THE SENIOR CITIZENS EXEMPTIONS GRANTING THOSE PERSONS SIXTY-FIVE YEARS OF AGE OR OLDER, A REAL PROPERTY TAX SLIDING SCALE EXEMPTION ACCORDING TO THEIR ANNUAL INCOME

Whereas, a resolution was duly adopted by the Town Board of the Town of Long Lake on October 25, 2006 exercising the Town’s local option under Real Property Tax Law Section 467 (RPTL 467) to establish annual income levels for the Senior citizens Exemptions granted to persons sixty-five years of age or older under a sliding income scale, and
Whereas, the 2006 resolution adopted the Option 1 provisions of RPTL 467 which under such law has a sliding scale that became effective on July 1, 2009, as follows:

- \$29,000 - 50%
- \$30,000 - 45%
- \$31,000 - 49%
- \$32,000 - 35%
- \$32,900 - 30%
- \$33,800 - 25%
- \$34,700 - 20%, and

Whereas, the original provisions of RPTL 467 have not been amended since 2006 to take account of the annual income increases experienced by most senior citizens due to cost-of-living increases, and
Whereas, the Town Sole Assessor has recommended modification of the 2006 Town action to add three additional income levels, with sliding scale exemption as authorised under RPTL 467, and
Whereas, School Districts within the Town have independent authority to implement or not implement the exemption authorized by this Town Board Resolution, and
Whereas. At the Board meeting of December 30, 2020, such modification was scheduled for consideration after a public hearing was ordered to be held on Wednesday, January 27, 2021 at 7:00pm, at the Long Lake Town Hall, Long Lake, New York to hear all interested parties on the proposed modification, and
Whereas, notice of said public hearing was duly advertised in the Glens Falls Post Star, the Town’s official newspaper, on January 13, 2021, and
Whereas, notice of said public hearing was posted at various locations within the Town and text of the proposed local law was made available at the Town Office and on the Town’s public web site, and

Whereas, said public hearing was duly held on Wednesday, January 27, 2021 at 7:00pm and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Resolution, or any part thereof, and
NOW, THEREFORE, BE IT RESOLVED THAT:

1 - The Town of Long Lake herewith adopts and further authorizes the RPTL 467 exemptions to qualified individuals/property owners as allowed under RPTL 467, Option 2 & 3, be adding three additional levels of exemptions where the sliding scale exemption upper limit options shall be shall be:

\$35,600 - 15%

\$36,500 - 10%

\$37,400 - 5%

2 - This Resolution is effective with the Final 2021 Assessment Roll,

3 - The Town Assessor shall provide the exemptions to qualified owners, and

4 - Certified copies of the Resolution shall be filed with the Town Clerk and provided to the Hamilton County Real Property Tax Services Director, the Town Sole Assessor, the Long Lake Central School District, and the Raquette Lake Union Free School District.

End of resolution.

There were no comments from the public.

Motion by Clay Arsenault, seconded by Richard Dechene to close the Public Hearing on the Amendment to the Senior Citizen Sliding Scale Exemptions at 7:05pm.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

SECOND PUBLIC HEARING: TOWN OF LONG LAKE COMPREHENSIVE PLAN

Supervisor Arsenault opened the Public Hearing on the Comprehensive Plan at 7:07pm. and called upon Alexandria Roalsvig, Director of Parks, Recreation and Tourism, to explain the history of the Comprehensive Plan project.

[Clerk’s Note: This Town Clerk felt the following Summary, prepared and delivered during the Public Hearing, should be documented in its entirety.]

Alexandra Roalsvig:

A comprehensive plan is a document providing direction for local government policy and future actions. Opportunity to take stock of issues and opportunities and identify residents shared vision for the future and vision for the community. This is not a silver bullet – it is a planning document outlining goals, recommendations and strategies for meeting those goals.

“Town comprehensive plan” means the materials, written and/or graphic, including but not limited to maps, charts, studies, resolutions, reports and other descriptive material that identify the goals, objectives, principles, guidelines, policies, standards, devices and instruments for the immediate and long-range planning.

HISTORY OF THE COMPREHENSIVE PLAN DEVELOPMENT IN THE TOWN OF LONG LAKE

After attending local government days in 2018 and speaking with other communities to find out the benefit of having a Comprehensive Plan, neighbors included surrounding communities of Tupper, Newcomb, Indian Lake and Inlet, I informed the town board of the benefits that other communities had seen after the implementation of their own comprehensive plans. The Long Lake Town Board recognized the value of looking into having a comprehensive plan and directed me to move forward on more research to see if this would be feasible for our community. Recognition by the board that having a plan for our small, rural, Adirondack community would level the playing field in terms of opportunities for projects and the community as a whole. If Long Lake didn’t commit to the game, we would be left behind.

The Town Board approved applying for a grant through the NYS Consolidated Fund Application Process through the North Country Regional Economic Council to start the Comprehensive Plan Process. This process is necessary in today's current competitive marketplace when it comes to the competition for funding for projects. Future opportunities for grant funding would be left behind and the advantage in the NYS Grant Funds would go to other communities. With the support of the Town Supervisor, Clark Seaman, and the Board it was time to garner the momentum and gain community input in an official capacity and the process to develop a Comprehensive Plan was launched.

July 2018 The Town of Long Lake applied for a grant via the New York State Regional Economic Development Council – North Country Region to Empire State Development.

December 2018 – New York State CFA awards announced, Town of Long Lake wins a matching grant for \$35,000 through a grant through the Empire State Development for total project cost not to exceed \$70,000.

January 2019 Scope of work is written and developed by Alexandra Roalsvig - outlined and submitted to Empire State Development.

Town of Long Lake, Hamilton County NY

Comprehensive Plan Project 2019

SCOPE OF WORK

The Town of Long Lake has a current budget of \$35,000 to develop a comprehensive plan with a dollar for dollar match from New York State Department of State for a total cost of \$70,000. The scope of work involved for the two-year project includes selecting a consultant through an RFP process initiated by the Long Lake Town Board. A Project Advisory Committee will be formed with appointments made by the Town Board, community volunteers, business owners and staff members of the Town of Long Lake. All appointed members of the Project Advisory Committee will be approved by the Long Lake Town Board. The Project Advisory Committee will meet bi-monthly/monthly as needed and be determined by the needs of the project and work with the consultant. It is anticipated this work will be initiated shortly after the selection of the consultant.

The planning study must consider at a minimum an inventory of relevant infrastructure, assets, environmental impact, demographic and economic information relevant to important trends in the Town and Hamlets of Long Lake and Raquette Lake.

The work will involve gathering public input through a public participation process; visioning; addressing land use within the Adirondack Park; economic development goals, and quality of life initiatives.

It will provide vision for continued investment in improving resident and visitor experiences as well as identifying sustainability goals, tourism goals, goals to develop a vision for the communities of Long Lake and Raquette Lake and project a vision for these communities 5, 10, 20 years from 2020 with the aim of setting concrete goals and objectives for future development and projects.

The plan will amplify quality of life for residents while helping attract visitors and future residents by highlighting unique features of the community.

The plan will include identifying strategic partners in the local community, the Adirondack region and beyond who can help the community attain these projected goals. This plan will set the stage to execute transformational projects. It will identify barriers to economic growth and recommend local solutions.

The plan will assist in identifying and securing grant funds for future project implementation.

The scope will include public outreach, citizen surveys, stakeholder and community meetings, and economic analyses.

The cost will be not exceed \$70,000 and will take approximately 12-24 months to produce. Once finalized Town leaders and other stakeholders will initiate implementation and ensure progressive development of plan goals. Long Lake will commit \$35,000 in cash to develop the plan. It will heavily involve citizens, stakeholders and business owners. As a long-range policy document, the plan will address the community's needs in a cohesive, transformational, sustainable and replicable manner.

Current Plans and Conditions

Initiation. Meet with Comprehensive Plan Project Advisory Committee ("PAC") to establish roles and project schedule and determine communication protocols. The PAC will start the Request for Proposal ("RFP") process for a comprehensive plan as the first order of business. A consultant should be selected by the beginning of June. Consultant will work on the plan by end of June. Summer and fall will be dedicated to public solicitation and information gathering.

The plan should be reviewed by the public, and the town board, receive feedback, be completed and plan will be adopted in 2020.

Current plans, Issues and Ideas. During the first three months of the project the consultant will be engaged in soliciting feedback from the public, partnering communities and other organizational stakeholders. The consultant will be tasked with a review of regional and local plans and on-going activities, identify issues/problems, and explore ideas for the future with the Project Advisory Committee, Town Officials, Town Department Heads and key stakeholders.

Complete Community Profile. Based on Census from 2010 and census data and estimates, evaluate trends impacting the community. Additionally, include an overview and inventory of public infrastructure serving the town.

Formulate Community Direction Develop a description of what the Town seeks to be in the year 2040. Provide goals, objectives and a clear and implementable action plan. The comprehensive plan will overlap with many of the North Country REDC's eight key strategies and will focus on the tourism economy, seeking to diversify its portfolio and accelerate private investment. This effort will also coincide with the REDC's goal of elevating global recognition of the unique style the North Country can provide. The comprehensive plan will attract and nurture entrepreneurship. The plan will establish a clear and predictable direction for the Long Lake making Town more amenable to investment and development. The plan will focus on expanding economic opportunities for residents and workers by evaluating the best path forward to improving the Town's infrastructure. Vision statement, Goals and Objectives. Work with Town to formulate a "vision for the future" based upon community input. Vision should help shape or retain the character and appearance of the Town.

Develop an Implementable Action Plan. Based upon the community's vision, goals and objectives, an action plan will be developed that accounts for the community's capacity, costs, and implementation timeframes. Additionally, a framework for the organizational structure necessary to guide implementation of the completed comprehensive plan should be included.

Host Community Meeting / Outreach. A community meeting detailing the community profile, trends, a draft vision and draft goals and objectives will be held to help prioritize goals, objectives and actions.

Draft Comprehensive Plan; Draft Plan. Prepare a draft plan that builds upon the steps outlined above at a minimum.

Final Steps Draft Review; Review the draft plan with the Town Board at a public meeting.

Final Comprehensive Plan Report. Based upon comments received and direction from the Project Advisory Committee, prepare the final plan document.

Prepare SEQRA Documents for Adoption.

Final Deliverables

1.) **Comprehensive Plan document** that will serve as a guide for Long Lake's development over the next 20 years. The plan will guide Long Lake's efforts to stimulate economic development, promote business growth and retention and implement several quality of life improvement projects. The plan will maximize its natural resources and recreational assets. It will ensure highest quality of life for residents, ensure a viable environment for investment and attract tourism as a driver of economic activity. including topical items, supporting maps and graphics, including a future land use map. Text and maps shall also be provided in digital format(s) for GIS and reproduction purposes.

2.) **20 Hard copies of the final comprehensive plan** will be provided by the consultant.

End of Scope document

February 2019 – **Ad hoc advisory committee** list is developed with focus on including a variety of business owners, local residents from both Raquette Lake and Long Lake, seasonal residents and interested parties who have expressed an interest in the community by serving or participating in economic development committees and or meetings in the community in the past and had expressed an interest in serving.

The 2020 Comprehensive Plan Committee was an ad hoc advisory committee. The committee was selected as an administrative decision by the Town Supervisor with the assistance of the Parks & Recreation.

March 2019 – Alex developed the **Request for Proposal** with guidance from Empire State Development

April 2019 – Request for Proposal approved by the Long Lake Town Board. RFPS were distributed and advertised in through official town notice.

JUNE

June 6, 2019 – 2 RFP's are received from two separate companies.

June 18, 2019 – First Ad Hoc Advisory Committee Meeting convenes to make a recommendation on the selection of a planning company.

June 28, 2019 – Chazen is selected and approved by the Town Board as the winning bid.

AUGUST

August 23, 2019 – Paul Cummings from Chazen pays a site visit to Long Lake and gets a tour of the community and sees the assets and layout of the community including Town assets and other recreational assets including Cedarlands, Northville Placid Trail to municipal buildings, businesses.

By the numbers –

Steering Committee Meetings – including one that was streamed via go to meeting – open to the public.

1 On-line Zoom Presentation of the Draft Plan where over 45 stakeholders tuned in live to learn about the Comprehensive Draft Plan

2 – FOCUS group meetings one in Long Lake/ one in Raquette Lake in Jan/March with over 60 participants in hour long breakout sessions broken out by topics from infrastructure, tourism, schools, water, municipal, first responders/emergency

2- community outreach public events at the Long Lake Winter Carnival and Raquette Lake Winter Carnival – Over 300 people attended both events collectively.

2 Site Visit Tours - 1 of Long Lake 1 of Raquette Lake

300 Public surveys – paper and digital – emails sent out with survey information to 2000 to alert Long Lake / Raquette Lake stakeholders via town email collection list.

Over 73 people on the Stakeholder contact list developed by Ad Hoc Advisory committee – separated out into individual interviews in person or invited to participate in groups.

End Result: 90 goals identified in the plan. Goals are made for recreation, infrastructure, critical services, economic development and tourism, environmental resources, housing, transportation community services and municipal operations, beautification and quality of life.

Public Communications:

ANY PUBLIC ANNOUNCEMENTS RE. THE COMPREHENSIVE PLAN were shared via press releases to area media outlets, posters distributed in both Long Lake/Raquette Lake on community bulletin boards, social media channels and on the official town Comprehensive Plan page. The Zoom Draft Comprehensive Plan invite was sent out via email to our email list with over 2000 contacts

September 2019

Advisory Committee Meetings held on

- September 4, 2019
- September 27, 2019
- November 18, 2019
- April 30, 2020 – Virtual Meeting with stakeholders, open to public participation – Go to meeting platform
- October 22, 2020 – Comprehensive Plan Zoom Meeting – Presentation of the Draft Plan to the public – presented by Chazen Companies

July 2, 2020

Draft Plan of Comprehensive Plan is distributed to the committee members for notes and review

August 20, 2020

Deadline for notes from committee members to be submitted to Chazen Companies

October 2020 –

The comprehensive plan adoption process begins

1. Public Presentation Zoom Meeting – Public presentation of the DRAFT plan – was available online presented by Chazen Companies and still available online
2. Draft Plan is uploaded and available for viewing online – PUBLIC meeting is slated for October 22nd via digital media platform Zoom - access available via digital and telephone
3. Hard copies of the plan distributed in the community at the Long Lake & Raquette Lake Library, Raquette Lake Post Office, Long Lake Municipal Town Offices – people were invited to submit comments digitally or hard copies via mail or dropping off.

41 Interested and Involved Agencies were contacted with the Lead Agency designation, transmittal letters requesting responses within 30 days. Agencies Contacted / emailed and USPS Mail

November 2020

November 3rd, 2020 public announcement stating intent to adopt the Comprehensive Plan to plan as an **official policy document** to be used by the Town Board.

Following all steps per requirements of New York State Department of State – **designation of lead agency**, compliance with SEQRA, 30 day review, Formal review under 239, Public Hearing Announcement and review and that brings us here to tonight.

I, as the officially designated town representative, had on-going communications with Chazen Companies. Chazen was always available for feedback, questions, input, making last minute changes – responsive to help us at any moment and made doing work during this Covid pandemic. Fortunately most in person information gathering was able to happen before the pandemic forced people into isolation and we were able to hold several outreach meetings as outlined above.

I want to thank former Long Lake Town Supervisor Clark Seaman for his partnership as we undertook this process. I want to thank the Long Lake Town Board for their continued interest and support of this project and a thank you to Town Supervisor Clay Arsenault for picking up and navigating this process during a global pandemic which presented numerous unanticipated challenges. Also a thank you to our ad-hoc steering committee for their commitment and input, feedback, investment of time and to guide this community process along and the residents and stakeholders who provided invaluable insight and to the success of this project.

The Long Lake Comprehensive Plan is detailed document, derived from data, collection, past plans, and inclusive public participation. We look forward to engaging with the community as we move forward into the future. This will be a policy document to help plan, budget, anticipate future needs and be proactive as we move forward into the future.

It's truly been an honor to participate in this process for the community.

Sincerely,

Alexandra V. Roalsvig, Director Parks, Recreation & Tourism, Town of Long Lake

Supervisor Arsenault read the resolution being considered for adoption tonight:

Whereas, the Town Board of the Town of Long Lake has conducted a public hearing concerning the Adoption of the Town of Long Lake Comprehensive Plan ("Adoption"), under provision of New York Town Law §272-a ("Town Law"); and

Whereas, The Town Has completed review of the proposed Adoption under the New York State Environmental Quality Review Act, using a Full Environmental Assessment Form under the applicable standards of SEQRA 6 NYCRR §617.6; and

Whereas, the Board issued a negative declaration under SEQRA and the Adoption will not result in any significant adverse environmental impacts; and

Whereas, Town Law provides that a Comprehensive Plan is an important tool for local governments to guide significant decisions and actions affecting the immediate and long-range protection, enhancement growth, and development of communities; and

Whereas, the Town Board has authority and responsibility to render action upon actions that affect projections and land use for the purpose of protecting the public health, safety, and general welfare of its citizens; and

Whereas, the Comprehensive Plan has been developed with significant expert support, as well as guidance by town officials and citizens on the Comprehensive Advisory Committee; and

Whereas, a duly notice hearing has been conducted on this date upon the question of Adoption; and,

Whereas, the Comprehensive Plan is not an immutable document and may be subject to periodic Town Board review and modification, all as circumstances, new information and knowledge require, so that correct policies and visions may be utilized for the benefit of the Town of Long Lake.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town Board of Long Lake, based on the record before it, including the general, specific, and detailed knowledge by the Board of the Adoption and of the community, hereby makes the following determination:

1. The Plan, as presented by the Supervisor and Director of Parks, Recreation & Tourism and the Advisory Committee is hereby Adopted.
2. The Comprehensive Plan shall be reviewed and amended as provided under statute in future years.
3. The Supervisor is charged with ensuring proper filing of the Comprehensive Plan with the Town Clerk and the appropriate County/Region agencies.
4. The Town Board expresses its appreciation to the many dedicated citizen volunteers, town officials working on the advisory committee and the Town’s consulting planning experts from Chazen Companies, as well as the financial support of Empire State Development.
5. This Resolution takes effect immediately.

Alexandra Roalsvig had received a few comments and had provided the Board Members with copies of them.
The Supervisor asked if there were any comments. There were none.
Supervisor Arsenault made it clear that this is a living, breathing document and can be revised at anytime.
The Supervisor again called for comments and there were none.

Motion by Clay Arsenault, seconded by Richard Dechene to terminate the public hearing on the Comprehensive Plan at 7:20pm.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

Full Environmental Assessment Form for the Comprehensive Plan.
Supervisor Arsenault read questions and answers:

- | | |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Impact on Land | Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. NO. |
| 2. Impact on Geological Features | The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site. NO |
| 3. Impacts on Surface Water | The proposed action may affect on r or more wetlands or other surface water bodies. NO |
| 4. Impact on Groundwater | The proposed ation may result in new or additional use of ground water, or may have the potential to introduce contaminants to groundwater or an aquifer. NO |
| 5. Impact on Flooding | The proposed action may result in development on lands subject to flooding. NO |
| 6. Impacts on Air | The proposed action may include a state regulated air emission source. NO |
| 7. Impact on Plants and Animals | The proposed action may result in a loss of flora or fauna. NO |
| 8. Impact on Agriculture Resources | The proposed action may impact agricultural resources. NO |

- 9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. NO

- 10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. NO

- 11. Impact on Open space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. NO

- 12. Impact on Critical Environmental Areas The proposed action may be lobated within or adjacent to a critical environmental area. NO

- 13. Impact on Transportation The proposed action may result in a change to existing transportation systems. NO

- 14. Impact on Energy The proposed action may cause an increase in the use of any form of energy. NO

- 15. Impact on Noise, Odor, and Light The proposed action may result in an increase n noise, odors, or outdoor lighting.NO

- 16. Impact on Human Health The proposed action may have an impact on human health from exposure. NO

- 17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. NO

- 18. Consistency With Community Character The proposed project is inconsistent with the existing community character. NO

LONG LAKE COMPREHENSIVE PLAN SEQRA NEGATIVE DECLARATION

Whereas, the Town Board of the Town of Long Lake has conducted a public hearing concerning the Adoption of the Town of Long Lake Comprehensive Plan (“Adoption”), under provisions of New York Town Law §272-a (“Town Law”);

Whereas, the Town has completed review of the proposed Adoption under the New York State Environmental Quality Review Act, using a Full Environmental Assessment Form under the applicable standards of SEQRA 6 NYCRR § 6 17.6:

Whereas, The Town Board had classified the action as a Type I action:

Whereas, the Town Board reviewed all of the information and documentation developed for the Action to adopt a proposed Comprehensive Plan, including but not limited to the Negative

Declaration, Determination of Non-Significance dated, as well as comments and received from agencies, staff and the public: and

Whereas, the Town Board has followed and complied with the applicable standards of the New York State Environmental Quality Review Act, SEQRA 6 NYCRR §6 17.6 and completed Part I EAF and Part II EAF, and determined that the Project will not have a significant impact on the environment,

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town board of Long Lake, acting as lead agency, based on the record before it, including the general, specific, and detailed knowledge by the Board of the Adoption and of the Community, hereby makes the following determinations:

- 1. The findings and conclusions relating to the probable environmental impacts and contained within the Negative Declaration are hereby adopted and incorporated by reference.
- 2. The Supervisor is hereby authorized to file the Negative Declaration in accordance with applicable provisions of the law.
- 3. The project will not result in any significant adverse environmental impacts.
- 4. The requirements of SEQRA have been satisfied.

Motion by Richard Dechene, seconded by Dean Pohl to adopt the **SEQRA** (State Environmental Quality Review Act) **Negative Declaration** for the Long Lake Comprehensive Plan.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

RESOLUTION ADOPTING THE TOWN OF LONG LAKE COMPREHENSIVE PLAN

Supervisor Arsenault re-read the Resolution to Adopt the Long Lake Comprehensive Plan

Whereas, the Town Board of the Town of Long Lake has conducted a public hearing concerning the Adoption of the Town of Long Lake Comprehensive Plan (“Adoption”), under provision of New York Town Law §272-a (“Town Law”); and

Whereas, The Town Has completed review of the proposed Adoption under the New York State Environmental Quality Review Act, using a Full Environmental Assessment Form under the applicable standards of SEQRA 6 NYCRR §617,6; and

Whereas, the Board issued a negative declaration under SEQRA and the Adoption will not result in any significant adverse environmental impacts; and

Whereas, Town Law provides that a Comprehensive Plan is an important tool for local governments to guide significant decisions and actions affecting the immediate and long-range protection, enhancement growth, and development of communities; and

Whereas, the Town Board has authority and responsibility to render action upon actions that affect projections and land use for the purpose of protecting the public health, safety, and general welfare of its citizens; and

Whereas, the Comprehensive Plan has been developed with significant expert support, as well as guidance by town officials and citizens on the Comprehensive Advisory Committee; and

Whereas, a duly notice hearing has been conducted on this date upon the question of Adoption; and,

Whereas, the Comprehensive Plan is not an immutable document and may be subject to periodic Town Board review and modification, all as circumstances, new information and knowledge require, so that correct policies and visions may be utilized for the benefit of the Town of Long Lake.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town Board of Long Lake, based on the record before it, including the general, specific, and detailed knowledge by the Board of the Adoption and of the community, hereby makes the following determination:

1. The Plan, as presented by the Supervisor and Director of Parks, Recreation & Tourism and the Advisory Committee is hereby Adopted.
2. The Comprehensive Plan shall be reviewed and amended as provided under statute in future years.
3. The Supervisor is charged with ensuring proper filing of the Comprehensive Plan with the Town Clerk and the appropriate County/Region agencies.
4. The Town Board expresses its appreciation to the many dedicated citizen volunteers, town officials working on the advisory committee and the Town’s consulting planning experts from Chazen Companies, as well as the financial support of Empire State Development.
5. This Resolution takes effect immediately.

Motion by Richard Dechene, seconded by Thomas Donnelly to approve the resolution to adopt the Town of Long Lake Comprehensive Plan.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

BOARD APPROVALS

Motion by Richard Dechene, seconded by Thomas Donnelly to accept the minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

Motion by Dean Pohl, seconded by Thomas Donnelly to pay encumbrances as listed on Abstract 1 for January, 2021.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

YEAR-END BUDGET AMENDMENTS

	Town of Long Lake			
	Schedule of Yr. End Budget Amendments			
Transfer From	Transfer To			
Account #	Account #	Name	Amount	Reason
1.011104.01.000.00	1.011102.01.000.00	Justice - EQ	90.00	To cover over expenditures
1.050101.01.000.00	1.012201.01.000.00	Supervisor - PS	7,734.00	To cover a portion of Colleen's and Sean's time that wasn't charged to Supt. Of Highways.
1.045604.01.000.92	1.045601.01.000.00	Medical Building - PS	4,048.00	To cover PS Over expenditures to to COVID-19
1.045604.01.000.91	1.045601.01.000.00	Medical Building - PS	1,942.00	" "
1.045604.01.000.53	1.045601.01.000.00	Medical Building - PS	759.00	" "
1.019904.01.000.00	1.045602.01.000.00	Medical Building - EQ	6,319.00	To cover over expenditures
1.019904.01.000.00	1.045604.01.000.00	Medical Building - CE	1,224.00	To cover over expenditures
1.051324.01.000.00	1.051322.01.000.00	Highway Garages - EQ	322.00	To cover over expenditures
1.071101.01.000.00	1.070201.01.000.00	Recreation Administration - PS	5,106.00	To cover a portion of A. Roalsvig time that wasn't charged to Parks or Beach.
1.071501.01.000.00	1.070201.01.000.00	Recreation Administration - PS	4,141.00	
1.071504.01.000.00	1.071502.01.000.00	Beach - EQ	2,627.00	To cover over expenditures

1.076204.01.000.00	1.076201.01.000.00	Adult Recreation - PS	1,320.00	To cover T. Helms time charged to the wrong code.
1.081604.01.000.00	1.081601.01.000.00	Refuse/Garbage - PS	14,583.00	To cover OT at the Transfer Station
1.016801.01.000.00	1.085101.01.000.00	Community Beautification - PS	1,314.00	To cover C. Black time charged to the wrong code.
1.090898.01.000.00	1.090308.01.000.00	Social Security Town Share	7,868.00	To cover over expenditures
1.090898.01.000.00	1.090508.01.000.00	Unemployment Insurance	2,512.00	To cover over expenditures
	Total General Fund		61,909.00	
1.051104.03.000.52	1.051401.03.000.00	Misc. - PS	7,095.00	To cover over expenditure
1.051104.03.000.52	1.051404.03.000.00	Brush & Weeds - CE	3,726.00	To cover over expenditure
1.051104.03.000.52	1.051421.03.000.00	Snow Removal - PS	8,471.00	To cover over expenditure
1.051104.03.000.52	1.090308.03.000.00	Social Security - (Town Share)0	3,167.00	To cover over expenditure
1.051104.03.000.52	1.090558.03.000.00	Disability Insurance	11.00	To cover over expenditure
	Total Highway Fund		22,470.00	
1.083304.08.000.51	1.083304.08.000.00	Purification - CE	1,718.00	To cover over expenditure
1.083304.08.000.53	1.083304.08.000.00	Purification - CE	1,286.00	To cover over expenditure
1.090608.08.000.04	1.090608.08.000.00	Medical Insurance (Town Share)	13.00	To cover over expenditure
	Total Water District #1		3,017.00	

1.083304.09.000.53	1.083304.09.000.51	Purification - CE	13,933.00	To cover over expenditure
1.083304.09.000.51	1.083304.09.000.51	Purification - CE	3,518.00	" "
1.083304.09.000.54	1.083304.09.000.51	Purification - CE	2,069.00	" "
1.083304.09.000.82	1.083304.09.000.51	Purification - CE	1,612.00	" "
1.083404.09.000.00	1.083404.09.000.54	Transmission/Distribution - CE Tele	396.00	To cover over expenditure
1.090608.09.000.05	1.090608.09.000.04	Medical Insurance (HRA Reimbursement)	548.00	To cover over expenditure
	Total Water District #2		22,076.00	

Motion by Richard Dechene, seconded by Thomas Donnelly to approve the Budget Transfer Amendments as submitted.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

Bills as listed on Abstract:

Audit of Claims

General Fund	#A0001 - A0077	in the amount of	\$338,007.30
Water District #1	#S0001 - S0006	in the amount of	\$ 1,189.43
Water District #2	#W0001 - W0025	in the amount of	\$ 29,802.69
Highway	#D0001 - D0016	in the amount of	\$108,511.77

SUPERVISOR’S REPORT

Community Bank- The Supervisor announced that he learned a week ago that our Branch of Community Bank will have its hours reduced to two days a week, Tuesdays and Thursdays. Indian Lake is reduced to Mondays, Wednesdays and Fridays. The days were decided based on the size of the community and the number of transactions. He has contacted several Town Supervisors having the same issue, as well as District Manager Lori Demars and Vice President/Regional Manager Kent Backus. CBNA is attempting to continue to service both communities. Our bank’s future depends on the amount of business residents bring to this bank. He hoped people would use it not just for cashing checks, but for mortgages, auto loans, personal loans, lines of credit, etc. to generate more business, and keep our bank open.

COVID-19- The Supervisor pointed out that the Town is continuing to practice the regulations set down by the Governor and Health Department. Chairs are six feet apart and social distancing is practiced. The Hamilton County Health Department not only continues to test but is also holding vaccination clinics. People were encouraged to monitor mylonglake.com for latest information from the County Public Health Nursing Service.

Supervisor Arsenault read a letter from Dr. Russell Rider to his patients regarding COVID-19 and the vaccine. It addressed many questions his patients have been calling about.

Supervisor mentioned the Revenue and Expenditure Reports were in the members’ packets.

Letter from Frank Pine to NYSDOT- The letter was to the regional Traffic Engineer in Utica, NY and it was regarding speed limit reduction on Route 28N/30 and the ensuing traffic study.

Blue Mountain Generators- The Supervisor received an email from Melanie Putnam, Government and Community Manager with NYS Electric and Gas with news that the two new standby generators at the Blue Mountain Lake Substation and the Long Lake Substation are now completely on-line. They can be operated from Binghamton in case of a loss of power from National Grid. These generators were part of a plan that NYSEG developed after a concerted effort by Supervisor Clark Seaman, the Board and many residents attesting to the many power outages the Town had been experiencing.

National Grid Back-up Batteries for Raquette Lake- The Supervisor contacted Tom Wind of National Grid, asking the status of the Battery Back-up Project for Raquette Lake and learned the project is still in the planning stages and National Grid is waiting on permit approvals. The next phase of the project is the System Impact Study Phase.

Boil Water Order January 11, 2021- A Boil Water Order was issued because of a broken water main and Sean Curry’s write-up is in the Board packets, with a letter from Marlene Martin NYSDOH, Saranac Lake Office. She commended the Town water employees for keeping the water district customers informed and doing a fine job in general.

AGENDA

ORGANIZATION RESOLUTIONS

Motion by Richard Dechene, seconded by Thomas Donnelly and Dean Pohl to adopt the following fifty-eight (58) Organization Resolutions for 2021.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

RESOLUTIONS FOR JANUARY 2021 ORGANIZATION MEETING

1. A Resolution that the Glens Falls Post Star is determined to be a newspaper having a general daily circulation in this Town, and further that said newspaper is hereby designated as an Official Daily Newspaper for the Town of Long Lake, New York in which all legal notices may be published.

2. A Resolution to designate Official Posting areas (Town Clerk Bulletin Board) for Public Notices as:

- (1) in Long Lake, the outside window box at the Town Office Building, and**
- (2) in Long Lake, the inside (unlocked) entryway at the Town Hall, and**
- (3) in Raquette Lake, the outside window box of the Raquette Lake Supply wall, and**
- (4) on the Town Website at WWW.MYLONGLAKE.COM.**

The aforementioned locations were selected for their 24 hour, 7 day/week accessibility to the Public.

3. A Resolution to designate National Public Radio (NPR) as the official radio station for State of Emergency and Public Health notices.

4. A Resolution that the regular meetings of the Town Board of the Town of Long Lake be held the last Wednesday of each month at 7:00 PM. (Town Law Section 62.)

Additional Town Board meetings may be called by the Town Supervisor or Town Board as necessary.

All Town Board meetings will be held either at the Long Lake Town Hall, the Long Lake Meal Site (upstairs in the Town Hall), the Long Lake Geiger Arena, the Raquette Lake Union Free School Gymnasium or by virtual platform unless otherwise announced.

5. A Resolution that members of the public may speak only at the discretion of the Town Board during all open and public meetings.

6. A Resolution that vouchers are due on Wednesday, one week before the monthly meeting. All vouchers turned in after the designated day will be held until the next scheduled payment of warrants. Warrants will be approved at the monthly meeting.

7. A Resolution authorizing the payment in advance of audits of claims for utilities, employee benefits, postage, bond payments, insurance bills, freight and bid-procured purchases which have been awarded by the Board and like vouchers; all such claims shall be presented at the next regular meeting for audit. (Town Law Section 118, Section 2)

8. A Resolution that sets a deadline for all bills presented to the Town for payment; they must be submitted to the Supervisor's office within one year of the date of service (Example: an invoice dated 7/15/20 must be submitted for payment prior to 7/15/21).

9. A Resolution that department heads or designees may be requested to attend Board meetings where warrants are audited (end of the month) and may be requested to attend certain regular and/or special Town Board meetings.

10. A Resolution that the Town of Long Lake pay full-time and eligible part-time year around employees the following twelve holidays:

New Year's Day	Friday, 01/01/2021
Martin Luther King, Jr. Day	Monday, 01/18/2021
President's Day	Monday, 02/15/2021
Good Friday	Friday, 04/02/2021
Memorial Day observed	Monday, 05/31/2021
Independence Day	Monday, 07/05/2021
Labor Day	Monday, 09/06/2021
Columbus Day	Monday, 10/11/2021
Veteran's Day	Thursday, 11/11/2021
Thanksgiving	Thursday & Friday, 11/25 & 26/2021
Christmas Day observed	Friday, 12/24/2021

No additional days off with pay will be granted to Town employees, other than the above holiday dates, without prior approval of the members of the Town Board.

11. A Resolution designating the Town Supervisor as Chief Fiscal Officer and, as such, is authorized to invest surplus money at the best available rates as stated in the Town of Long Lake Investment Policy. (General Municipal Law 11.)

12. A Resolution to appoint the Town Supervisor as Budget Officer for 2021. (Town Law Section 103.)

13. A Resolution that the Supervisor shall submit to the Town Clerk within sixty days after the close of the fiscal year, a copy of the Adjusted Annual Update Document reported to the State Comptroller and acceptance of general, highway and water district Town monies received and disbursed throughout the year. (Town Law section 29; Subdivision 10A.) An additional 60 days is permitted with approval of the State Comptroller.

14. A Resolution that the Town Board establishes the Office of Deputy Supervisor. (Town Law section 42) The Supervisor appoints D. Sean Curry as Deputy Supervisor.

15. A Resolution whereas the Town Board authorizes the Supervisor to designate a Principal Account Clerk and Bookkeeper, the designation is D. Sean Curry; and to also designate a Senior Account Clerk, Colleen R. King is the designation. (Town Law Section 29, Subdivision 15)

16. A Resolution appointing D. Sean Curry and Colleen R. King as bookkeepers for the Highway Superintendent and for Water Districts #1 and #2 Funds.

17. A Resolution that the Town Supervisor appoints Dixie Lee LeBlanc as Registrar of Vital Statistics; and Dixie Lee LeBlanc appoints Amber L. Wambach as Deputy Registrar of Vital Statistics.

18. A Resolution authorizing the Town Supervisor to appoint a Town Historian from Long Lake and a Town Historian from Raquette Lake who shall each promote the establishment and improvement of programs for the management and preservation of local government records with enduring value for historical or other research;

encourage the coordinated collection and preservation of non-governmental historical records by libraries, historical societies, and other repositories; and carry out and actively encourage research in such records in order to add to the knowledge, understanding and appreciation of the Town of Long Lake's history. Those appointments are Jeanne F. Plumley, Long Lake and Joanna L. Darling, Raquette Lake. (Education Law Section 148.)

19. A Resolution that the Supervisor appoints the Long Lake Councilmen to the following committees:

<u>Chairman / Sub Chair</u>	
Dechene / Pohl	Parks & Recreation Dept. Snowmobile Beach / Skate E-911 Long Lake / EMS - Fire Emergency Management
Donnelly / Seaman	Buildings / Property / Maintenance Personnel Medical Building Transfer Station, Long Lake
Pohl / Dechene	Raquette Lake Highway Raquette Lake Water Raquette Lake Transfer Station Raquette Lake E-911 / Fire -EMS Emergency Management
Seaman / Donnelly	Long Lake Highway Long Lake Water Commerce / Tourism

20. A Resolution that the Town Clerk appoints Amber L. Wamback and L. Brian Castler as Deputy Town Clerks.

21. A Resolution to designate the Town Clerk as FOIL Officer and the Town Supervisor as Appeals Officer. (Per recommendation of the NYS Committee on Open Government.)

22. A Resolution that the Town Board appoints Dixie Lee LeBlanc, Town Clerk, as Agent to Issue Parking Permits to People with Disabilities as required by the NYS Vehicle and Traffic Law.

23. A Resolution that the Town Board appoints Bruce M. Jennings, M. John Hosley and Captain Dean Pohl as Marriage Officers for the Town of Long Lake who shall have the authority to solemnize a marriage; which marriage shall be valid if performed in accordance with other provisions of law.

24. A Resolution to appoint Bruce Jennings as Long Lake Cemetery Custodian to map burials and maintain cemetery records.

- 25. A Resolution to appoint Bruce Jennings as the E-911 Coordinator with Essex County.**
- 26. A Resolution whereas the Town Board, as the Long Lake Board of Health (Public Health Law, Section 302 (2)), appoints Russell E. Rider, MD to the position of Health Officer of the Town of Long Lake and Chief Executive Officer of the Board of Health (Public Health Law, Section 320 (1) and 308 (a)).**
- 27. A Resolution that the Town Board contracts with Russell E. Rider, MD to provide medical services to the community for \$56,000.00 in 2021.**
- 28. A Resolution that any Town officer/employee should be compensated for the use of their automobiles in the performance of their official duties at the current rate of .56 cents per mile as determined by the IRS; rate is subject to fluctuation.**
- 29. A Resolution to pay, if requested, dues to the following associations and organizations, said list not being all inclusive: Association of Towns; The Hamilton County Association of Highway Superintendent's; New York State Magistrate's Association; Town Clerk's New York State Association; Town Clerk's Tri-Lakes Association; New York State Supervisor's Association; New York State Assessor's Association; Hamilton County Assessor's Association; Adirondack Association of Towns and Villages; NYS Nurse's Association; NYS Snowmobile Association; Northern Adirondack Code Enforcement Official's Association and Central Adirondack Association.**
- 30. A Resolution that the following bank is hereby designated as the official depository for the Town of Long Lake and that the Town Supervisor, Town Clerk, Deputy Clerks and Town Justices shall deposit all funds coming into their hands in their official capacities in said bank: Community Bank, Long Lake Branch, PO Box 215, Long Lake, NY 12847 (Town Law Section 64, Subdivision 1.)**
- 31. A Resolution whereas all elected and appointed Town officials and employees be authorized, with the approval of the Town Supervisor, or if necessary, the Town Board, to attend any authorized school or seminar with all actual and necessary expenses being a proper Town charge as stated in the Town of Long Lake Employee Handbook dated 12/09/08.**
- 32. A Resolution authorizing the attendance at the 2021 Association of Towns (AOT) "Annual Meeting & Training School" in February and/or AOT with the Office of the State Comptroller (OSC) for "New Town Officials Schools", held in January for all elected Town officials and appointed officials and employees with all actual and necessary expenses being a proper Town charge. This includes meetings of a virtual platform.**
- 33. A Resolution authorizing Long Lake Town Justices to appoint or hire court clerks and/or court stenographers as necessary. The Town Justices appoint Tina Burnett as Court Clerk.**
- 34. A Resolution that the Town of Long Lake Board of Assessment Review Members be compensated one hundred dollars (\$100) for each day assessment review services are performed or mandated.**

35. A Resolution that the salaries of all elected officials be fixed as to the amounts respectively specified in the notice of public hearing upon preliminary budget of 2021 as follows:

Town Supervisor (4-year term)		43,281.00
Town Justices, each (2) (4-year term)	12,697.00	
Town Council Members, each (4) (4-year term)	4,853.00	
Town Clerk (4-year term)		39,326.00
Town Highway Superintendent (4-year term)	45,068.00	
Town Sole Assessor (6-year term)	33,719.00	

36. A Resolution that year 'round Town of Long Lake Employees (unless noted as seasonal or temporary) will be paid at an hourly rate according to the salary grade schedule as follows:

Highway Employees:

Foremen	18.92 - 24.54
MEO/laborer	17.24 - 22.75
Laborers, temporary	13.57 - no limit
MEO/not CDL/temporary	16.00 - no limit

Water District(s) Employees:

Water Plant Operators	18.07 - 23.68
Water Supt.	20.52 - 25.94
Trainee WP Operators	14.78 - 20.39
Employees, seasonal laborer	13.30 - 16.47

General Fund employees:

Employees, permanent	12.33 - 32.48
Employees, seasonal	13.57 - no limit

37. A Resolution that the following General Fund, appointed employees will be paid an annual salary as follows:

Historians (2) each	2,191.33
Dog Control Officer	3,569.09
Deputy Dog Control Officer	741.40
Deputy Town Supervisor	1,567.55
Cemetery Custodian (of records)	2,627.71
Deputy Highway Superintendent	No compensation
Town Attorney	3,393.74
Transfer Station Supervisor	6,000.00
E-911 Coordinator	2,596.84

38. A Resolution that all permanent, year-round, hourly employees will receive annual longevity payments after 10 years of service; these annual payments will increase after 15 years of service, 20 years of service, 25 years of service, etc. in accordance with the longevity policy as approved by the Board on 12/10/97. (Amended 10/07, amended again 11/25/14, 1/31/2018, 10/30/2019)

39. A Resolution whereas the Town Board establishes the position of Dog Control Officer to the Town of Long Lake: Andrew Pauls is appointed Dog Control Officer; Dixie Lee LeBlanc is appointed Deputy Dog Control Officer. Agriculture and Markets Law sections 108, 115, 115a, 120, 122, 126.

40. A Resolution establishing a petty cash fund, which is used by the Parks, Recreation and Tourism Department, at the maximum not-to-exceed amount of \$500.00. (NYS OSC)

41. A Resolution whereby the vendor claimant's certification on a voucher does not have to be completed when accompanied by an invoice unless requested by the department head or Town Supervisor.

42. A Resolution that the Town Supervisor shall have the authority to enter into all necessary agreements to purchase materials, supplies and equipment with a limit of \$10,000.00 or less; and utilizing the procurement policy where applicable.

43. A Resolution authorizing checks to be signed with the facsimile signature of the Town Supervisor, as reproduced by a check signer. (Town Law, #29 (3)).

44. A Resolution that the Town Board appoints, Carl T. Ferrentino, Esq. as Town Attorney and to the Office of Town Attorney. Also, the Town Board by this Resolution designates Karen S. Martell, Esq. of the firm of Lemery Greisler, LLC of Saratoga Springs as bond counsel for the Town and further, designates Daniel G. Vincelette, Esq. of The Vincelette Law Firm as an attorney for the Town for real property tax assessment issues.

45. A Resolution that the Board appoints John Deming of Adirondack Professional Services, Elizabethtown, NY as Town Surveyor.

46. A Resolution that the Board appoints Jonathan Soukup of Cedarwood Engineering, Warrensburg, NY as Town Engineer.

47. A Resolution for the following contract for the Superintendent of Highways:

A. The Town of Long Lake Highway Department shall maintain a work force the equivalent of 5.8 full-time positions plus one non-benefitted position. The permanent work force shall consist of no more than two foremen/MEOs: one in Long Lake and one in Raquette Lake, and four MEOs/laborers.

Other part time employees may be assigned to assist the Highway Department. Any part time staffing will only be done in accordance with the Highway Budget as approved by the Town Board.

In the event the Highway Superintendent chooses not to have a foreman in Long Lake, that position can be held by an MEO/laborer.

B. The Town Highway Superintendent shall have the authority to enter into all necessary agreements to purchase parts, road materials for repairs and improvements, outside repair contracts, leases and equipment purchases up to a limit of \$5,000.00 in value. With the agreement of the Town Supervisor, this authorization is extended to \$10,000.00 on any of the above expenditures.

C. Pursuant to the provisions of Section 284 of the Town Highway Law, monies collected and levied for the repair and improvement of highways and received from the State for repair and improvement shall be expended as agreed upon by the Highway Superintendent, Town Supervisor, Town Board, and Hamilton County Highway Superintendent.

D. The Town Highway Superintendent shall maintain, improve and repair all Town roads, parking areas, equipment and properties as provided for in the annual budget, and furthermore, may be assigned additional duties by the Town Board, not inconsistent with Town Highway Law, which are within the general scope of his employment and which do not interfere with his ordinary duties.

48. A Resolution that the Town Board establishes the Office of Deputy Highway Superintendent; the Highway Superintendent appoints Michael M. Lamphear as Deputy Highway Superintendent.

49. A Resolution that all financial dealings and contracts between Officers of the Town of Long Lake and their relatives must be given express prior approval by vote of the Town Board. (Town of Long Lake Ethics Code.)

50. A Resolution that the Town Board appoints Dixie Lee LeBlanc, Records Management Officer and D. Sean Curry, Deputy Supervisor to the Supervisor as the designated persons who shall have the authority to enter the safe deposit box, which box fulfills the storage needs for small items and records required to be stored off premises in a regulated atmosphere at a safe and secure location at premises currently named Community Bank NA, Long Lake Branch, to remove all or part of its contents; and also authorizing the Town Supervisor to cancel or modify the agreement between the Town and the Bank and to surrender or exchange the box; and also states that each year the Town Board will reaffirm or renew those designated persons authorized to have access to the box.

51. A Resolution to officially designate all Long Lake Town roads as snowmobile roads for the 2020 - 2021 winter season as requested annually by the DEC. The Town Board reserves the right to post specific sections of Town roads for non-usage by snowmobiles.

52. A Resolution that the Town Board Members annually approve the contents of the Town Policy Manual.

53. A Resolution to allow the Town Supervisor to sign documents in support of regional efforts that directly benefit the Town of Long Lake, where timing is critical to the success of the effort.

54. A Resolution that the Town of Long Lake, Location Code 30227, hereby establishes the following as standard work days for the elected and appointed officials and will report the following days worked to the NYS and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Elected Officials, (none of whom are Tier 1), whose work days are hereby set at 6 hours/day:

Councilman Richard B. Dechene, term 1/1/2020 – 12/31/23, does not participate in Employer’s time keeping system, is given 4.99 days/month;

Councilman Craig J. Seaman, term 1/1/2020 – 12/31/23, does not participate in Employer’s time keeping system, is given 4.34 days/month;

Judge Brian Farr, term 1/1/2019 – 12/31/22, does not participate in Employer’s time keeping system, is given 13.22 days/month;

Town Supervisor, Clay J. Arsenault, term 1/1/2020 - 12/30/2021, does not participate in Employer’s time keeping system, is given 21-22 days per month.

Elected Officials, (none of whom are Tier 1), whose work days are hereby set at 8 hours/day:

Highway Superintendent, Charles H. Farr II, term 1/1/2020 – 12/31/21, does not participate in Employer’s time keeping system, is given 21 - 22 days/month.

Appointed Officials, (none of whom are Tier 1), whose work days vary as noted:

Health Officer of the Town of Long Lake/Chief Executive Officer of the Board of Health/Town Doctor Russell E. Rider, his standard work day is hereby set at 8 hours/day, term: 1 year, is given 21 - 22 days/month. (Standard Work Day and Reporting Resolution RS 2417)

55. A Resolution that the Town of Long Lake, Location Code 30227, hereby establishes the standard work day hours for employees at 8 hours/day except as noted below and will report days worked to the NYS and Local Employee’s Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Clerk - P&R, seasonal	6 hours/day
Clerk - Med. Services FT	7.25 hours/day
Clerk - Med. Bldg PT	6 hours/day
Code Enforcement Officer	6.54 hours/day
RLK Snowmobile Trail Groomer	6 hours/day
LLK Seasonal Transfer Station	6 hours/day
Events Coordinator	6 hours/day
Seasonal Skate	6 hours/day
Clerk - Court	6 hours/day
Clerk - Deputy Town Clerk	6 hours/day

(Retirement Reporting Resolution RS 2418)

56. A Resolution to authorize the County Superintendent of Highways to post weight restrictions on Town roads within the Town of Long Lake in conjunction with the County Roads when deemed necessary during spring break-up for the calendar year 2021. (Vehicle and Traffic Law Article 41, Section 1660 and Article 40, Section 1650.)

- 57. A Resolution to establish the office of Confidential Secretary and that the Supervisor appoints Clark J. Seaman as Confidential Secretary to the Supervisor.**
- 58. A Resolution that the Town Board establishes the designation of a Senior Town Justice. The Senior Town Justice will receive an additional stipend of one hundred dollars (\$100.00) per month. The Town Board appoints Justice Brian Farr as Senior Town Justice for the remainder of his existing term of office ending December 31, 2022.**

DESIGNATING THE ASSOCIATION OF TOWNS VOTING DELEGATE

Motion by Richard Dechene, seconded by Thomas Donnelly to designate Dean Pohl as the voting Delegate for the Association of Towns Annual Business Meeting and Training Session usually held in New York City in February, however, this year it will be a virtual meeting.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

284 AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

Motion by Richard Dechene, seconded by Dean Pohl to approve the Agreement between the Highway Superintendent and the Town Board that moneys collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be spent as indicated in the agreement.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

ASSESSOR BATEMAN: REGARDING EXEMPTION APPLICATIONS FOR SENIORS

James Bateman, Sole Assessor, furnished the Town Board with an update on Governor Cuomo’s Executive Order (EO) of December 18, 2020, authorizing the Town Board, at its discretion, to suspend the annual requirement for Senior Citizen Exemption holders to submit income tax information as proof of continued eligibility.

Furthermore, the EO also authorized the Town Board, at its discretion, to request an application if it is believed there is an address change, property owner change, name addition to the deed or if there were a death. Following Mr. Bateman’s suggestions, the Town Board decided in both cases, to give the Assessor the right to request, or not, income information for eligibility; and, to request an application indicating changes when/if necessary.

However, since that decision, Governor Cuomo has signed into the *COVID-19 Emergency Eviction and Foreclosure Act of 2020*. Part D makes mandatory that which had been optional concerning the annual documentation requirement. However, the option authorizing the assessor to request application remains up to the local governing body.

PHONE LINE FOR RAQUETTE LAKE HISTORIAN AND EVENTS COORDINATOR

Raquette Lake Union Free School has for many years, given the Town of Long Lake office space for the Raquette Lake Historian and Events coordinator. During that time, those Town offices were provided a line on the School’s phone system.
The RLUF School Board is now requesting these phone lines be removed from the school’s system and have their own phone lines provided by the Town.
When more information is available regarding cost, etc., the Board will decide.

COUNCILMAN COMMENTS

Councilman Dechene commended Parks, Recreation and Tourism and the trail groomers (Eric Arsenault and Chad Baker) for the great shape the snowmobile trails are in.
Councilman Pohl agreed, saying Wayne Kavanaugh is back to work and grooming is the best it can be, with what he has to work with. He said the 7th Lake Mountain Trail may need an additional person grooming.
Councilman Donnelly had nothing to report.

Alex Roalsvig, PRT Director, said the 7th Lake Mountain trail has been groomed recently and all the men are out there working hard.
Alex also commented about having the fireworks for the Winter Carnival in Raquette Lake and that Jim Dillon is again fine with having that activity and people parking cars on his property to view the fireworks over the water. Councilman Pohl is also fine with having the fireworks.

Elizabeth Forsell, referencing the phone lines for the Raquette Lake Historian and Events Coordinator, suggested perhaps, if using their cell phones could check their calls remotely.

James Bateman, Sole Assessor, apprized the Board that for the first six months of the assessing roll year 2021, there have been 31 sales, which ties the number of sales for the entire previous year.

EXECUTIVE SESSION

Motion by Clay Arsenault, seconded by Thomas Donnelly to move to Executive Session at 8:00pm to discuss pending litigation.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

At 8:17pm, the Board returned to Regular Session with no action having been taken.
Supervisor Arsenault read the following resolution.

**AUTHORIZATION AND DIRECTION TO EXECUTE SETTLEMENT AGREEMENT
CATALANO vs TOWN OF LONG LAKE**

WHEREAS, a civil action complaint was filed against the Town on May 11, 2020 in the US District Court for the Northern District of New York by Carolyn Catalano on behalf of her minor Daughter, H.C. (Case No. 6:20-CV-00530) (GLS/ML) (hereinafter the “Matter”);

WHEREAS, the Matter involved allegations concerning events arising out of a claimed denial of accommodation under Title II of the Americans with Disabilities Act (ADA) at t Town sponsored event at the Long Lake Beach on July 20, 2019;

WHEREAS, the Board has reviewed proposed settlement documents provided by defense counsel engaged under the Town’s New York Municipal Insurance Reciprocal (NYMIR) general liability insurance policy (“Settlement”);

WHEREAS, the proposed Settlement provides for no admission of violations of any law by the town or any Town employee; and,

WHEREAS, it is in the best interest of the Town to avoid costly litigation and time expenditures and to consider the proposed Settlement.

NOW, THEREFORE, BE IT RESOLVED THAT:

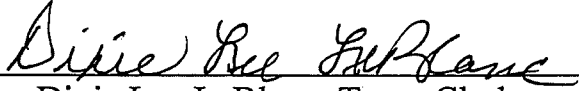
1. The Supervisor, Town Attorney and Defense counsel are authorized to proceed with executing the Settlement and obtain the Full and Final Release of Claims as specified in the Settlement and implement the other terms of the Settlement, and,
2. The payment of the maximum deductible amount under the town’s NYMIR coverage, \$2,500, shall be paid to NYMIR upon its request, and upon the Town’s receipt of all release documents called for under the Settlement.
3. This Resolution is effective if and only if the Settlement Agreement has been received in fully executed form by the litigation counsel for the Town within 7 days of this Resolution.

Motion by Thomas Donnelly, seconded by Clay Arsenault to adopt the Resolution of Authorization and Direction to Execute Settlement Agreement above.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

Motion by Clay Arsenault, seconded by Richard Dechene to adjourn at 8:25pm.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye

Attested by 
Dixie Lee LeBlanc, Town Clerk

and 
Amber L. Wambach, Deputy Town Clerk