

A regularly scheduled meeting of the Town Board of Long Lake, Hamilton County, New York was held March 25, 2020 at 7:00 PM.

[Clerk's Note: On March 23, this notice was posted at the regular sites: bank, the post office, Stewart's Shop, Long Lake Diner, Adirondack Hotel, Hoss's Country Corner Store, in the glass poster case outside the Town Office Building, Raquette Lake Post Office, Raquette Lake Garage, Raquette Lake Supply Store, on the Town website and Facebook. The only exceptions were those businesses that were not open.]

NOTICE OF TOWN BOARD MEETING CHANGE, TOWN OF LONG LAKE, COUNTY OF HAMILTON, STATE OF NEW YORK

March 25, 2020 Long Lake Town Board Meeting

Pursuant to Executive Order No. 202.1*, issued by Governor Cuomo on March 12, 2020, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the Long Lake Town Board will convene its Wednesday, March 25, 2020 meeting remotely as follows:

The Long Lake Town Board meeting will commence at 7:00 p.m., and shall be conducted through the use of *Go To Meeting*, a web-based video conferencing tool with local, desktop client and smartphone applications that will allow the Town Board members and the public to participate electronically and remotely.

To access the Long Lake Town Board's March 25, 2020 meeting by audio connection:

You can dial in using your phone.

United States: +1(872) 240 3311 (pending confirmation by Wednesday Afternoon)

Access Code: pending (To be Posted by Wednesday Afternoon on the Town Website)

Please note that this meeting will be conducted remotely *only* and will *not* be held at the Town Hall or the Town Offices, access to which is presently restricted.

This meeting will be recorded and transcribed.

By Order of Town Supervisor

Clay J. Arsenault

Town Supervisor

Town of Long Lake

Monday, March 23, 2020

*Pursuant to Executive Order No. 202.1, the Governor conditionally waived provisions of "...Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provide that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed."

[Clerks Note: This meeting is being conducted as a "Virtual" conference meeting, due to the Coronavirus Pandemic (COVID-19). The severe concerns our national, state, and local governments have, for the health and safety of all citizens, in our case, concerns for our community, our elected officials and our employees, have led to school and government buildings being closed, the size of gatherings being restricted, the use of face masks, maintaining a distance of six feet between people and leaving home only for essential items.

Supervisor Clay Arsenault, Deputy Supervisor Sean Curry and Town Clerk Dixie Lee LeBlanc were in attendance at the Town Office Building, Supervisor's Office, connected to the internet and the website "Go To Meeting" program. "Go To Meeting" was accessed by the other Board Members and residents from their own homes.]

Supervisor Arsenault dispensed with the pledge and prayer, welcomed all and asked for roll call.

Members present:	Clay J. Arsenault	Supervisor
	Richard B. Dechene	Councilman
	Thomas L. Donnelly	Councilman
	Dean H. Pohl	Councilman
	Craig J. Seaman	Councilman

Residents also present from their homes: Victoria Sandiford and Nathan Hosley. Alexandra Roalsvig, Parks, Recreation & Tourism Director, arranged this virtual meeting and set it up.

Supervisor Arsenault explained that because of these extraordinary times, it's necessary to formally indicate that this meeting and possible future meetings needing to be conducted by virtual means are fully authorized by the Town Board by the following resolution.

MOTION TO AUTHORIZE VIRTUAL MEETINGS AND DELEGATING TO THE SUPERVISOR THE AUTHORITY TO CANCEL TOWN BOARD MEETINGS

Whereas, the Town Board of the Town of Long Lake hereby finds that during the state of emergency connected to the public health and safety concerns involving the COVID-19 pandemic, that Town Board, Town employees and Town officers needs to find innovative ways to continue the functioning of town government in service of the people of the Town of Long Lake; and,

Whereas, Town Law sections 63 and 64 provide that the Town Board that may schedule and cancel meetings by resolutions; and,

Whereas, the Town Board may develop rules or procedures and protocols regarding meeting cancellations; and,

Whereas, there are times when the Town Board cannot convene to consider canceling or altering the means of having a board meeting; and,

Whereas, The Town board has considered the matter in view of the Governor's Executive order 202.1 continuing Executive Order No 202 which declared a state of emergency which temporarily suspended Article 7 of the Public Officer's Law (known as the Open Meetings Law).

NOW, THEREFORE BE IT IS RESOLVED:

1. That this meeting of March 25, 2020 being held by virtual meeting with a GotoMeeting web-based video conference platform constitutes a lawful and valid town board meeting; and,

2. That the Supervisor is herewith authorized to cancel, or substitute virtual meetings meeting the criteria under the Executive Order No. 202.1 issued by Governor Cuomo on March 12, 2020 as may be amended in the future. And that any such meeting shall be recorded and transcribed and that audio or audio/visual access shall be accorded to the public.

3. That the Supervisor may call a Special Board meeting at any time by giving at least two days' notice in writing to the other board members, the town clerk and the public setting forth the time and place or virtual meeting platform information. The Supervisor may do this on his own initiative but he must do so within 10 days if requested in writing by two members of the Board.

Motion by Clay Arsenault, seconded by Craig Seaman to adopt the resolution **Authorize Virtual Meetings and Delegating to the Supervisor the Authority to Cancel Town Board Meetings.**

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Craig J. Seaman	Aye

BOARD APPROVALS

Motion by Craig Seaman, seconded by Thomas Donnelly to accept the minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

Motion by Clay Arsenault, seconded by Thomas Donnelly to pay encumbrances as listed on Abstract 3 for March, 2020.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

Bills as listed on abstract.

Audit of Claims

General Fund	#A189 - A205	in the amount of	\$14,712.47
Water District #1	#S023 - S024	in the amount of	434.76
Water District #2	#W052 - W055	in the amount of	989.76
Highway Fund	#D044 - D046	in the amount of	1,367.28

SUPERVISOR'S REPORT

CORONAVIRUS UPDATE Supervisor Arsenault stated he's been in continual contact with county personnel, including the County Public Health Service and Chairman of the Board of Supervisors since March 13th. On March 16th information was posted on our town website. Responding to the Governor's request to reduce the number of employees, he made a plan on March 17th to have a portion of employees work from home beginning March 18th. On March 20th, 1 PM, he declared a State of Emergency in case he would need to issue Emergency Orders.

Cemetery Property The mobile home and the home on the properties the Town purchased for future cemetery use have been removed.

Raquette Lake Power Outages Supervisor Arsenault and Councilman Pohl met with four representative from National Grid Power Company to discuss the frequency and duration of the outages in Raquette Lake. One main cause is fallen trees and limbs, many of which are far from roadways. They are negotiating to move those lines closer to roads for easier access. Insulator failure is also an issue. Normally the lines are inspected for tree and insulator issues, etc. every five years but would like to do another inspection mid-way through that plan. The long-term plan, is to move/install an Energy Storage Device for back-up. This would mean using batteries for power storage and utilizing this power for back-up during outages. There are several throughout the State that have been in use and are functioning as planned.

FYI's At the last meeting, the question arose as to the length of time the Town would need to do Post-Closure Landfill Monitoring (the Town contracts with a company that provides this service) and the DEC answered 'for 30 years'. The good news is, this is the 21st year.

Governor Cuomo has selected a Committee to oversee plans to create the first New York State Veteran's Cemetery. This information was provided by Timothy Touchette, American Legion Post 650, Long Lake, NY along with a letter from Morrison J. Hosley, Jr. Commander, American Legion Post 650, requesting the Town Board actively support the idea that **The Town of Long Lake** be the official resting place for those who have served. Raquette Lake and Long Lake each have beautiful sites for such a special tribute. This would require support of Hamilton County and our State Assemblyman Smullen and Senator Tedisco. This would need to be vigorously supported as there are other State sites that have been offered already.

The Supervisor has corresponded with Doctor Russell Rider, regarding the Pandemic and Dr. Rider's correspondence is available on the Town website and Facebook.

Supervisor Arsenault reminded the members that the Revenue and Expenditure Report was in their packets.

AGENDA

AUTHORIZATION OF SAFETY POLICY

The purpose of this safety policy is to develop a Safety Manual which outlines the roles and responsibilities of Elected Officials, various department heads, the Town Safety Committee members, Town employees and other positions.

SAFETY POLICY STATEMENT

"The Town of Long Lake (Town), which includes Long Lake and Raquette Lake, NY, is committed to protecting the safety, health, and well-being of its employees and ensuring compliance with all applicable regulation to maintain a safe workplace.

The Town complies with the PESH Act (Public Employee Safety and Health Bureau) which adopted and enforces safety and health standards promulgated under the United States Occupational Safety and Health Act (OSHA) and several New York State standards. The PESH Act covers all New York State public sector employees."

Motion by Craig Seaman, seconded by Richard Dechene to adopt the Long Lake Safety Policy.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

MAHONEY NOTIFY-PLUS INC. ALARMS CONTRACTS

AGREEMENT FOR CENTRAL STATION MONITORING OF ALARM SYSTEM

Re: 8467 Newcomb Road (Long Lake)
302 Sagamore Road (Raquette Lake)

This Agreement is made this 1st day of April, 2020 by and between Mahoney Notify-Plus Inc., (hereafter referred to as the “Company”), Town of Long Lake, (hereafter referred to as the “Client”).

Client agrees to pay for, and Company agrees to provide, without liability and not as an insurer, alarm system monitoring to client’s alarm system located at the above referred address according to all the terms and conditions contained in this Agreement. Alarm system monitoring provided under this Agreement may be provided by the Company directly, or the Company may, in its sole discretion, delegate its obligations under this Agreement to a monitoring company (hereafter referred to as “monitor”) not affiliated with the Company by separate agreement (not a part of this Agreement) between the Company and such monitor. If the alarm system is a seasonal monitoring service, Customer is solely responsible for notifying Mahoney Notify-Plus Inc., in writing, as to the start date to begin monitoring of the low temperature alarm system and the date to discontinue monitoring of the low temperature system.

Term and Renewal of Agreement:

This Agreement shall run for a period of one (1) year(s) from the above date unless terminated as provided herein. Thereafter, this agreement shall continue in effect from year to year, unless terminated by written notice of either party to the other no fewer than thirty (30) days before an anniversary date of this agreement, specifying the date and time of termination, or as otherwise provided in this agreement.

Price and Payment:

Client agrees to pay company the sum of \$27.00 per month, billed semi-annually, plus sales tax if applicable.

Terms and Conditions:

As described on the Security Fire Monitoring Agreement and terms and conditions.

Signatures.

End of Agreement.

CONTRACT FOR SYSTEM INSPECTIONS

Re: 8467 Newcomb Road Water Filtration (Long Lake)
302 Sagamore Road Water Plant (Raquette Lake)

Effective April 1, 2020, the fire, security, water and low temperature alarm system inspections will be conducted annually as per NFPA 72 and will include the following devices when applicable:

CONTROL PANEL, KEY PADS/ANNUNCIATOR, SMOKE/HEAT DETECTORS, MANUAL POLL STATIONS, HORNS/STROBES, BELLS/SIRENS, DOOR/WINDOW PROTECTION, MOTION DETECTORS, LOW TEMPERATURE SENSORS, POWER SUPPLY, BATTERIES, TRANSMISSION TO CENTRAL STATION.

This contract is based on customer supplying assistance with the inspection. The contract term is for a period of one (1) year.

The annual inspection and technical services will be invoiced at current prevailing wage rates*. The current prevailing wage rate is \$123.00 per man hour, portal to portal between the hours of 8:00am and 4:30 pm Monday thru Friday. After hours, weekends and holidays service will be provided at the current prevailing wage rate* of \$184.50 per man hour, portal to portal.

*Prevailing wage rates are subject to adjustments as dictated by NYS.

Service rates not relative to prevailing wage rates will be invoiced at \$80.00 per man hour, portal to portal. After hours, weekends and holiday service will be provided at a rate of \$120.00 per man hour, portal to portal.

This Inspection Agreement is also subject to the following conditions:

- A. All agreements are made contingent upon strikes, fires accidents or causes beyond our control.
- B. Quotations made herein are subject to change after Acceptance upon 30 days prior written notice.
- C. This proposal shall be valid if acceptance is made within 30 days from the date written and shall run for a period of ONE (1) year(s).
- D. Mahoney Notify-Plus Inc., will not be held responsible for any damages that occur to the system as a result of fires, strikes, floods, lightning or other acts of God.
- E. Mahoney Notify-Plus Inc., will not be held responsible for damages that occur to the system as a result of fires, strikes, floods, lightning or other acts of God. Nor shall Mahoney notify-plus Inc., be responsible for damages which occur due to the accidental discharge of the system. Mahoney Notify-Plus Inc. Shall remain liable for actual and direct damage for its negligence and in no event shall Mahoney Notify-Plus Inc. Be liable for speculative, indirect or consequential damages.
- F. During the term of this contract, Mahoney Notify-Plus Inc. will be deemed the exclusive authorized service company and will no be responsible for any repairs or tampering of the system made by third parties.
- G. Customer assumes the responsibility of advising Mahoney Notify-Plus Inc. of prevailing wage circumstances as each situation arises.

The undersigned parties have read and understand the terms referred to in this contract and are in complete agreement with same.

Signatures.

End of Contract.

Motion by Thomas Donnelly, seconded by Richard Dechene to adopt the Agreement for Monitoring and the Contract for Inspection services by Mahoney Notify-Plus Inc. for 8467 Newcomb Road Filtration Plant in Long Lake Water District #2 and 302 Sagamore Road Water Plant in Raquette Lake Water District #2.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

LOCAL LAWS

Supervisor Arsenault explained there are three Local Laws, each subject to public referendum, he will propose tonight. These are the same three laws the Board members are familiar with and approved last March, 2019, however, the laws did not make it on the ballot for the November election and are now being reconsidered.

[Clerk's Note: these proposed laws are nearly identical except for changes appropriate for the year 2020.]

PROPOSED LOCAL LAW #1 OF 2020: GAMES OF CHANCE LOCAL LAW OF THE TOWN OF LONG LAKE

Supervisor Arsenault read this summary of the proposed law: "This law is required by New York State in order for raffles to legally be held in the Town by various non-profit organizations.

We are tentatively calling this Proposed Local Law 1 of 2020.

The proposed local law, if enacted, would be the Town Board's determination that:

1. The raising of funds for the promotion of bona fide charitable, educational, scientific, health, religious and patriotic causes and undertakings, where the beneficiaries are undetermined, is in the public interest;
2. That the Town Board should exercise its local option to adopt a local law to allow gaming conducted in a manner consistent with the statutory scheme under the General Municipal Law Article 9-A and the measures to prevent commercialized gambling, prevent participation by criminal and other undesirable elements and prevent the diversion of funds from the authorized public interest purposes."

Again, the local law provides for a mandatory public referendum in November.

Supervisor Arsenault read the following summary of a **Resolution Authorizing Consideration and Provision of Public Notice and Hearing by the Town Board of the Town of Long Lake for the Proposed Local Law No #1 of 2020: Games of Chance Local Law of the Town of Long Lake.**

"NOW, THEREFORE, BE IT RESOLVED, that the Town of Long Lake Town Board hereby orders and directs that the Town Clerk provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing, and be it,

FURTHER RESOLVED THAT, all parties in attendance to such hearing shall be permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof on Wednesday, April 29th at 7:00 pm or as soon after other previously scheduled hearings for that date at the Town Hall (within the Town of Long Lake), New York, preceding the Town Board's regularly scheduled Board Meeting on that date, and be it

FURTHER RESOLVED THAT , in light of public health concerns for public gatherings, the Town Board invites and will consider any written comments submitted ahead of the date of the Public Hearing, and be it

FURTHER RESOLVED THAT, the full text of the proposed local law be made available for review at the Town Clerk's office during regular business hours and on the Town's website.

Motion by Clay Arsenault, seconded by Richard Dechene to set a public hearing for Local Law #1 of 2020: Games of Chance Local Law of the Town of Long Lake to be held at the next regularly scheduled Town Board meeting at 7:00 pm on April 29, 2020, and to approve the Public Hearing Notice and to also approve publishing said notice in the Glens Falls Post Star newspaper.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

PROPOSED LOCAL LAW #2 OF 2020: LOCAL LAW FOR ESTABLISHMENT OF DESIGNATED TOWN BOARD POSITIONS

The Supervisor commented that this subject has been discussed for a while. Currently, of those candidates running for a position on the board, the two with the most votes win the seats. This local law would require each candidate to declare the seat for which the candidate is running.

Supervisor Arsenault read this summary of the proposed law: We tentatively call this proposed Local Law #2 of 2020 and it is entitled “Local Law for Establishment of Designated Town Board Positions”. This local law, if enacted, would provide for establishing a system with designated Town Board seats for each of the four Town Board member positions. The Town Board member positions will be known as: “Town Board Position A”, “Town Board Position B”, “Town Board Position C”, and “Town Board Position D” so that candidates for open Town Board positions would have to declare their intention to run for one, and only one, such Town Board position.

Supervisor Arsenault read the following summary of a **Resolution Authorizing Consideration and Provision of Public Notice and Hearing by the Town Board of the Town of Long Lake for Proposed Local Law #2 of 2020: Local Law for Establishment of Designated Town Board Positions**”.

“NOW, THEREFORE, BE IT RESOLVED, that the Town of Long Lake Town Board hereby orders and directs that the Town Clerk provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing, and be it,

FURTHER RESOLVED THAT, all parties in attendance to such hearing shall be permitted and opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof on Wednesday April 29th at 7:00 pm or as soon after other previously scheduled hearings for that date at the Town Hall (within the Town of Long Lake), New York, preceding the Town Board’s regularly scheduled Board Meeting on that date, and be it

FURTHER RESOLVED THAT, in light of public health concerns for public gatherings, the Town Board invites and will consider any written comments submitted ahead of the date of the Public Hearing, and be it

FURTHER RESOLVED THAT, the full text of the proposed local law be made available for review at the Town Clerk’s office during regular business hours and on the Town’s website.

Motion by Clay Arsenault, seconded by Richard Dechene to set a public hearing for **Local Law #2 of 2020: Local Law for Establishment of Designated Town Board Positions** to be held at the next regularly scheduled Town Board meeting at 7:00 pm on April 29, 2020, and to approve the Public Hearing Notice and to also approve publishing said notice in the Glens Falls Post Star newspaper.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Craig J. Seaman	Aye

PROPOSED LOCAL LAW #3 OF 2020: LOCAL LAW FOR RESTATEMENT OF EXISTING TERMS AND EXTENSION OF TERMS FOR ELECTED OFFICERS

Supervisor Arsenault read this summary of the proposed Law: **Local Law #3 of 2020: Local Law for Restatement of Existing Terms and Extension of Terms for Elected Officers.** The Board enactment of this proposed Local Law #3 would result in the placement on the November ballot of two separate questions so that voters can independently determine whether to change the term of office for Town Supervisor and the Town Highway Superintendent. The change would be from the current Town Law terms of two years to a Local Law override of that term making the terms four years. In the 1990's, the Town changed the term of the Town Clerk from two to four years. The local law also restates the current terms for the Town Clerk, the Sole Assessor and our two Town Justices so that we will have a local law setting forth the terms of office all in one place in an organized fashion. Currently, both of these positions serve a 2-year term, and this law would extend both terms to four years.

Supervisor Arsenault read the following summary of a **Resolution Authorizing Consideration and Provision of Public Notice and Hearing by the Town Board of the Town of Long Lake for Proposed Local Law #3 of 2020: Local Law for Restatement of Existing Terms and Extension of Terms for Elected Officers**

“NOW, THEREFORE, BE IT RESOLVED, that the Town of Long Lake Town Board hereby orders and directs that the Town Clerk provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing, and be it,

FURTHER RESOLVED THAT, all parties in attendance to such hearing shall be permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof on Wednesday April 29th at 7:00 pm or as soon after other previously scheduled hearings for that date at the Town Hall (within the Town of Long Lake), New York, preceding the Town Board’s regularly scheduled Board Meeting on that date, and be it

FURTHER RESOLVED THAT, in light of public health concerns for public gatherings, the Town Board invites and will consider any written comments submitted ahead of the date of the Public Hearing, and be it

FURTHER RESOLVED THAT, the full text of the proposed local law be made available for review at the Town Clerk’s office during regular business hours and on the Town’s website.

Motion by Clay Arsenault, seconded by Craig Seaman to set a public hearing for Local Law #3 of 2020: **Local Law #3 for Restatement of Existing Terms and Extension of Terms for Elected Officers** to be held at the next regularly scheduled Town Board meeting at 7:00 pm on April 29, 2020, and to approve the Public Hearing Notice and to also approve publishing said notice in the Glens Falls Post Star newspaper.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

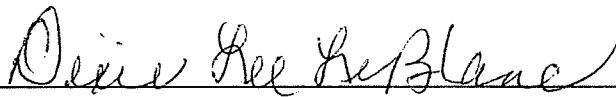
COUNCILMAN COMMENTS

Councilman Dechene thanked the Town office departments and staff for the hard work and accomplishments under these especially difficult circumstances created by the Coronavirus Pandemic. The remaining Board members echoed his sentiments.

Motion by Clay Arsenault, seconded by Craig Seaman to adjourn at 7:30 pm.

Adopted	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye
	Dean H, Pohl	Aye
	Craig J. Seaman	Aye

Attested by _____



Dixie Lee LeBlanc, Town Clerk