

Long Lake Town Board Meeting, Meal Site at the Long
Lake Town Hall
April 25, 2012

TENTATIVE AGENDA

1. Resolution To Provide Bussing to the Newcomb Summer Youth Program

WHEREAS the Town of Long Lake recognizes that the Newcomb
Summer Youth program provides a valuable service for the
residents and visitors of Long Lake; now therefore be it

RESOLVED that the Town Board of the Town of Long Lake hereby
agrees to once again participate in the Newcomb Youth Program
by providing transportation to and from Newcomb, and be it
further

RESOLVED the Town Board authorizes the Town Supervisor to contract
with Jerry Flanagan (or certified substitute) to drive the Little Bus
(or school bus in the event the Little Bus is unavailable) for this
year's program.

2. Long Lake Water District Project

- a. Bissell Water Plant Update
- b. Power to the Stanton Hill Well Site

RESOLUTION by the Long Lake Town Board to approve installation of
_____ phase electric power to the Stanton Hill Well Site

- c. Project Status

3. Resolution To Hire Cemetery Groundskeeper

WHEREAS Skip O'Donnell has notified the Town Supervisor that he
will not be returning to work for the Town as the cemetery
groundskeeper; now therefore be it

RESOLVED the Long Lake Town Board authorizes the Town Supervisor
to hire _____ for the position of cemetery
groundskeeper.

4. Resolution to Establish Policy to Pay Town of Long Lake FLSA Exempt Employees

WHEREAS there is no current policy in the Long Lake Handbook which defines wage payment to a Fair Labor Standards Law (“FLSA”) Exempt Employee who by law must be paid by annual salary, now therefore be it

RESOLVED that the Long Lake Town Board causes such policy to be placed in the Employee Handbook as follows:

- the Grade for said employee will be determined according to the Long Lake Wage and Grade Schedule and FLSA Exempt Employee Job Description, and
- the wage rate associated with the Grade is multiplied times the number of working hours in a given year (some years have more or less days), plus
- the overtime rate which is associated with the Grade will be multiplied by the number of estimated (for new employees) overtime hours or actual (based on averaging historical records) overtime hours, and
- said employee will be allowed to bank compensation time for the number of *overtime hours of work at home* up to a maximum possible number of 40 hours (hours of work at home cannot be recorded concurrently with leave at home), and
- the FLSA Exempt Employee is entitled to the holiday and leave benefits as outlined in the Employee Handbook, and
- the final wording of the concepts within this resolution will be reviewed and approved by the Town’s HR firm (Public Sector).

5. Resolution To Purchase Security and Monitoring System

WHEREAS the Town of Long Lake has been notified by their insurance provider that certain municipal buildings require fire monitoring systems, and

WHEREAS the Town received quotes from Mahoney Notify Plus and New York Fire & Signal for fire/security monitoring systems; now therefore be it

RESOLVED that the Long Lake Town Board authorizes the Town Supervisor to enter into agreement with _____ to install fire/security monitoring systems in the Town Garage, Library and Rescue Squad building in accordance with the following quotes:

Library \$ _____

Monitoring fee (monthly) \$ _____

Town Garage \$ _____

Monitoring fee (monthly) \$ _____

Rescue Squad \$ _____

Monitoring fee (monthly) \$ _____

6. Resolution Authorizing the Highway Department to Conduct Town-wide Spring Cleanup

RESOLUTION by the Long Lake Town Board to authorize the Town Highway Department to provide clean up services (loading and hauling) of waste and trash for local residents from May 7th to May 18th, 2012 per policy documented in the “Spring Clean-up Policy and Request Form”.

7. Resolution Authorizing Town Supervisor to Enter Agreement with Delaware Engineering

WHEREAS the Town of Long Lake has been found in violation of Environmental Conservation Law at the Water Filtration Plant resulting from a spill of waste discharge; now therefore be it RESOLVED the Town Board authorizes the Town Supervisor to enter into agreement with Delaware Engineering to provide an engineered solution for DE handling and disposal at the Water Filtration Plant.

8. Redeemable Can and Bottle Collection at Long Lake Transfer Station

RESOLUTION by the Long Lake Town Board to allow redeemable bottles and cans to be collected until further notice by Eugene Beers at the Long Lake Transfer Station for a Long Lake Volunteer

Fire Department fund raising effort as long as 1) the bottles and cans are collected in an orderly and safe manner, and 2) the quantity is not left to build up in such a way as to create a hazard to the public or Town employees and 3) the collection process does not impede Town employee work.

9. Constitutional Amendment Property Swap between the Town of Long Lake and the State of New York

RESOLUTION by the Long Lake Town Board to approve pursuit of the transfer to the State of New York 12 acres of land owned by the Town of Long Lake, located off Kickerville Road, in the manner proposed by Town Surveyor John Deming, in return for one New York State acre off Sagamore Road in Raquette Lake.

10. Fee Schedule for MYLONGLAKE.COM Website Advertising

RESOLUTION by the Long Lake Town Board to authorize a new fee schedule and agreement pending review and final approval of the Town attorney.